

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
Work Session Agenda
April 6, 2021, 6:00 PM**

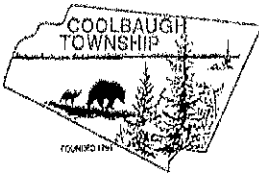
In order to insure the public safety and to comply with the CDC social distancing guidelines during the COVID-19 crisis, this work session is being held via the Zoom virtual media app. Public Input will be considered at the end of the work session for non-agenda items. The public will be given an opportunity to speak on each agenda item. Public input will be accepted via email to emasker@coolbaughtwp.org and in the chat box of the Zoom app. The work session is being recorded to aid in the preparation of the minutes. When commenting, please state your name and the community or city that you live in.

1. Discussion on Proposed Fireworks Ordinance

2. Discussion on Rate Increase for Township Sewer Service

3. Other Business

4. Public Input



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
April 6, 2021**

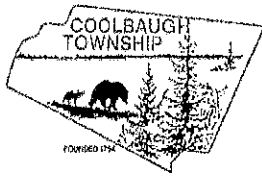
Roll Call

BOARD OF SUPERVISORS

___ B. Weimer ___ T. Lamantia ___ A. Ruiz-Smith ___ C. Colgan ___ L. Kelly
___ Solicitor Armstrong ___ E. Masker

In order to insure the public safety and to comply with the CDC social distancing guidelines during the COVID-19 crisis, this meeting is being held via the Zoom virtual media app. Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. Public input will be accepted via email to emasker@coolbaughtwp.org and in the chat box of the Zoom app. The meeting is being recorded to aid in the preparation of the minutes. When commenting, please state your name and the community or city that you live in.

1. Public Input
2. Approval of Minutes :
 - March 16, 2021 Regular Meeting Minutes
3. Authorization to Advertise the Sale of the 2013 Gravely Pro Turn 260 Mower on Municibid
4. Approval of Minor Subdivision Joining Lots 14 & 15, Block 1720, Section 17, Arrowhead Lakes Property Owner(s) Igor & Natalya Stolovisty
5. Approval of Minor Subdivision Joining Lots 28 & 29, Block A-2107, Sec. 21, Arrowhead Lakes, Property Owner(s) George and Carol Camburn
6. Conditional Approval of Minor Subdivision Joining Lots 10 & 11, Block 1911, Sec. 19, Arrowhead North, Property Owner(s) Douglas Fink & Kimberly D'Amico- Fink



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7. Use of the Property Located 565 Laurel Drive

8. Current obligations

• General Fund	\$ 454,370.80
• Escrow Fund	\$ 1,962.00
• Sewer Fund	<u>\$ 27,459.24</u>
Total Disbursements	\$ 483,792.04

9. Solicitor Armstrong Comments/Updates

10. Other Business

11. Board of Supervisors Executive Session

- After: Tuesday, April 6, 2021 following the meeting Re: Personnel

12. Adjournment

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April 6, 2021

Pocono Record, Legal Ad Department
ATTN: Patty
511 Lenox Street
Stroudsburg, PA. 18360

Dear Patty:

Please print the following legal advertisement on Thursday, April 8, 2021:

Coolbaugh Township has a 2013 Gravely Pro Turn 260 Zero Turn Mower- Model #992204, Serial #020035, 60" mower deck. Hours: 2302.6, Kohler Command Pro ECV 749 / 747 CC engine available for bid (Item # 34651615). The mower runs, drives and the deck works as it should, any questions please call 570-894-8334. Sold as is, no warranties and must be picked up at the DPW garage located at 549 Laurel Drive, Tobyhanna, PA. Visit www.municibid.com for information and to place bids. Bidding starts at 9:00am on April 8, 2021 and ends at 9:30am on April 30, 2021. Winning bid will be awarded at the regularly scheduled Board meeting of the Coolbaugh Township Supervisors on May 4, 2021 at 6:00pm. Payment to the Township in the full amount of the successful bid in cash or certified funds shall be made within fifteen (15) days of notice from the Township of awarding of bid. Successful bidder must remove the vehicle/ item(s) from the Coolbaugh Township Road Garage within fifteen (15) days of the awarding of the bid. The Coolbaugh Township Board of Supervisors reserves the right to reject any and all bids.

