

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
October 5, 2021

The work session was called to order by Chairman William Weimer at 6:00pm in the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna.

Board Members present:

William Weimer, Anthony Lamantia, Clare Colgan, Lynn Kelly and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Tomas Keane, Director of Codes and Zoning

Staff absent:

None

1. Community Newsletter Reminders

Mr. Keane stated that the DPW Foreman brought some items to his attention to remind residents about in the communities that have newsletters. The reminders include but are not limited to no trash cans on roadway or shoulder, no basketball hoops on roadway or shoulder, no parking cars on roadway or shoulder, please don't rake or blow leafs in the ditches, please remove all leafs from ditches and driveway pipe ends and reminders about requirements for permits. Ms. Ruiz-Smith stated that something should also be included regarding the installation of mailboxes and the fact that mailboxes may be knocked over due to snow plowing. Mr. Weimer stated that the ordinance is currently being revised for the basketball hoops along the road and Solicitor Armstrong stated that Attorney Oettinger is working on it but stated that they will need to add an authorized official or title of an official that will enforce the ordinance.

- **Discussion:** P. Williams stated that something should also be included regarding putting out the trash the night before as animals are getting into them and making a mess. Another resident in attendance stated that many trash hauling companies are encouraging that the residents put the trash out the night before as they pick up early in the morning.

2. Multimodal Grant Opportunity

Ms. Thompson stated that the multimodal grant application is available for streetscapes, lighting, sidewalks and pedestrian safety. She stated that she and Ms. Masker have been discussing this grant and think that a good project to put forward would be bus shelters with lighting along Route 196 north of the APCP main gate. She asked if this is a project that the Board would be in favor of her and Ms. Masker researching further. The timeline for this year's submission is very tight, but stated that they would be willing to look into it, and if not for this year, it would simply begin the investigative process and starting conversations with outside agencies for a submission next year.

- **Discussion:** Ms. Ruiz-Smith asked Solicitor Armstrong if by the Township installing bus shelters along a state road would that make us liable if something was to happen. Solicitor Armstrong stated that as long as the shelters are installed in the designated areas by PennDot it does not, stating that nothing would stop someone from suing the Township, but the Township could look to enter into an agreement with an HOA where the shelters are located for maintenance if they are interested. Ms. Kelly stated that this is a good idea. The board was ok with further research taking place. M. Peterson from Stillwater Lakes Estates asked if this grant would be a good one for the bridge located at Hawkey where the guardrails were taken out due to an

accident stating that the area is landlocked. He asked that Ms. Masker email the information for the grant to the community manager.

3. Other Business

- Ms. Colgan asked that Parks and Recreation be added to the next meeting agenda for authorization for DPW to work at Ghoulbough.

4. Public Comment

Nothing was heard

Work Session ended at 6:15pm