

COOLBAUGH TOWNSHIP Board of Supervisors

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

June 1, 2020- Zoom Meeting Attendance- Login/Call-In Information

Coolbaugh Township is inviting you to a scheduled Zoom meeting.

Topic: 6/1/2020- Board of Supervisors Meeting

Time: Jun 1, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84455679363>

Meeting ID: 844 5567 9363

One tap mobile

1 929 205 6099, 84455679363# US (New York)

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Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 844 5567 9363

Find your local number: <https://us02web.zoom.us/j/84455679363>

Erin Masker

Coolbaugh Township Secretary/Administrative Assistant

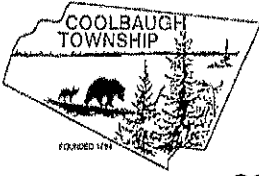
5520 Municipal Drive

Tobyhanna, PA 18466

570.894.8490 ext. 3

emasker@coolbaughtwp.org





**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

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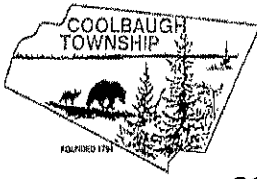
**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
June 1, 2020, 6:00PM**

In order to insure the public safety during the COVID-19 crisis, this work session is available by audio and video conferencing via the Zoom Video Communication App. The public is invited to log on to watch and listen to the meeting live via the above-referenced virtual media. Public comment will be taken by email prior to the meeting addressed to emasker@coolbaughtwp.org and during the work session in the comments section on Zoom. The comments and email will be closely monitored and announced, where appropriate, as they come in. The public will be given an opportunity to comment on each agenda item. When commenting please state your name and city or community that you reside in. This meeting is being recorded to aid in the preparation of the minutes.

1. Request for Outdoor Flea Markets in C- 3 Zoning District- Eric Hockman

2. Other Business

3. Public Input



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
June 1, 2020**

Roll Call

BOARD OF SUPERVISORS

___ B. Weimer ___ T. Lamantia ___ A. Ruiz-Smith ___ C. Colgan ___ L. Kelly
___ Solicitor Armstrong ___ E. Masker

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1. Public Input
2. Approval of minutes :
 - May 19, 2020- Regular Meeting minutes
3. Electricity Auction Results/Contract
4. Current obligations

• General Fund	\$ 739,297.63
• Coolbaugh Twp. VFC Fire Tax	\$ 150,000.00
• Escrow Fund	\$ 569.65
• Sewer Fund	<u>\$ 7,043.53</u>
Total Disbursements	\$ 896,910.81
5. Solicitor Armstrong Comments/Updates
6. Other business
7. Adjournment

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
JUNE 02, 2020**

DATE	CK #	DESCRIPTION	AMOUNT
5/16/2020		Payroll Transfer	\$36,000.00
5/26/2020	6519	Coolbaugh Twp Fire Co.	\$150,000.00
5/26/2020	6520	Wayne Bank (GOB 2016)	\$287,644.64
6/2/2020		General Fund	265,652.99
6/2/2020		Total General Fund	\$739,297.63
6/2/2020	1020	Coolbaugh Twp Fire Tax(Rescue Tks)	\$150,000.00
6/2/2020		Escrow Fund	569.65
6/2/2020		Sewer Fund	7,043.53
		TOTAL DISBURSEMENTS	\$896,910.81

CASH TRIAL BALANCE AS OF JUNE 02, 2020

General Fund Checking	\$ 1,900,569.98
Fire Tax/Coolbaugh Twp VFD	287,800.68
Fire Tax/Gouldsboro VFD	3,195.53
Fire Tax/Thornhurst VFD	14,322.68
Fire Tax/Tobyhanna Twp. VFD	38,945.67
Payroll Checking	700.85
Rainy Day Fund Savings	944,167.35
Total General Fund	3,189,702.74
Sewer Fund Checking	26,978.66
Sewer PennVest Checking	93.54
Total Sewer Fund	27,072.20
Capital Projects Fund Checking	14,502.47
Emerg. Services Fund Money Market	199,840.83
Emerg. Services Fund Checking	20,742.44
Total Emergency Services Fund	220,583.27
Liquid Fuels Fund Checking	611,904.58
Escrow Fund Checking	159,774.19
Escrow Fund Clarius Checking	439,647.69
Total Escrow Fund	599,421.88
TOTAL ALL FUNDS	\$ 4,663,187.14

