

COOLBAUGH TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
MONDAY, MARCH 9, 2020
MINUTES

The meeting was called to order by Planning Commission Chairman Bernard Kozen at 6:31pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

Mr. Kozen led those present in the Pledge of Allegiance.

Board Members present:

Bernard Kozen, Ann Shincovich and Kevin Ambrogio

Board Members absent:

Steve Baker and George Dobson

Staff present:

Solicitor H. Clark Connor, Township Engineer Russ Kresge and Acting Recording Secretary, Erin Masker.

Staff absent:

None

1. Approval of February 10, 2020 Regular Meeting Minutes

Ms. Shincovich made a motion second by Mr. Ambrogio to approve the minutes of the February 10, 2020 meeting as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

2. Review of Land Development Plan- Food Express Convenience Store/ Dunkin Donuts

Mr. Kozen made a motion second by Mr. Ambrogio to table the review of the land development plan of Food Express Convenience Store/ Dunkin Donuts.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Review/ Recommendation of Proposed Ordinance for Large Scale Commercial Recreation Facility

Township Engineer, Russell Kresge stated that he has concerns with the definition of large scale commercial recreation facility stating that a shooting range is listed in the definition but that it is not listed in the uses allowed. He suggested removing it from the paragraph. Mr. Kresge also stated that there doesn't seem to be any distinction between large scale commercial recreation facility and an outdoor commercial recreation facility as neither the outdoor or the indoor recreation facility are defined in are defined in the Township Zoning Ordinance. He also stated that the setbacks for a racetrack are significant stating that they are 1000' all the way around which will take up a lot of property. The commission discussed the suggestions and agreed that they should be brought to the attention of the Board of Supervisors as part of the recommendation.

Ms. Shincovich made a motion second by Mr. Ambrogio to recommend approval of the proposed Large Scale Commercial Recreation Facility Ordinance with the following comments: (1) Remove shooting ranges from the definition and (2) advise of the concerns relating to the setbacks for a racetrack.

- **Discussion:** None
- **Vote:** All in favor, motion passes

4. Review of §355-57-Landscaping Requirements: Trees and Vegetation

The Commission reviewed Ms. Shincovich’s suggestions for the acceptable plants and trees and agreed that the current list should be revised to reflect her comments.

Ms. Shincovich made a motion second by Mr. Ambrogio to recommend approval of §355-57: Landscaping Requirements; Trees and Vegetation ordinance with the changes to be made to the acceptable plants and trees list as discussed.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Public Input

Off- Street Parking and Sign Ordinance

Mr. Kresge stated that the Zoning Ordinance is where the guidelines are for the Signs and that they are not listed in the SALDO. He stated that the title for the SALDO should be Off-Street Parking and Plan Requirements.

Mr. Kozen made a motion second by Ms. Shincovich to recommend approval of the parking and sign ordinance amendment with the comment that the title on the SALDO amendment needs to be changed from Off-Street Parking and Signs to Off-Street Parking and Plan Requirements.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Adjournment

There being no further business, a motion was made by Mr. Kozen second by Mr. Ambrogio to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 7:26PM.

NEXT REGULAR COMMISSION MEETING: Monday, April 13, 2020 at 6:30pm.

Submitted by: _____
Ann Shincovich, Planning Commission Secretary

Compiled by: Erin M. Masker, Acting Recording Secretary

Witnessed by: _____
Bernard Kozen, Planning Commission Chairman

Date: _____