Please call Coolbaugh Township at 570-894-8334 for more information or to make arrangements to inspect the items. All items will be made available to view outside No warranties will be given with the sale, and the Item(s) are being sold in existing condition, as is. All costs, fees and taxes, registration, etc. are the responsibility of the bidder. Due to the current pandemic, masks will be required, social distancing and CDC guidelines will be adhered to at all times.

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
APRIL 06, 2021**

DATE	CK #	DESCRIPTION	AMOUNT
03/24/2021		Payroll Transfer	\$ 50,000.00
3/29/2021		Pension Transfer	\$ 3,000.00
3/25/2021	7394	AM Trust N.A. (Workers Comp.)	\$ 6,324.00
3/25/2021	7395	Laurel Abstract Company - (Purchase)	\$ 73,067.00
4/6/2021		General Fund	\$ 321,979.80
4/6/2021		Total General Fund	\$ 454,370.80
4/6/2021		Escrow Fund	\$ 1,962.00
4/6/2021		Sewer Fund	\$ 27,459.24
TOTAL DISBURSEMENTS			\$ 483,792.04

CASH TRIAL BALANCE AS OF APRIL 06 , 2021

General Fund Checking	\$ 1,779,277.45
Fire Tax/Coolbaugh Twp VFD	123,926.08
Fire Tax/Gouldsboro VFD	15,247.98
Fire Tax/Thornhurst VFD	36,457.10
Fire Tax/Tobyhanna Twp. VFD	61,191.40
EMS Fund	-
Payroll Checking	747.60
Rainy Day Fund Savings	949,444.27
Total General Fund	\$2,966,291.88
Sewer Fund Checking	8,127.73
Sewer PennVest Checking	10,638.88
Total Sewer Fund	\$ 18,766.61
Capital Projects Fund Checking	\$ 14,527.88
Emerg. Services Fund Money Market	200,744.30
Emerg. Services Fund Checking	20,836.21
Total Emergency Services Fund	\$ 221,580.51
Liquid Fuels Fund Checking	\$ 170,556.42
Escrow Fund Checking	314,777.62
Escrow Fund Clarius Checking	441,635.31
Total Escrow Fund	\$ 756,412.93
TOTAL ALL FUNDS	\$ 4,148,136.23

