

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

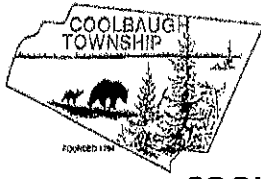
**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
Work Session Agenda
June 1, 2021, 6:00 PM**

Public input will be considered at the end of the work session. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. In order to ensure the safety of everyone in attendance, we ask that you wear masks if necessary and follow the applicable CDC guidelines.

1. Discussion on Request to Add Conditional Uses to the C-3 Zoning District- Sarah Bue Morris
(Property Located on Memorial Boulevard in the area of Prospect Street)

2. Other Business

3. Public Input



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA**

June 1, 2021

Roll Call

BOARD OF SUPERVISORS

___ **B. Weimer** ___ **T. Lamantia** ___ **A. Ruiz-Smith** ___ **C. Colgan** ___ **L. Kelly**
___ **Solicitor Armstrong** ___ **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. In order to ensure the safety of everyone in attendance, we ask that you wear masks if necessary and follow the applicable CDC guidelines.

1. Public Input

2. Approval of Minutes :
 - May 19, 2021 Regular Meeting Minutes

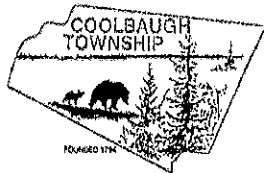
3. Awarding of the 2021 Road Paving Bid

4. Resolution #08-2021: A Resolution of the Coolbaugh Township Board of Supervisors approving and authorizing the execution and submission of the application for the Community Development Block Grant (CDBG) to the Redevelopment Authority of Monroe County for the Maple Street project

5. Minor Subdivision joining lots 30 & 31, Block 42, Section 9, Arrowhead Lake, Property Owner Igor Voloshyn

6. Current obligations

• General Fund	\$ 592,198.91
• Coolbaugh Twp. VFC	\$ 73,000.00
• Sewer Fund	<u>\$ 15,643.53</u>
Total Disbursements	\$ 680,842.44



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7. Solicitor Armstrong Comments/Updates

8. Other Business

- Bulk Drop Off will be held Friday, June 4th and Saturday, June 5th from 7:30am-3:00pm (closed from 12pm-12:30pm). Recycling cards will not be issue and proof of residency is required. Residents are responsible to unload their own items. Touchless payment options are available for payment of tires and items containing Freon. No Electronics will be accepted at the June clean up dates.

9. Board of Supervisors Executive Session

10. Adjournment

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
JUNE 01, 2021**

DATE	CK #	DESCRIPTION	AMOUNT
5/19/2021		Payroll Transfer	\$ 40,000.00
5/18/2021	7611	American United life Ins. Co.	\$ 1,183.49
5/19/2021	7612	AM Trust N.A. (Workers Comp.)	\$ 6,324.00
5/20/2021	7613	Sundance Networks Inc.	\$ 659.50
5/24/2021	7614	Wayne Bank (GOB Bond)	\$ 289,785.33
6/1/2021		General Fund	\$ 254,246.59
6/1/2021		Total General Fund	\$ 592,198.91
6/1/2021		Coolbaugh VFC Fire Tax (Radio's)	\$ 73,000.00
6/1/2021		Sewer Fund	\$ 15,643.53
TOTAL DISBURSEMENTS			\$ <u>680,842.44</u>

CASH TRIAL BALANCE AS OF JUNE 01, 2021

General Fund Checking	\$ 4,549,639.56
Fire Tax/Coolbaugh Twp VFD	203,523.15
Fire Tax/Gouldsboro VFD	15,258.55
Fire Tax/Thornhurst VFD	36,469.58
Fire Tax/Tobyhanna Twp. VFD	61,233.82
EMS Fund	28,237.07
Payroll Checking	811.27
Rainy Day Fund Savings	949,444.27
Total General Fund	\$5,844,617.27
Sewer Fund Checking	8,787.78
Sewer PennVest Checking	227.90
Total Sewer Fund	\$ 9,015.68
Capital Projects Fund Checking	\$ 14,528.14
Emerg. Services Fund Money Market	200,883.47
Emerg. Services Fund Checking	20,850.65
Total Emergency Services Fund	\$ 221,734.12
Liquid Fuels Fund Checking	\$ 744,157.34
Escrow Fund Checking	316,481.25
Escrow Fund Clarius Checking	441,941.48
Total Escrow Fund	\$ 758,422.73
TOTAL ALL FUNDS	\$ <u>7,592,475.28</u>

