

Pocono Record
Legal Ad Department
ATTN: Patty
511 Lenox Street
Stroudsburg, PA. 18360

April 22, 2021

Please print the following legal advertisement on Saturday, April 24 2021 and Tuesday, April 27, 2021:

NOTICE TO BIDDERS

SEALED BIDS WILL BE ACCEPTED BY THE BOARD OF SUPERVISORS OF COOLBAUGH TOWNSHIP until Friday, May 14, 2021, at 2:00 p.m., at the Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA for a two year contract from June 18, 2021 through June 17, 2023 for **the delivery and pick-up as needed of roll-off containers for the collection of scrap metal, white goods, bulky waste and tires.**

Detailed specifications may be obtained at the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, Pennsylvania 18466, Monday to Friday from 8:00 a.m. to 4:30 p.m. beginning Saturday, April 24, 2021 and / or by calling 570.894.8490 ext.3. The Bid documents are also available at www.coolbaughtwp.org.

All bids must be placed in a sealed envelope, plainly marked with "Coolbaugh Township Trash Collection Bid Proposal"

Sealed bids will be publicly opened on May 14, 2021 at 2:00PM prevailing time via audio and video conferencing via the Zoom Video Communication App and will be presented at the regularly advertised meeting of the Board of Supervisors on Wednesday, May 19, 2021 at 6:00PM. The Board of Supervisors will consider awarding the bid at the May 19, 2021 Board of Supervisors meeting at 6:00 pm, or as soon thereafter as the agenda allows, at which time the bids will be considered and the contract may be awarded. The meeting will be held via the Zoom Virtual Media App.

The Zoom Video Communication App login for the bid opening scheduled for May 14, 2021 at 2:00PM is as follows: <https://us02web.zoom.us/j/87280749054> or by phone (929)205-6099, ID# 872 8074 9054.

Each bid must be accompanied by a Certified Check, Treasurers Check, or Bid Bond in the amount of ten percent (10%) of the estimated total contract price and all other required documents as set forth in the bid documents. The successful bidder shall, within fourteen (14) days after notification of award, enter into a written contract with the Township, and deliver a Performance Bond guaranteeing performance of the contract in the amount of 100% of the total contract price as set forth in the bid documents, together with all other required documentation set forth in the bid documents. All bids must be submitted using the bid forms provided by the Township together with a Bidders Affidavit and Non-Collusion Affidavit.

The Township Board of Supervisors hereby expressly reserves the right to accept or reject any and all bids and the right to award part or all of any bid. The Township expressly reserves the right to re-advertise if the best interests of the Township are to be hereby promoted. The Township may waive technical defects if, in its judgment, the best interests of the Township shall so require. No bid may be considered from any person, firm or corporation who has defaulted in the performance of any contract or agreement previously made with the Township or conclusively shown to have failed to perform satisfactorily such contract or agreement with the Township.

All bids shall remain irrevocable for 60 days after the actual date of opening thereof.

Questions regarding the bidding process shall be made to the Coolbaugh Township office or by telephone at 570-894-8490 ext. 3.

Erin Masker
Township Secretary/ Administrative Assistant

BID SPECIFICATIONS PACKAGE
FOR
"TRASH COLLECTION BID PROPOSAL"

Roll-off Containers for Township Drop-off Site

FOR COOLBAUGH TOWNSHIP
MONROE COUNTY, PENNSYLVANIA

ISSUED FOR BID OPENING
Friday, May 14, 2021 @ 2:00 PM

**COOLBAUGH TOWNSHIP
TRASH COLLECTION**

BID SPECIFICATIONS

SEALED BIDS WILL BE ACCEPTED BY THE BOARD OF SUPERVISORS OF COOLBAUGH TOWNSHIP until Friday, May 14, 2021 at 2:00 p.m., at the Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA for **the delivery and pick-up as needed for roll-off containers for the collection of scrap metal, white goods, bulky waste and tires.** Bid opening will be held via the Zoom Virtual Media App.

