COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
September 15, 2026

The work session was called to order by Chairman William Weimer at 6:07pm in the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:
William Weimer, Alma I. Ruiz- Smith, Clare Colgan, Lynn Kelly, and Cara Rogan (via phone)
Board Members Absent:
None
Staff Present
Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, Darren Dixon, Controller and Tomas Keane, Director of Codes
Staff Absent:
None

1. Proposed Nuisance Ordinance
Solicitor Armstrong explained that, at the Board's request, a proposed nuisance business ordinance had been reviewed. It was determined that the most appropriate method would be to amend **Chapter 268, Nuisances**, of the Township Code of Ordinances. The proposed amendment would establish a definition for a nuisance business and add a provision to Chapter 268, Section 2, identifying the ownership and operation of a nuisance business as prohibited within the Township. The Board discussed the difficulty of determining whether a business constitutes a nuisance before the business is operating. It was explained that enforcement would occur if a business, once operated, met the applicable definition and requirements of the nuisance ordinance. Ms. Ruiz-Smith asked if the monetary penalties or fines would need to be established as part of the proposed amendment; being advised that Chapter 268 already contains a penalty provision and that the proposed amendment would not change the existing penalty provision. The Board indicated that the proposed ordinance was a good starting point; no action was taken.

2. Public Comment
Nothing was heard.

Adjournment
There being no further business, the work session ended at 6:26pm.