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
6521	1258 - AM TRUST NORTH AMERICA	PO 18456 WORKERS COMP	6,144.00	6,144.00
6522	1039 - AMERICAN UNITED LIFE INS. CO.	PO 18467 LIFE INS/STD/LTD JUNE	1,112.77	1,112.77
6523	1363 - BUREAU VERITAS NORTH AMERICA	PO 18448 ARMADA BUILDINGS LLC PERMIT STORAGE GARA	4.50	4.50
6524	1240 - CINTAS CORPORATION	PO 18455 MATS	124.52	
		PO 18465 SHOP TOWELS	124.52	
		PO 18473 SHOP TOWELS	34.91	
		PO 18474 UNIFORMS	100.16	384.11
6525	1152 - CLARE COLGAN	PO 18466 REIMBURSEMENT HEALTH	350.00	350.00
6526	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 18445 RECYCLING	16.00	16.00
6527	151 - E.M. KUTZ, INC.	PO 18447 CYLINDER TRUCK HAD AIR LEAK - 2008 INT'L	172.74	172.74
6528	1384 - FRASER ADVANCED INFO. SYSTEMS	PO 18468 3 LEXMARK	308.48	308.48
6529	535 - HANOVER ENGINEERING ASSOC., INC.	PO 18443 SEO	1,870.92	1,870.92
6530	1192 - HIGHMARK BLUE SHIELD	PO 18444 JUNE HEALTH INS	31,939.73	31,939.73
6531	515 - HIGHWAY EQUIPMENT & SUPPLY CO.	PO 18481 BOBCAT SKID REPAIR	3,750.00	3,750.00
6532	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 18487 DPW/ ORC INANCE/PARK//CLARIUS/LPC/ROAD P	545.53	545.53
6533	637 - MARSHALL POPE	PO 18482 2020 BOOTS	94.47	94.47
6534	232 - MECHANICAL SERVICE COMPANY	PO 18439 REPLACE BATTERY AT GENERATOR	940.00	940.00
6535	917 - MILLENNIUM ADMINISTRATORS	PO 18450 APRIL ADMIN FEE	500.00	500.00
6536	81 - P P & L	PO 18449 39910-23005 196 COUNTRY PLACE	48.89	
		PO 18453 36034-04005 ECHO LAKE	37.74	
		PO 18454 88900-24001 MUNICIPAL GARAGE	33.08	
		PO 18460 54691-27003 LAUREL DRIVE	346.82	
		PO 18461 89343-21023 SCHOOL SPEED SIGN	27.64	
		PO 18470 43281-27004 MUNICIPAL CENTER	1,502.20	
		PO 18471 64488-49005 611 CORP. DRIVE	72.30	
		PO 18472 89631-95000 TEGAWITHA ROAD INDUSTRIAL D	33.77	2,102.44
6537	81 - P P & L	PO 18477 071251-41006- PARK 88094-98000 940 SUMM	51.26	
		PO 18478 85457-020009 423 PARK	391.83	
		PO 18479 98496-55008 7 KINGSWAY	49.89	
		PO 18483 51540-24008 196 KNOLLWOOD	29.59	522.57
6538	1021 - PAPCO	PO 18457 2 % BIO 98% LSD BLEND	1,725.10	1,725.10
6539	94 - POCONO MOUNTAIN REGIONAL EMS	PO 18441 JUNE	10,000.00	10,000.00
6540	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 18442 MORTGAGE JUNE- JUNE PAYM"TT	193,147.52	
		PO 18480 MORTGAGE MARCH	3,156.31	196,303.83
6541	95 - POCONO RECORD	PO 18469 SHRED EVENT/ PULIC NOTICE/PULIC HEARING/	1,686.58	1,686.58
6542	1385 - QUADIENT LEASING USA, INC	PO 18484 LEASING MAIL MACHINE 5/22-6/22	285.00	285.00
6543	105 - S & S TOOLS & SUPPLIES	PO 18462 HAND SANITIZER/FACE MASKS/CABLE TIES	402.44	402.44
6544	801 - STIFF OIL CO.	PO 18451 HEATING OIL	2,827.07	2,827.07
6545	892 - VERIZON WIRELESS	PO 18463 PHONES	937.05	937.05
6546	930 - WILKES-BARRE MATERIALS	PO 18440 COLD PATCH FOR POT HOLES	726.76	726.76
TOTAL				265,652.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	265,652.09
01.400.000	GENERAL GOV'T	6,120.61			
01.405.000	MUNICIPAL OFFICE	1,686.58			
01.409.000	BUILDING & PLANTS	2,958.51			
01.410.000	POLICE	196,303.83			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.413.000	SEO / BUILDING CODE	1,870.92			
01.414.000	ZONING OFFICE	302.89			
01.430.000	DPW-HIGHWAYS ROADS STREETS	5,197.10			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	646.64			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	3,922.74			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	726.76			
01.454.000	PARKS	443.09			
01.486.000	INSURANCE	6,144.00			
01.487.000	EMPLOYEE BENEFITS	29,328.42			
TOTALS FOR GENERAL FUND		265,652.09	0.00	0.00	265,652.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 01	GENERAL FUND	265,652.09			
		=====			
		265,652.09			

