

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
March 1, 2022

The work session was called to order by Chairman William Weimer at 6:00pm in the Coolbaugh Township Volunteer Firehouse located at 652 Laurel Drive, Tobyhanna.

Board Members present:

William Weimer, Clare Colgan, Lynn Kelly, Alma I. Ruiz-Smith and Joseph Rogan

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, and Tomas Keane, Director of Codes and Zoning

Staff absent:

None

1. Pocono Mountain Regional EMS- Renovation Plans and Temporary Office Space

PMREMS Business Manager, Tracy Fox and PMREMS Director Nick DeWitt were in attendance to discuss the plans for the renovations at the Regional EMS building located on Tegawitha Drive, requesting that they be able to use the basement space that is vacant in the Coolbaugh Township Municipal Building as well as two of the garage bays at the complex. They would like to use the space beginning in April until their renovations are complete. Discussion took place on the timing of the project with Mr. Weimer requesting a timeline be provided when it becomes available. Ms. Ruiz-Smith asked which township vehicles are currently housed in the garage being advised the two Ford Escapes, a bucket truck and a gator, none of which would be an issue to park outside during this time. Ms. Ruiz-Smith asked if there are any adjustments that are going to be made to the basement space, being advised that it will accommodate them the way that it is.

2. Building #2 Update

Ms. Ruiz-Smith stated that she spoke with the representative for the AARP grant, stating that the 2023 grant application deadline would allow for the necessary studies and gathering of information to take place. She stated the grant deadline for this year would not be feasible. Ms. Ruiz-Smith stated that we have the Barry Issett report and will need to engage our Township Engineer to work on this project. Mr. Weimer stated that there are repairs necessary to the walls in the TAA room, there are upgrades that are needed to the judge's office, sprinkler system and new heating systems that are needed in addition to the remediation of the water issues in the building. He requested that Ms. Thompson email the documents that we have throughout the years relating to the discussions on this building for the board to review. Ms. Ruiz-Smith stated that she is looking to put in a Veterans Rest and Relaxation Sanctuary stating that she will speak to Mr. Keane to make sure that it falls within the Township Zoning.

3. Public Comment

Nothing was heard

Work Session ended at 6:15pm