

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
BUDGET WORK SESSION MINUTES  
November 5, 2020, 6:00PM**

The work session was called to order by Chairman William Weimer at 6:15pm at the Pocono Mountain Public Library located at 5500 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Clare Colgan, Lynn Kelly (via Zoom) and Alma I. Ruiz-Smith

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Township Solicitor, Erin Masker, Township Secretary (via Zoom), Meredith Thompson, Business Manager and Darren Dixon, Controller

**Staff absent:**

None

**1. Discussion on Proposed Litter Ordinance**

Solicitor Armstrong reviewed the proposed litter ordinance that was before the Board at a previous meeting stating that there are three changes that were made based on those discussions. The ordinance has been revised to include “abandoned furniture and/or furnishings” in 245-3.A, page numbers were added at the request of Ms. Ruiz-Smith and the roads that are listed as the litter enforcement corridor have been provided by Mr. Keane and included. Fines will be doubled if someone is caught littering in that area. The Board was in agreement with the ordinance as it is presented to move forward.

- **Discussion:** D. Pope asked how it will be enforced with Mr. Weimer stating video evidence in the litter enforcement corridors and sifting through the garbage that is dumped. H. Smith asked the status of the two bags that were picked up about a month and a half ago on Hemlock, stating that there were two garbage bags of toys and stuffed animals and stated that there was an envelope with a name and address in it. Ms. Thompson will follow up.

**2. Other Business**

Ms. Ruiz-Smith stated that she and Mr. Weimer met with Chuck Leonard of Pocono Mountain Industries regarding putting in an emergency access road for the land locked community of Pocono Summit Lake Estates. Following the meeting that was held, Mr. Leonard agreed to allow the Township to move forward on the use of the property that would allow access from Industrial Park Drive to enter the community for an emergency egress for the residents of the community and for emergency personnel. There is a gate at the entrance that authorized personnel would be given keys for in order to open it in the event of an emergency. This access would allow for fire and medical personnel to enter the community should the other access be inaccessible. Ms. Ruiz-Smith stated that it is a parcel of land that is not deeded or owned by anyone and stated that plowing would need to be addressed. Ms. Ruiz-Smith expressed her concerns with the need to plow the road as it would be an emergency exit if the township road is not available. Mr. Weimer stated that the Township would essentially be putting in a driveway and will not be plowing it. He stated that they will only be opening up the entrance by the gate. Mr. Weimer stated that Solicitor Armstrong would need to get with Township Engineer, Russell Kresge to work out the details and to develop an agreement outlining the terms and responsibilities for both the Township and PMI to agree to before making any modifications. Solicitor Armstrong will work with Mr. Weimer and Ms. Ruiz-Smith on the details of the agreement.

**3. Public Comment**

Nothing was heard.

Work Session ended at 6:26pm.