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
7449	1418 - AFFORDABLE AUTO PARTS	PO 19846 MISC PARTS -FORD EXCURSION OES	225.00	225.00
7450	44 - AIRGAS USA,LLC	PO 19864 ACETYLENE/ OXYGEN	589.76	589.76
7451	831 - ALL DOOR SALES,INC	PO 19887 549 LAUREL/ REPAIR	195.00	195.00
7452	1039 - AMERICAN UNITED LIFE INS. CO.	PO 19893 APRIL	1,183.49	1,183.49
7453	1113 - CARD MEMBER SERVICES	PO 19834 ADOBE/CALL EM ALL/MSFT/MICROSOFT LIC.	170.55	170.55
7454	1113 - CARD MEMBER SERVICES	PO 19901 CUB CADET PART MOWER	133.77	133.77
7455	4 - CHEMUNG SUPPLY CORP.	PO 19838 IN'L PK NO PKING SIGNS POST- PO'S #0580	10,180.60	10,180.60
7456	1240 - CINTAS CORPORATION	PO 19816 SHOP TOWELS	124.15	
		PO 19866 UNIFORMS/ TOWELS SHOP	123.66	
		PO 19868 CREDIT	-55.00	
		PO 19883 UNIFORMS	88.66	
		PO 19884 SHOP TOWELS	35.00	316.47
7457	1 - CRAMERS HOME BUILDING CENTERS	PO 19842 CHAINSAW -SIGN TRUCK	487.99	487.99
7458	8 - D.G. NICHOLAS CO.	PO 19812 BATTERY- OES VEHICLE	228.00	
		PO 19813 OIL FILTER	2.55	
		PO 19814 BRAKE FLUID	16.26	
		PO 19827 TRAILER CONNECTOR 2016 INT'L	24.97	
		PO 19828 AIR ELEMENT F350 DUMP TRUCK	94.75	
		PO 19878 SUPPLIES F350 FORD SIGN TRUCK	67.80	
		PO 19879 55 GAL AIR SHIELD- ALL TRUCKS	199.95	
		PO 19880 AIR ELEMENT/OIL/FUEL FILTERS	220.32	854.60
7459	8 - D.G. NICHOLAS CO.	PO 19898 TRUCK 2017 VOLVO MISC. PARTS	330.50	330.50
7460	52 - DALEVILLE ACE HARDWARE	PO 19831 SALT- RED OUT PELLET	61.42	
		PO 19862 WIRE CABLE CLAMPS - FLAG POLE AT POLICE	24.98	
		PO 19861 SUPPLIES	136.85	223.25
7461	151 - E.M. KUTZ,INC.	PO 19833 CHAINWHEEL	588.55	
		PO 19897 LED BEACON - PARTS ALL TRUCKS	330.17	918.72
7462	1147 - ERIN MASKER	PO 19888 INS. REIMBURSEMENT	350.00	350.00
7463	255 - FIVE STAR EQUIPMENT,INC.	PO 19896 PARTS LOADER 544J	566.36	566.36
7464	1384 - FRASER ADVANCED INFO.SYSTEMS	PO 19844 2 COPIERS	259.99	259.99
7465	1366 - GEORGE DOBSON	PO 19841 2021 BOOT REIMBURSEMENT	116.96	116.96
7466	30 - GOTTA GO POTTIES	PO 19874 HANDICAP RENTAL	100.00	100.00
7467	1064 - GREEN POND NURSERY INC	PO 19900 CERTI- PLAY- PARK	819.00	819.00
7468	1296 - GRIM,BIEHN & THATCHER	PO 19885 GENERAL MATTERS/LIBRARY/FIRE /ORDINANCE/	3,085.20	
		PO 19886 WWTP/ GENERAL MATTERS/LIBRARY/FIRE/COVID	4,455.50	7,540.70
7469	1250 - GUYETTE COMMUNICATIONS	PO 19869 VOICE MAIL EXT. 116	184.00	184.00
7470	535 - HANOVER ENGINEERING ASSOC.,INC.	PO 19875 SEO	4,099.44	4,099.44
7471	1192 - HIGHMARK BLUE SHIELD	PO 19858 APRIL	38,617.77	38,617.77
7472	36 - JAMES H. FRUTCHBY, JR.	PO 19848 INS. REIMBURSEMENT	350.00	350.00
7473	697 - LEON CLAPPER,INC.	PO 19808 BOILER ROOM BACKFLOW TESTING	600.00	600.00
7474	1361 - LOCUST RIDGE QUARRY	PO 19811 ANTI-SKID	5,760.00	
		PO 19867 ANTI SKID	4,976.80	10,736.80
7475	917 - MILLENNIUM ADMINISTRATORS	PO 19861 MARCH ADMIN	500.00	500.00
7476	241 - MONROE COUNTY CONTROL CENTER	PO 19902 FIRE/EMS CALLS	5,017.62	5,017.62
7477	183 - NORTHEAST SIGNAL & ELECTRIC CO.,INC	PO 19815 ECHO LAKE & 196	6,317.10	6,317.10
7478	452 - OFFICE DEPOT	PO 19809 MISC. SUPPLIES	47.03	
		PO 19857 MISC SUPPLIES	33.98	81.01
7479	81 - P P & L	PO 19829 39910-23005 196 COUNTRY PLACE	48.67	
		PO 19849 89343-21023 SCHOOL SPEED SIGN	28.11	
		PO 19851 54691-27003 DPW	473.27	
		PO 19853 89631-95000 TEGAWITHA RD	32.88	
		PO 19854 64488-49005	72.23	
		PO 19855 43281-2700 MUNICIPAL CENTER	2,008.57	
		PO 19871 36034-04005 ECHO LAKE DR & 196	35.86	
		PO 19872 88900-24001 GARAGE	32.84	2,732.43
7480	81 - P P & L	PO 19873 39910-23005 196 COUNTRY PLACE	46.22	
		PO 19890 51540-24008 196 KNOLLWOOD	29.73	
		PO 19892 PARK 07251-041006	14.19	90.14
7481	542 - PANTHER WASTE SERV	PO 19860 30 YD DUMPSTER 03/15/21	475.00	475.00
7482	86 - PENNSYLVANIA AMERICAN WATER CO	PO 19825 1024-210029765280 garage	32.95	
		PO 19826 1024-210030846769 DPW	20.45	53.40
7483	1254 - PHILADELPHIA INS. COMPANIES	PO 19856 VOLUNTEER INS.	300.00	300.00
7484	94 - POCONO MOUNTAIN REGIONAL EMS	PO 19817 DONATION	10,000.00	10,000.00
7485	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 19818 APRIL	192,439.08	
		PO 19847 APRIL MORTGAGE	3,156.31	195,595.39
7486	95 - POCONO RECORD	PO 19832 PUBLIC RECORD	120.92	120.92
7487	1385 - QUADIENT LEASING USA,INC	PO 19889 03/2021 -06/21//21	449.85	449.85
7488	713 - RED DIAMOND GRAPHICS	PO 19863 NEON SIGNS	220.00	220.00

