

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
June 1, 2021

The meeting was called to order by Chairman William Weimer at 7:13pm at the Coolbaugh Township Municipal Center meeting room located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary (via zoom) and Meredith Thompson, Business Manager

Announcements:

Mr. Weimer announced the following:

- In order to insure the safety of everyone in attendance we ask that you wear a mask if necessary and follow the applicable CDC guidelines.
- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and community or city you reside in before speaking.

1. Public input

- D. Pope stated that he is still having issues with his neighbors and their trash being on his property. He stated that the police have been out multiple times as well as the Township Zoning Officer, Mr. Keane. After some discussion, Solicitor Armstrong stated that he will review the Township Ordinance to determine what can be done and will speak with Mr. Keane. P. Williams stated that they are the only ones on the street with an issue with their trash. D. Broxmeier stated that when his collection is running late, he is notified so that he can make sure that his cans are taken care of.
- H. Smith asked about the funding that will be received by the Township over the next two years from the American Recovery Act, being advised that the Business Manager and Controller will be making a presentation at the next work session.
- H. Smith stated that the cover on the overpass on Laurel Drive is loose again and needs to be repaired. He stated that the rail authority needs to be contacted. Mr. Weimer asked Ms. Thompson to reach out to them and see what they can do.

2. Approval of minutes / notes:

- May 19, 2021- Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Colgan to approve the May 19, 2021 regular meeting minutes as presented.

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Weimer abstained as he was absent from the meeting)

3. Awarding of the 2021 Road Paving Bid

Ms. Ruiz-Smith made a motion second by Mr. Weimer to award the 2021 Paving Bid to Hanson Aggregates in the for the Base Bid and Additional Bid Items.

- **Discussion:** Solicitor Armstrong asked Mr. Weimer if they are awarding all roads on the additional bid list. Ms. Masker stated that the motion would be to award the Base Bid in the amount of \$432,072.35 and the additional bid items in the amount of \$69,557.20 to include Hamlet Road, Romeo Road, Warwick Circle and Chelsea Circle for a total bid amount of \$501,629.55. Mr. Weimer stated that Maple Street is currently in the process of a grant application and Coolbaugh Road will be on the bid list for next year.

Ms. Ruiz-Smith amended her motion and Mr. Weimer his second to award the 2021 Paving Bid to Hanson Aggregates PA, LLC. in the amount of \$501,629.55 to include all base bid items in the amount of \$432,072.35 and additional bid items as follows: Hamlet Road, Romeo Road, Warwick Circle and Chelsea Circle in the amount of \$69,557.20.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

4. **Resolution #08-2021: A Resolution of the Coolbaugh Township Board of Supervisors approving and authorizing the execution and submission of the application for the Community Development Block Grant (CDBG) to the Redevelopment Authority of Monroe County for the Maple Street project**

Mr. Weimer made a motion second by Ms. Colgan to Adopt Resolution #08-2021: A Resolution of the Coolbaugh Township Board of Supervisors approving and authorizing the execution and submission of the application for the Community Development Block Grant (CDBG) to the Redevelopment Authority of Monroe County for the Maple Street project being submitted by the Township Engineer, Russell Kresge from Keystone Consulting Engineers.

- **Discussion:** Mr. Weimer stated that there is grant funding out there and we are asking for it. Solicitor Armstrong stated that we were asked to provide a letter to submit with the grant stating that the Township will commit to covering the engineering expenses incurred with the grant.
- **Vote:** All in favor, motion passes.

Ms. Kelly made a motion second by Ms. Colgan to authorize a letter of commitment from the Township for the CDBG grant, stating that the township agrees to pay the engineering expenses incurred.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. **Minor Subdivision joining lots 30 & 31, Block 42, Section 9, Arrowhead Lake, Property Owner Igor Voloshyn**

Ms. Colgan made a motion second by Mr. Lamantia to approve the Minor Subdivision joining lots 30 & 31, Block 42, Section 9, Arrowhead Lake, Property Owner Igor Voloshyn

- **Discussion:** Ms. Ruiz-Smith asked that it be included that the MCPC comments must be addressed, being advised by Ms. Masker that the comments were addressed and reflected in Township Engineer, Russell Kresge’s review letter in the packet.
- **Vote:** All in favor, motion passes.

