

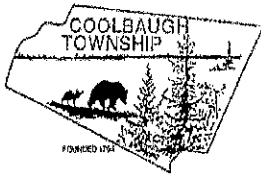
**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466  
(570) 894-8490 \* FAX (570) 894-8413  
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
Work Session Agenda  
August 3, 2021, 6:00 PM**

Public input will be considered at the end of the work session. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. In order to ensure the safety of everyone in attendance, we are requiring that everyone wear a mask and follow CDC guidelines.

1. Concerned Citizens Presentation on Proposed Development
2. Other Business
3. Public Input



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING AGENDA**

**August 3, 2021**

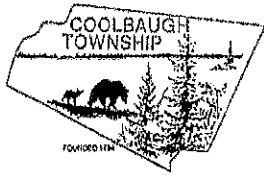
**Roll Call**

**BOARD OF SUPERVISORS**

\_\_\_ B. Weimer \_\_\_ T. Lamantia \_\_\_ A. Ruiz-Smith \_\_\_ C. Colgan \_\_\_ L. Kelly  
\_\_\_ Solicitor Armstrong \_\_\_ E. Masker

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. In order to ensure the safety of everyone in attendance, we are requiring that everyone wear a mask and follow CDC guidelines.

1. Public Input
2. Approval of Minutes :
  - July 20, 2021 Regular Meeting Minutes
3. Pocono Mountain Public Library Referenda Support
4. Roads for 2021 Pick Up The Pocono Event being held on Saturday, September 25, 2021
5. Authorization to Proceed with the Coolbaugh Township Codification as per the General Code Estimate Dated July 16, 2021
6. Authorization to Purchase Three Plow Attachments for DPW Trucks from Triad Equipment in the amount of \$17,430.00
7. Coolbaugh Township Road Paving Change Order #01-2021 in the amount of \$3,000.00 for Pocono Heights Road
8. Acceptance of Gordon McGregor's Resignation from the Environmental Advisory Council



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9. Appointment of a New Chairperson for the Environmental Advisory Council

10. Authorization to Advertise Two Vacant Seats on Environmental Advisory Council

11. Current obligations

• General Fund	\$ 325,771.87
• Coolbaugh Twp. VFC-Tax Fund	\$ 659,336.74
• Escrow Fund	\$ 1,193.50
• Sewer Fund	\$ <u>6,758.56</u>
<b>Total Disbursements</b>	<b>\$ 993,060.67</b>

12. Solicitor Armstrong Comments/Updates

13. Other Business

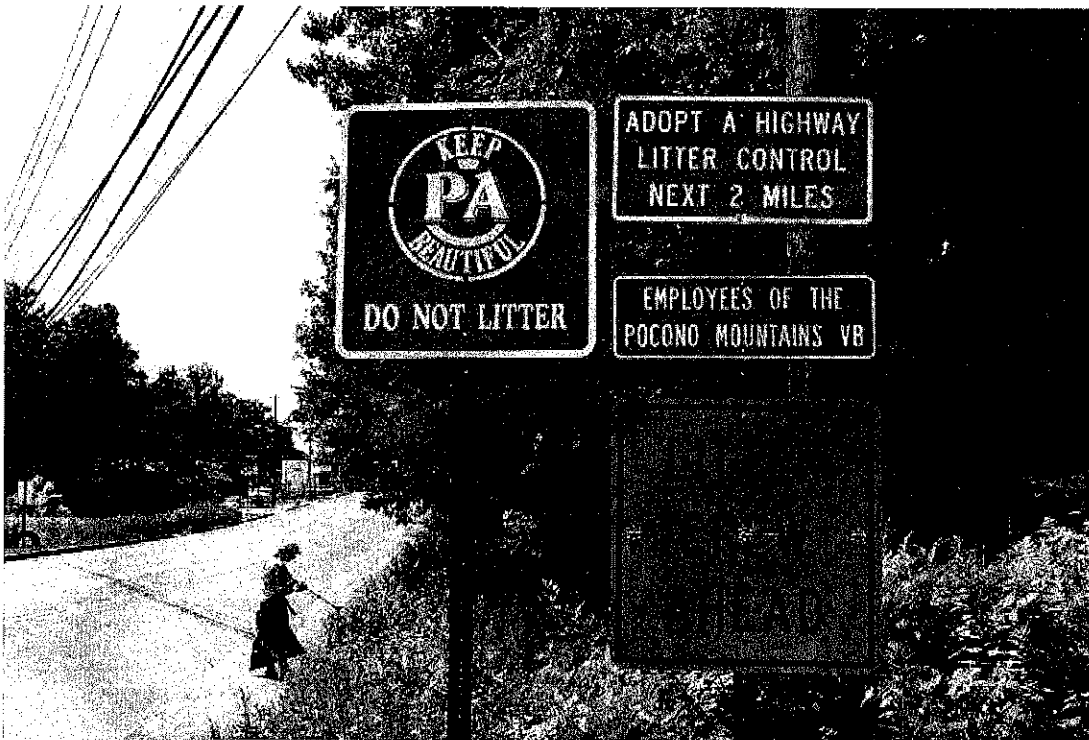
14. Board of Supervisors Executive Session