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
7489	102 - RELIABLE SIGN AND STRIPING, INC.	PO 19836 NO PARKING SIGN	3,230.00	3,230.00
7490	1411 - RIVERSIDE CONSTRUCTION MATERIALS INC	PO 19865 SALT	6,627.62	6,627.62
7491	104 - S & H SUPPLY CO., INC.	PO 19899 SUMP PUMP BOILER ROOM	130.00	130.00
7492	286 - SUBURBAN PROPANE	PO 19830 PROPANE -DPW	274.13	
		PO 19859 DIESEL FUEL	5,347.97	5,622.10
7493	738 - TEAMSTERS LOCAL 773	PO 19821 APRIL DUES	709.00	709.00
7494	1420 - TOPP BUSINESS SOLUTIONS	PO 19870 CONTRACT INVOICE	53.17	53.17
7495	1226 - TRIAD TRUCK EQUIPMENT, INC	PO 19820 CONNECTOR LINK FOR 29 FRAME	220.00	
		PO 19843 MOTOR COVER	40.00	260.00
7496	1055 - TULPEHOCKEN SPRING WATER INC	PO 19839 BOTTLE WATER	49.83	49.83
7497	1123 - UNIQUESOURCE	PO 19895 DELINEATION DEVICES	917.10	917.10
7498	119 - VERIZON	PO 19840 PHONES	621.13	621.13
7499	892 - VERIZON WIRELESS	PO 19876 PHONES	996.29	996.29
7500	930 - WILKES-BARRE MATERIALS	PO 19877 SPECIAL COLD PATCH	659.98	659.98
TOTAL				321,979.80

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	321,979.80
01.230.650	UNION DUES			709.00	
01.400.000	GENERAL GOV'T	7,713.23			
01.404.000	LAW	6,458.20			
01.405.000	MUNICIPAL OFFICE	154.90			
01.409.000	BUILDING & PLANTS	4,272.27			
01.410.000	POLICE	195,595.39			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.413.000	SEO / BUILDING CODE	4,099.44			
01.414.000	ZONING OFFICE	1,129.53			
01.415.000	EMERGENCY MANAGEMENT	5,017.62			
01.427.000	SOLID WASTE COLLECTION / DISPO	475.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	6,634.67			
01.432.000	DPW-SNOW & ICE REMOVAL	17,364.42			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	14,497.90			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	9,949.55			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	659.98			
01.454.000	PARKS	933.19			
01.486.000	INSURANCE	300.00			
01.487.000	EMPLOYEE BENEFITS	36,015.51			
TOTALS FOR GENERAL FUND		321,270.80	0.00	709.00	321,979.80