Coolbaugh Township’s Drop Off Site Program

Two (2) year contract from June 18, 2021 through June 17, 2023

- The **Drop-Off Site Program** enables Coolbaugh Township residents to dispose of items such as used mattresses, residential appliances, furniture, hot/cold water tanks, bicycles, swing sets, lawn mowers, etc. This site is not used to dispose of household garbage or hazardous waste. The Township offers mid-week recycling as well as bulk drop offs during the months of June, July, August and October 2021 and April, June, August and October 2022.
- This is an **On Site/On Call Program**. The location for delivery and replacement of roll-off containers is behind the Department of Public Works Facility at **549 Laurel Drive, Tobyhanna, Pennsylvania**.
- The time frame for vendor delivery and pick-up of roll-off containers for the collection of scrap metal, white goods, bulky waste and tires runs year-round with 8 days dedicated to bulk clean-ups. The **6–40 Yard roll-off containers must be delivered the week of the scheduled bulk clean-up days referenced below with pick-ups being on call for those same scheduled days. Coolbaugh Township will call for replacements of the 2-40 yard roll-off containers referenced below as needed during the year.**

Size of Roll-Off Open Top Container	Collection	Schedule of Delivery / Pick- Up
1- 40 Yard	Bulk Waste	On Call
1- 40 Yard	Tires	On Call
6 - 40 Yard	Bulk Waste	Delivery week of: July 9 & 10, 2021 August 6 & 7, 2021 October 1 & 2, 2021 2022- TBD Pick-up: On-call for scheduled days

Coolbaugh Township’s Drop Off Site Program

- Bidders may bid on all or part of the bids. Please submit a flat firm price per container.
- Sealed Bids must be in an envelope plainly marked Coolbaugh Township Trash Collection Bid
- In accordance with the Monroe County Municipal Waste Management Authority Rules and Regulations, all haulers

who collect and transport municipal waste in Monroe County must obtain and display a Monroe County Waste Management Authority Hauler's License.

- The successful bidder must provide a Certificate of Insurance naming Coolbaugh Township as Additional Insured.
 - The successful bidder must provide Coolbaugh Township with tonnage reports for all white goods collected on a quarterly basis.
 - Kyle Knecht is the contact person for the Project and can be reached at 570.894.8334 or 570.894.8490.

The Coolbaugh Township Board of Supervisors reserves the right to reject any or all Bid Proposals and the right to award the Bid to separate vendors.

BID FORM

Coolbaugh Township
5520 Municipal Drive
Tobyhanna, PA 18466
570.894.8490

(Notice: This bid must be executed in ink or by typed entries and it must not be removed from this document.)

Bid of: _____

Bidder's Name

Contact's Name

Address

Telephone Number

Fax Number

BID PROPOSAL - Coolbaugh Township's Drop Off Site Program

Two (2) year contract from June 18, 2021 through June 17, 2023

Size of Roll-Off Open Top Container	Items for Collection	Schedule of Delivery/Pick- Up	BID Flat rate per container
1- 40 Yard	Bulk Waste	On Call	
1- 40 Yard	Tires	On Call	
6 - 40 Yard	Bulk Waste	Delivery week of: July 9 & 10, 2021 August 6 & 7, 2021 October 1 & 2, 2021 2022- TBD Pick-up: On-call for scheduled days	

INSURANCE REQUIREMENTS

The contractor shall maintain, during the entire duration of the contract, sufficient multi-peril liability insurance, worker's compensation insurance, and commercial risk insurance to hold Coolbaugh Township and its agents harmless from any liability or breach of contract, or other agreement, arising from the undertaking of this contract.

All policies shall include a ten (10) day notice to Coolbaugh Township prior to cancellation.

Minimum Required Coverage:

- Worker's Compensation as required by the Commonwealth of Pennsylvania.
- Contractor's Public Liability with a limit of \$1,000,000.00
- Property Damage with at least a \$1,000,000.00 limit.
- All Risk: The contractor will be responsible for any damage to Township facilities damaged during the course of fulfilling this contract.

Copies of Insurance Certificates must be filed with Coolbaugh Township.

BIDDER'S AFFIDAVIT

I, _____ being duly sworn, depose that he resides at

_____ And that he is the
_____ of _____ (Title)
(Name of Bidder)

I am duly authorized to sign the bid and that the bid is the true offer of the bidder, that the seal attached thereto is the seal of the Bidder, and that each, every and all of the declarations and statements contained in the bid and any and all affidavits, questionnaires and documents submitted pursuant to the proposal for bids are true to the best of my knowledge and belief.

(Affiant)

Subscribed and sworn before me

This _____ date of 20__

(Notary Public)

My commission expires _____.

(SEAL)

NON-COLLUSION-AFFIDAVIT

County: Monroe County
Municipality: Coolbaugh Township
Project: Trash Collection Bid Proposal
STATE OF Pennsylvania
COUNTY OF Monroe

The undersigned deponent deposes and says that he is the _____ of the _____; that he is authorized to make this affidavit on behalf of said company and that the said company has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

(Contractor)

By _____

Subscribed and sworn before me

This _____ date of 20 ____

(Notary Public)

My commission expires _____.

(SEAL)