- After: Tuesday, August 3, 2021 Following the Meeting Re: Legal

15. Adjournment

**4**

SHARE



# Pick Up The Poconos Day

Pick Up the Poconos Day is back to pick up litter around the Pocono Mountains on September 25, 2021. This event is intended to encourage everyone to do their part in keeping the Poconos clean and green. Register today!

**Date:** September 25, 2021

**Time:** 9:30 AM to 12:30 PM

**Price:** Free!



[View Map](#) | [Streetview](#)

Venue: Pocono Mountains Visitors Bureau

Location: Participating Municipalities in the Poconos

Various Locations

Pocono Mountains, PA 18360

Email: [PR@poconos.org](mailto:PR@poconos.org)

**10**

August 3, 2021

Pocono Record  
ATTN: Dan McDermott  
511 Lenox Street  
Stroudsburg, PA. 18360

Please print the following advertisement in the Classified Section of the Pocono Record on Friday, August 6, 2021:

\*\*\*\*\*

Any qualified Coolbaugh Township resident, wanting to be considered in serving the following positions should send a letter of interest by Thursday, September 16, 2021 to the Coolbaugh Township Board of Supervisors, 5520 Municipal Drive, Tobyhanna, Pennsylvania 18466.

Environmental Advisory Council- Term to Expire on December 31, 2022

Environmental Advisory Council- Term to Expire on December 31, 2023

Appointments to these positions may be made by the Township Board of Supervisors at their Regular Scheduled Meeting on Tuesday, September 21, 2021.

**11**



**COOLBAUGH TOWNSHIP  
CASH DISBURSEMENTS REPORT  
AUGUST 3 ,2021**

<b>DATE</b>	<b>CK #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
7/27/2021		Payroll Transfer	\$ 48,000.00
7/20/2021	7809	AM Trust N..A. (workers comp.)	\$ 6,324.00
7/20/2021	7810	Spytronics Security ( Repair Camera DPW)	\$ 1,647.00
7/20/2021	7811	PA UC Fund (2nd QTR)	\$ 144.86
8/3/2021		<b>General Fund</b>	\$ 269,656.01
8/3/2021		<b>Total General Fund</b>	\$ <b>325,771.87</b>
8/3/2021		<b>Coolbaugh Twp VFC -TAX FUND</b>	\$ <b>659,336.74</b>
8/3/2021		<b>Escrow Fund</b>	\$ <b>1,193.50</b>
8/3/2021		<b>Sewer Fund</b>	\$ <b>6,758.56</b>
<b>TOTAL DISBURSEMENTS</b>			<b>\$ <u>993,060.67</u></b>

**CASH TRIAL BALANCE AS OF AUGUST 3 ,2021**

General Fund Checking	\$ 5,503,565.45
Fire Tax/Coolbaugh Twp VFD	142,017.63
Fire Tax/Gouldsboro VFD	15,267.79
Fire Tax/Thornhurst VFD	36,504.46
Fire Tax/Tobyhanna Twp. VFD	61,270.90
EMS Fund	186,617.98
Payroll Checking	8,172.18
Rainy Day Fund Savings	950,404.12
<b>Total General Fund</b>	<b>\$ <u>6,903,820.51</u></b>
Sewer Fund Checking	95,755.11
Sewer PennVest Checking	5,437.60
<b>Total Sewer Fund</b>	<b>\$ <u>101,192.71</u></b>
Capital Projects Fund Checking	<b>\$ <u>14,528.88</u></b>
Emerg. Services Fund Money Market	201,005.11
Emerg. Services Fund Checking	20,863.28
<b>Total Emergency Services Fund</b>	<b>\$ <u>221,868.39</u></b>
Liquid Fuels Fund Checking	<b>\$ <u>744,169.88</u></b>
Escrow Fund Checking	301,325.27
Escrow Fund Clarius Checking	442,209.11
<b>Total Escrow Fund</b>	<b>\$ <u>743,534.38</u></b>
<b>TOTAL ALL FUNDS</b>	<b>\$ <u>7,985,580.37</u></b>