Total to be paid from Fund 01 GENERAL FUND 321,979.80
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321,979.80

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1232	1296 - GRIM,BIEHN & THATCHER	PO 19885 GENERAL MATTERS/LIBRARY/FIRE /ORDINANCE/	985.50	
		PO 19886 WWTP/ GENERAL MATTERS/LIBRARY/FIRE/COVID	976.50	1,962.00

	TOTAL			1,962.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	1,962.00
85.250.046	DUNKIN DONUTS DEVELOPMENT PLAN			231.00	
85.250.313	POCONO TRANSCRETE LAND DEVELOPMENT			165.00	
85.250.340	LPC (FORMERLY RIDGE DEVELOPMENT)			262.50	
85.250.370	CENTER ROCK -POCONO JEEP			412.50	
85.250.390	MONADNOCK NON-WOVEN			891.00	

TOTALS FOR	ESCROW	0.00	0.00	1,962.00	1,962.00
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Total to be paid from Fund 85 ESCROW

1,962.00

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1,962.00

**List of Bills - (08101000) CHECKING
SEWER FUND**

Check#	Vendor	Description	Payment	Check Total
2617	228 - ATC	PO 19837 CHAPTER 94/DOG FOOD/EDU'S	12,125.39	12,125.39
2618	771 - COMMONWEALTH OF PA	PO 19882 MARCH/ APRIL PENNWORKS #F24001544-429	1,930.70	1,930.70
2619	1251 - ENVIRONMENTAL SERV. CORP.	PO 19810 SLUDGE REMOVAL 03/01/2021	319.20	
		PO 19819 SLUDGE REMOVAL 02/08/2021	319.20	
		PO 19824 SLUDGE REMOVAL 03/05/2021	319.20	
		PO 19891 SLUDGE REMOVAL	502.74	
		PO 19894 03/26- 03/29 SLUDGE REMOVAL	1,005.48	2,465.82
2620	1296 - GRIM,BIEHN & THATCHER	PO 19885 GENERAL MATTERS/LIBRARY/FIRE /ORDINANCE/	924.00	
		PO 19886 WWTP/ GENERAL MATTERS/LIBRARY/FIRE/COVID	2,715.00	3,639.00
2621	699 - MAIN POOL & CHEMICAL CO	PO 19823 SULFATE SOLUTION	629.40	629.40
2622	876 - Microbac Laboratories, Inc.	PO 19835 testing 02/23/2021	162.98	
		PO 19845 LAB TESTING	162.98	325.96
2623	81 - P P & L	PO 19850 26491-26001 - WWTP	4,223.34	
		PO 19852 04090-21003 PUMP STA	239.49	4,462.83
2624	318 - PA RURAL WATER	PO 19807 MEMBERSHIP DUES 1-50 CONNECTIONS	253.00	253.00
2625	119 - VERIZON	PO 19840 PHONES	543.88	543.88
2626	439 - YOUNG & HAROS,LLC	PO 19822 WAL-MART	1,083.26	1,083.26
TOTAL				27,459.24

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	27,459.24
08.429.200	SUPPLIES	629.40			
08.429.300	OTHER SERVICES & CHARGES	253.00			
08.429.313	ENGINEERING SERVICES	12,125.39			
08.429.314	PROFESSIONAL FEE SOLICITOR	4,722.26			
08.429.320	TELEPHONE	543.88			
08.429.361	ELECTRIC	4,462.83			
08.429.451	OUTSIDE LAB TESTING	325.96			
08.429.452	SLUDGE HAULING	2,465.82			
08.471.105	PENNWORKS PRINCIPAL LN #99900048	1,670.48			
08.472.106	PENNWORKS INTEREST LN #99900048	260.22			
TOTALS FOR	SEWER FUND	27,459.24	0.00	0.00	27,459.24

Total to be paid from Fund 08 SEWER FUND

27,459.24

27,459.24