**List of Bills - (01101000) GENERAL FUND CHECKING
GENERAL FUND**

Check#	Vendor	Description	Payment	Check Total
7615	1148 - BARTON SUPPLY INC	PO 20080 EDGE CUTTING BOLT -SWEEPER	297.60	297.60
7616	1113 - CARD MEMBER SERVICES	PO 20112 ZOOM/QUICKBOOKS 2021/FLAGGER CLASSES/IND	2,310.86	2,310.86
7617	4 - CHEMUNG SUPPLY CORP.	PO 20078 NUTS & BOLTS FOR STREET SIGNS	200.00	200.00
7618	1240 - CINTAS CORPORATION	PO 20084 SHOP TOWELS	116.62	
		PO 20095 UNIFORMS/SHOP TOWELS	116.62	233.24
7619	52 - DALEVILLE ACE HARDWARE	PO 20094 MARKING PAINT	51.92	
		PO 20106 LOCK FOR HOUSE LAUREL DR	23.16	
		PO 20107 CREDIT	-65.27	9.81
7620	578 - GENERAL CODE	PO 20098 ANNUAL MAINTENANCE - ENDING 5/31/2022	1,195.00	1,195.00
7621	1120 - GFL/ COUNTY WASTE	PO 20096 03/02/2021 DPW	164.00	164.00
7622	48 - H. CLARK CONNOR	PO 20102 PLANNING COMMISSION	525.00	525.00
7623	1192 - HIGHMARK BLUE SHIELD	PO 20097 JUNE	36,881.09	36,881.09
7624	917 - MILLENNIUM ADMINISTRATORS	PO 20077 MAY 2021	500.00	500.00
7625	452 - OFFICE DEPOT	PO 20103 FILE JACKETS	101.38	101.38
7626	81 - P P & L	PO 20087 64488-49005 CORP.DRIVE	65.52	
		PO 20088 89631-95000 TEGAWITHA RD	34.20	
		PO 20089 43281-27004 MUNICIPAL CENTER	1,058.36	
		PO 20091 54691-27008 DPW	352.11	
		PO 20092 89343-21023 SCHOOL SPEED SIGN	29.70	
		PO 20101 36034-04005 ECHO LAKE	39.78	
		PO 20104 39910-23005 196 COUNTRY PLACE	48.10	1,627.77
7627	219 - PA DEPT. OF LABOR & INDUSTRY -	PO 20108 BOILER CERTIFICATES & INSPECTIONS	272.66	272.66
7628	86 - PENNSYLVANIA AMERICAN WATER CO	PO 20079 1024-210030846769 GARAGE	19.30	19.30
7629	94 - POCONO MOUNTAIN REGIONAL EMS	PO 20081 JUNE	10,000.00	10,000.00
7630	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 20082 JUNE	192,439.08	
		PO 20093 JUNE	3,156.31	195,595.39
7631	95 - POCONO RECORD	PO 20083 SHRED EVENT/BID NOTICE/ADS FOR EMPLOYMENT	1,746.52	1,746.52
7632	1385 - QUADIENT LEASING USA, INC	PO 20110 JUNE 22-SEPT 21	449.85	449.85
7633	104 - S & H SUPPLY CO., INC.	PO 20099 SONATUBE - FOR FLAG POLE AT PARK	309.36	309.36
7634	738 - TEAMSTERS LOCAL 773	PO 20085 JUNE DUES	709.00	709.00
7635	1055 - TULPEHOCKEN SPRING WATER INC	PO 20075 BOTTLED WATER	102.23	102.23
7636	892 - VERIZON WIRELESS	PO 20109 PHONES	996.53	996.53
	TOTAL			254,246.59

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	254,246.59
01.230.650	UNION DUES			709.00	
01.400.000	GENERAL GOV'T	8,197.94			
01.405.000	MUNICIPAL OFFICE	1,746.52			
01.409.000	BUILDING & PLANTS	961.44			
01.410.000	POLICE	195,595.39			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.414.000	ZONING OFFICE	101.38			
01.419.000	PLANNING COMMISSION	525.00			
01.427.000	SOLID WASTE COLLECTION / DISPO	59.13			
01.430.000	DPW-HIGHWAYS ROADS STREETS	1,860.86			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	1,475.66			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	309.57			
01.454.000	PARKS	309.36			
01.487.000	EMPLOYEE BENEFITS	32,395.34			
TOTALS FOR	GENERAL FUND	253,537.59	0.00	709.00	254,246.59

Total to be paid from Fund 01 GENERAL FUND

254,246.59

254,246.59

**List of Bills - (04102001) Fire Tax - Coolbaugh Twp VFC
FIRE TAX FUND**

Check#	Vendor	Description	Payment	Check Total
1024	416 - COOLBAUGH TOWNSHIP GENERAL FUND	PO 20116 P25 RADIO	73,000.00	73,000.00
	TOTAL			73,000.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04.102.001	Fire Tax - Coolbaugh Twp VFC			0.00	73,000.00
04.411.000	TAX DISBURSEMENTS	73,000.00			
TOTALS FOR	FIRE TAX FUND	73,000.00	0.00	0.00	73,000.00

Total to be paid from Fund 04 FIRE TAX FUND

73,000.00
=====

73,000.00

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
2647	228 - ATC	PO 20076 MISCELLANEOUS	2,593.75	2,593.75
2648	1251 - ENVIRONMENTAL SERV. CORP.	PO 20086 5/12 CLEANING/HAULED SLUDGE	2,018.20	
		PO 20114 5/06 SLUDGE REMOVAL	502.74	
		PO 20115 EMERG CALL IN/ SLUDGE REMOVAL 5/17/2021	4,620.50	7,141.44
2649	699 - MAIN POOL & CHEMICAL CO	PO 20105 5/19- SULFATE SOLUTION	689.34	
		PO 20113 5/20/2020 SULFATE SOLUTION	546.00	1,235.34
2650	876 - Microbac Laboratories, Inc.	PO 20100 5/12- TESTING	162.98	
		PO 20111 5/14 TESTING WWTP- 5/17 TESTING	325.96	488.94
2651	160 - NORTHEAST CHEMICAL& SUPPLY CO.,INC.	PO 20074 SODA ASH WWTP	978.20	978.20
2652	81 - P P & L	PO 20090 04090-21003 PUMP STA-26491-26001 PUMP S	3,205.86	3,205.86
TOTAL				15,643.53

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	15,643.53
08.429.200	SUPPLIES	2,213.54			
08.429.313	ENGINEERING SERVICES	2,593.75			
08.429.361	ELECTRIC	3,205.86			
08.429.451	OUTSIDE LAB TESTING	488.94			
08.429.452	SLUDGE HAULING	7,141.44			
TOTALS FOR	SEWER FUND	15,643.53	0.00	0.00	15,643.53

Total to be paid from Fund 08 SEWER FUND

15,643.53

15,643.53