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1211	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 18487 DPW/ ORDDINANCE/PARK//CLARIUS/LPC/ROAD P	569.65	569.65
TOTAL				569.65

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	569.65
85.250.272	CLARIUS PARTNERS (ARCADIA N, LOT 2)			27.13	
85.250.340	LPC (FORMERLY RIDGE DEVELOPMENT)			542.52	
TOTALS FOR ESCROW		0.00	0.00	569.65	569.65

Total to be paid from Fund 85 ESCROW

569.65
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569.65

**List of Bills - (08101000) CHECKING
SEWER FUND**

Check#	Vendor	Description	Payment	Check Total
2404	1251 - ENVIRONMENTAL SERV. CORP.	PO 18452 05/15 SLUDGE HAULING	319.20	
		PO 18464 GEAR BOX WWTP	960.00	
		PO 18476 5/20 SLUDGE REMOVAL	359.10	1,638.30
2405	876 - Microbac Laboratories, Inc.	PO 18446 05/08 LAB TESTING WWTP	162.98	
		PO 18485 LAB TESTING WWTP 5/11	162.98	
		PO 18486 LAB TESTING WWTP	162.98	488.94
2406	81 - P P & L	PO 18458 26491-26001 WWTP	4,170.56	
		PO 18459 04090-21003 PUMP STA	194.10	4,364.66
2407	439 - YOUNG & HAROS,LLC	PO 18475 WAL-MART LITIGATION	551.63	551.63
TOTAL				7,043.53

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	7,043.53
08.429.313	ENGINEERING SERVICES	551.63			
08.429.361	ELECTRIC	4,364.66			
08.429.374	MAINT/REPAIR EQUIPMENT	960.00			
08.429.451	OUTSIDE LAB TESTING	488.94			
08.429.452	SLUDGE HAULING	678.30			
TOTALS FOR	SEWER FUND	7,043.53	0.00	0.00	7,043.53

Total to be paid from Fund 08 SEWER FUND

7,043.53

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7,043.53