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
7812	1105 - ABLE AUTO SERVICE, INC.	PO 20335 AC CONDENSER FORD ESCAPE	457.31	
		PO 20373 OIL SEAL 2015 FORD F550	1,492.02	1,949.33
7813	1330 - AMAZON CAPITAL SERVICES	PO 20336 OFFICE MAT	65.23	65.23
7814	1039 - AMERICAN UNITED LIFE INS. CO.	PO 20370 LONG & SHORT TERM DISB- LIFE INS.	1,134.02	1,134.02
7815	1113 - CARD MEMBER SERVICES	PO 20376 MSFT/SITE GROUND HOSTING/CALL EM ALL /SU	505.28	505.28
7816	1422 - CINTAS	PO 20366 FIRST AID CABINETS	206.91	206.91
7817	1240 - CINTAS CORPORATION	PO 20342 SHOP TOWELS/ UNIFORMS	116.12	
		PO 20371 MATS	278.26	394.38
7818	1372 - COMMONWEALTH SIGNS LLC	PO 20334 UNDERPASS LOW CLEARANCE	301.60	301.60
7819	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 20339 RECYCLING JUNE	16.00	16.00
7820	135 - EUREKA STONE QUARRY	PO 20338 STOCK PILE STONE	667.10	667.10
7821	1384 - FRASER ADVANCED INFO.SYSTEMS	PO 20337 2 COPIERS	275.19	275.19
7822	1296 - GRIM,BIEHN & THATCHER	PO 20378	3,052.50	3,052.50
7823	48 - H. CLARK CONNOR	PO 20365 PLANNING COMMISSION	612.50	612.50
7824	535 - HANOVER ENGINEERING ASSOC., INC.	PO 20368 SEO	7,782.93	7,782.93
7825	1192 - HIGHMARK BLUE SHIELD	PO 20346 AUGUST	39,278.05	39,278.05
7826	1217 - LAWN SPECIALTIES	PO 20347 SPRAY FIELDS -PARK	826.58	826.58
7827	1429 - MARSHALLS CREEK QUARRY	PO 20344 WILEY PROPERTY	248.48	248.48
7828	81 - P P & L	PO 20345 89631-95000 TEGAWITHA RD	34.40	
		PO 20348 64488-49005 CORP CENTER	65.31	
		PO 20349 43281-27004 MUNICIPAL CENTER	979.33	
		PO 20360 54691-27003 DPW	277.96	
		PO 20361 8934321023 SCHOOL SPEED SIGN	29.62	
		PO 20362 36034-04005 ECHO LAKE	40.00	
		PO 20364 88900-24001 MUNICIPAL CENTER	34.81	
		PO 20367 39910-23005 196	51.54	1,512.97
7829	86 - PENNSYLVANIA AMERICAN WATER CO	PO 20350 1024-210030846769 GARAGE	21.00	
		PO 20352 1024-210029765280 MUNICIPAL CENTER	53.91	74.91
7830	143 - POCONO LAKE SUPPLY CO.	PO 20343 COAL BIN REPAIR	127.20	127.20
7831	94 - POCONO MOUNTAIN REGIONAL EMS	PO 20340 DONATION AUGUST	10,000.00	10,000.00
7832	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 20341 AUGUST	192,439.08	
		PO 20353 AUGUST	3,156.31	195,595.39
7833	104 - S & H SUPPLY CO., INC.	PO 20374 COAL BIN PROJECT	187.50	187.50
7834	161 - STEPHENSON EQUIPMENT INC.	PO 20372 MOWER FOR SHOULDERS	2,927.64	2,927.64
7835	286 - SUBURBAN PROPANE	PO 20351 PROPANE - DPW	100.55	100.55
7836	738 - TEAMSTERS LOCAL 773	PO 20357 AUGUST	677.00	677.00
7837	892 - VERIZON WIRELESS	PO 20363 PHONES	949.77	949.77
7838	122 - WEST END PRINTING	PO 20356 WINDOW ENVELOPES	187.00	187.00
TOTAL				269,656.01

