

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
September 15, 2020

The work session was called to order by Chairman William Weimer at 6:00pm at the Pocono Mountain Public Library located at 5500 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Clare Colgan, Lynn Kelly and Alma I. Ruiz-Smith

Board Members absent:

Anthony Lamantia

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, Darren Dixon, Controller and Thomas Rohan, Code Enforcement and Zoning Officer

Staff absent:

None

Mr. Weimer announced that in order to insure the public safety and to comply with the CDC social distancing guidelines during the COVID-19 crisis, this meeting is being held at the Pocono Mountain Public Library. This work session is being recorded to aid in the preparation of the notes.

Presentation of Plaque of Appreciation for Walmart Distribution Center, DC 6080- General Manager Eric Lumadue

Mr. Weimer presented Mr. Lumadue with the plaque of appreciation stating that the contribution to the Coolbaugh Township Volunteer Fire Company was above and beyond anything that they could have ever imagined. Mr. Weimer stated that Mr. Lumadue has donated to area organizations include PMRPD, PMREMS and other local fire departments. They donated two trailer loads of items to the Coolbaugh Township Volunteer Fire Company to sell as a fundraiser. Mr. Weimer stated that the Township staff and Supervisors helped unload and process the items along with the volunteers from the fire company in order to prepare for the event. The plaque read: "Certificate of Recognition for Outstanding Community Support, Presented to Walmart Distribution Center, Tobyhanna DC # 6080, In appreciation of your continued commitment and dedication to the businesses and organizations of Coolbaugh Township and Neighboring Communities, presented by the Coolbaugh Township Board of Supervisors on September 15, 2020.

Mr. Lumadue stated that he appreciates the plaque, but it was not necessary. He believes that giving back to help the community is the right thing to do, and what should always be done. The fire company needed help raising money to build a new fire station and he was able to help them. He stated that the plaque will be hung in the office for everyone to see, and he looks forward to continuing to work with community organizations. He discussed previous fundraisers that they were able to help with and stated that he hopes that this may be an event that continues annually as many other organizations have made a lot of money and do them in the spring or the fall every year. He stated that we need to come together as a community and as a nation to help each other out.

1. Discussion on Short Term Rental Permit / License Fees

The Board reviewed the application and fees presented as follows: initial application \$200.00, annual renewal application \$150.00 and re-inspection \$40.00. The Board agreed that the fees were acceptable.

Ms. Ruiz-Smith stated that the application should include that the emergency contact must be able to respond to the property within two hours as outlined in the ordinance, and asked about the minimum one parking space per bedroom that is listed. She stated that it should read a maximum of one parking space per bedroom to avoid having too many vehicles at the property. Discussion ensued on whether it should read minimum or maximum with Solicitor Armstrong stated that it reads minimum as that is the least amount of parking spaces that will be allowed per bedroom, anything more than that would allow for parking for guests, stating that they are not permitted to park in the street or on the grass, only in areas that are designated for parking in the driveway. He stated that if there is a four bedroom house the minimum parking that would be required would be four parking spaces. Ms. Kelly stated that it can't be changed to maximum as that would change the intent of the ordinance. Discussion took place on pervious and impervious areas which would also impact the number of parking spaces.

2. Other Business

Nothing was heard.

3. Public Input

Nothing was heard.

Work Session ended at 6:20pm.