



COOLBAUGH TOWNSHIP

5520 Municipal Drive, Tobyhanna, PA 18466
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Short-term Rental Pre-Inspection Checklist

Exterior.

- House number shall be visible from the street. (Approved 911 sign).
- All decks and stair rails and guards are attached and in working order.
- All exits are always free and clear of any obstructions.
- Any/all exterior lights are in working order and not facing adjoining properties.
- Landscaping maintained.
- Decks, stairs, landings, etc. free from defects.

Interior.

- All doors and windows are fully operational and free of obstructions.
- Smoke Alarms/Detectors. There is 1 smoke alarm inside each sleeping room.
- There is 1 smoke alarm on each level of the residence.
- There is 1 carbon monoxide detector on each level of the residence.
- Fire Extinguisher located in the kitchen, correctly maintained and fully operational (2.5 LB ABC preferred)
- Stairs are always free from tripping hazards, stair rail in place and operational.
- Hallways are free from obstructions.
- All occupied rooms have working electrical outlets and lighting fixtures. (No extension cords).
- Heating/cooling and water system(s) are maintained and fully operational.
- All appliances (refrigerator, stove, etc.) and fixtures (sinks, showers, tubs, faucets etc.) are free from defects and maintained.
- Walls and ceilings are free from damage.
- Fireplace clean and operational (if applicable).

Administrative.

- Alarm permit on file. (If system is monitored by a third-party example. ADT, Slomin's)
- No alarm permit required for self-monitored system (example ARLO, RING etc.)
- Septic maintenance permit is current (for properties with on-lot septic systems).
- 911 Address sign is correct.
- All necessary documents are posted at the property.