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	269,656.01
01.230.650	UNION DUES			677.00	
01.400.000	GENERAL GOV'T	6,694.82			
01.401.000	MANAGER -EXECUTIVE	16.35			
01.404.000	LAW	2,722.50			
01.405.000	MUNICIPAL OFFICE	187.00			
01.409.000	BUILDING & PLANTS	2,082.58			
01.410.000	POLICE	195,595.39			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.413.000	SEO / BUILDING CODE	7,782.93			
01.414.000	ZONING OFFICE	378.88			
01.419.000	PLANNING COMMISSION	612.50			
01.430.000	DPW-HIGHWAYS ROADS STREETS	338.14			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	522.47			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	4,876.97			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	667.10			
01.454.000	PARKS	826.58			
01.458.000	CONTRIBUTIONS	248.48			
01.487.000	EMPLOYEE BENEFITS	35,426.32			
TOTALS FOR GENERAL FUND		268,979.01	0.00	677.00	269,656.01

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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Total to be paid from Fund 01 GENERAL FUND		269,656.01			
		=====			
		269,656.01			

**List of Bills - (04102001) Fire Tax - Coolbaugh Twp VFC  
FIRE TAX FUND**

Check#	Vendor	Description	Payment	Check Total
1031	199 - COOLBAUGH TWP, VOL. FIRE CO.	PO 20354 REQUEST FOR TAX FUNDS	659,336.74	659,336.74
	TOTAL			659,336.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04.102.001	Fire Tax - Coolbaugh Twp VFC			0.00	659,336.74
04.411.000	TAX DISBURSEMENTS	659,336.74			
<b>TOTALS FOR</b>	<b>FIRE TAX FUND</b>	<b>659,336.74</b>	<b>0.00</b>	<b>0.00</b>	<b>659,336.74</b>

Total to be paid from Fund 04 FIRE TAX FUND

659,336.74

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659,336.74

## List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1243	1296 - GRIM,BIEHN & THATCHER	PO 20378	1,155.00	1,155.00
1244	535 - HANOVER ENGINEERING ASSOC., INC.	PO 20369 DUNKIN DONUTS	38.50	38.50
TOTAL				1,193.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	1,193.50
85.250.045	DUNKIN DONUTS			220.00	
85.250.295	POCONO MT. CORPORATE CENTER			792.00	
85.250.313	POCONO TRANSCRETE LAND DEVELOPMENT			181.50	
TOTALS FOR ESCROW		0.00	0.00	1,193.50	1,193.50

Total to be paid from Fund 85 ESCROW

1,193.50  
=====

1,193.50

## List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
2676	228 - ATC GROUP SERVICES,LLC DEPOSITORY	PO 20358 MISC/WALMART/MT CENTER	2,135.00	2,135.00
2677	771 - COMMONWEALTH OF PA	PO 20377 AUGUST	965.35	965.35
2678	1251 - ENVIRONMENTAL SERV. CORP.	PO 20355 07/21/2021 SLUDGE REMOVAL	502.74	
		PO 20375 07/28/2021 SLUDGE REMOVAL	502.74	1,005.48
2679	1296 - GRIM,BIEHN & THATCHER	PO 20378	511.50	511.50
2680	81 - P P & L	PO 20359 04090-21003 PUMP STA WWTP -26491-26001	2,141.23	2,141.23
TOTAL				6,758.56

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	6,758.56
08.429.313	ENGINEERING SERVICES	2,135.00			
08.429.314	PROFESSIONAL FEE SOLICITOR	511.50			
08.429.361	ELECTRIC	2,141.23			
08.429.452	SLUDGE HAULING	1,005.48			
08.472.105	PENNVEST INTERST LN# 27745	842.23			
08.472.106	PENNWORKS INTEREST LN #99900048	123.12			
<b>TOTALS FOR</b>	<b>SEWER FUND</b>	<b>6,758.56</b>	<b>0.00</b>	<b>0.00</b>	<b>6,758.56</b>

Total to be paid from Fund 08 SEWER FUND

6,758.56  
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6,758.56