6. **Current obligations**

• General Fund	\$ 592,198.91
• Coolbaugh Twp. VFC	\$ 73,000.00
• Sewer Fund	<u>\$ 15,643.53</u>
Total Disbursements	\$ 680,842.44

Ms. Kelly made a motion second by Ms. Colgan to approve paying the current obligations in the amount of \$680,842.44.

- **Discussion:** None.
- **Vote:** All in favor, motion passes

7. Solicitor Armstrong Comments/Updates

Solicitor Armstrong stated that he has a couple things on his radar which include the fireworks ordinance and enforcement at the Township recycling facility. These items will be on a future work session with Mr. Lamantia stating he would like the fireworks ordinance on the next work session. Ms. Masker stated that there was no negative feedback received from the Homeowner Associations, just two responses that thanked the Board for the ordinance. Solicitor Armstrong also stated that the library referenda which was on a previous work session is still outstanding. Ms. Masker stated that will be on the next work session for discussion as Ms. Shincovich stated that the petitions should be ready at that point for circulation to the county.

8. Other Business

- Mr. Lamantia asked if there is a timeline on the sign completion for A Pocono Country Place being advised by Solicitor Armstrong that Mr. Carlin contacted him and that there should be an answer as to the completion date this week. Solicitor Armstrong stated that there may be an issue getting the stone to complete the project as Ms. Dunn made him aware that the stone style has been discontinued.
- Ms. Ruiz-Smith stated that she sent an email to Solicitor Armstrong regarding the recent vote on the governor's referenda for closures. She wanted to know if this goes into effect now or on January 1st and if it affects the Board when it comes to open public meetings. Solicitor Armstrong stated that it will not be a quick process and does not affect the Board's meetings. He stated that there is case law that allows the Board to have meetings as well as attend via electronic devices.
- D. Broxmeier stated that his neighbor tried to drop off leaves and branches at the recycling center that he transported on a trailer and was told that he would have to pay \$35.00 to drop them off. He stated that the people in the community have been paying taxes which help fund the yard and they were not able to use it for a year, and now they are being charged to use it. He can understand commercial companies paying but not the Township residents.
- H. Smith asked how much it costs to run the yard, stating that he has been asking for three years. Mr. Weimer stated that it costs approximately \$230,000.00 a year which includes repairs. He stated that we have been looking at renting another beast.
- Mr. Weimer stated that the tree clearing on Echo Lake Road is an eye sore and asked if there is anything that we can do to get the State Game Commission to clean it up. Mr. Weimer stated that a resident went over there and asked them if they were going to clean it up and they said they have no intention of cleaning it up. Ms. Colgan stated that periodically they will clear dead trees.
- Bulk Drop Off will be held Friday, June 4th and Saturday, June 5th from 7:30am-3:00pm (closed from 12pm-12:30pm). Recycling cards will not be issued and proof of residency is required. Residents are responsible to unload their own items. Touchless payment options are available for payment of tires and items containing Freon. No Electronics will be accepted at the June clean up dates. Mr. Weimer asked that the residents understand that we are still doing four cleanups this year. We make sure that our employees are safe and will process everyone through as quickly and efficiently as possible. There will be police presence at the event. Ms. Ruiz-Smith reminded residents that electronics can be dropped off at the Monroe County Waste Authority until we begin accepting them again. D. Broxmeier asked if the Township could rent a cop to be there for the day with Mr. Weimer stating that we will have PMRPD on alert if there are any issues.

9. Board of Supervisors Executive Session

- After: Tuesday, June 1, 2021 from 8:13pm- 8:25pm Re: Legal

10. Adjournment

There being no further business, a motion was made by Ms. Colgan second by Ms. Ruiz-Smith to adjourn.

Meeting adjourned at 8:12pm.

NEXT REGULAR BOARD MEETING: Tuesday, June 15, 2021 at the Coolbaugh Township Municipal Center meeting room located at 5520 Municipal Drive, Tobyhanna

- Work Session/ Business Meeting – 6:00pm

Submitted by: _____
Erin Masker, Recording Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____