



**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466  
(570) 894-8490 \* FAX (570) 894-8413  
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION **\*\*CANCELED\*\***  
May 7, 2020**

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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING AGENDA  
May 7, 2020, 6:00 PM**

**Roll Call**

**BOARD OF SUPERVISORS**

\_\_\_B. Weimer \_\_\_T. Lamantia \_\_\_A. Ruiz-Smith \_\_\_C. Colgan \_\_\_L. Kelly  
\_\_\_ Solicitor Armstrong \_\_\_ E. Masker

In order to insure the public safety during the COVID-19 crisis, this meeting is available by audio and video conferencing via the Zoom Video Communication App. The public is invited to log on to watch and listen to the meeting live via the above-referenced virtual media. Public comment will be taken by email prior to the meeting addressed to [emasker@coolbaughtwp.org](mailto:emasker@coolbaughtwp.org) and during the meeting in the comments section on Zoom. The comments and email will be closely monitored and announced, where appropriate, as they come in. The public will be given an opportunity to comment on each agenda item. When commenting please state your name and city or community that you reside in. This meeting is being recorded to aid in the preparation of the minutes.

1. Public Input
2. Approval of minutes :
  - April 21, 2020- Public Hearing Minutes
  - April 21, 2020- Regular Meeting minutes
3. Awarding of the 2020 Coolbaugh Township Paving Bid
4. Walmart Tolling Agreement



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5. Authorize Township Business Manager, Meredith Thompson to sign the Walmart Tolling Agreement

6. Current obligations

- General Fund \$ 291,624.27
- Sewer Fund \$ 6,047.62

**Total Disbursements \$ 297,671.89**

7. Solicitor Armstrong Comments/Updates

8. Other business

9. Board Of Supervisors Executive Session

- Prior: Thursday, April 30, 2020 from 7:00pm-7:34pm Re: Legal

10. Adjournment

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**COOLBAUGH TOWNSHIP  
CASH DISBURSEMENTS REPORT  
MAY 5, 2020**

DATE	CK #	DESCRIPTION	AMOUNT
4/17/2020		Payroll Transfers	\$40,000.00
4/23/2020	6462	Alma I.Ruiz-Smith - Ins. Reimbursement	\$350.00
4/23/2020	6463	Steel's Hardware Fog-mister	399.95
4/23/2020	6464	Monroe County Control Center	4,503.52
5/5/2020		<b>General Fund</b>	246,370.80
5/5/2020		<b>Total General Fund</b>	<b>\$291,624.27</b>
5/5/2020		<b>Sewer Fund Disbursements</b>	<b>6,047.62</b>
		<b>TOTAL DISBURSEMENTS</b>	<b><u>\$297,671.89</u></b>

**CASH TRIAL BALANCE AS OF MAY 05, 2020**

General Fund Checking	\$ 1,026,782.72
Fire Tax/Coolbaugh Twp VFD	111,359.81
Fire Tax/Gouldsboro VFD	3,193.83
Fire Tax/Thornhurst VFD	14,315.06
Fire Tax/Tobyhanna Twp. VFD	38,923.46
Payroll Checking	1,408.93
Rainy Day Fund Savings	944,167.35
Total General Fund	<u>2,140,151.16</u>
Sewer Fund Checking	8,695.99
Sewer PennVest Checking	93.54
Total Sewer Fund	<u>8,789.53</u>
Capital Projects Fund Checking	<u>14,502.47</u>
Emerg. Services Fund Money Market	199,734.41
Emerg. Services Fund Checking	20,731.39
Total Emergency Services Fund	<u>220,465.80</u>
Liquid Fuels Fund Checking	<u>611,904.58</u>
Escrow Fund Checking	160,258.06
Escrow Fund Clarius Checking	439,413.58
Total Escrow Fund	<u>599,671.64</u>
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 3,595,485.18</u></b>

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
6465	490 - ALARM INSTALLERS CORP	PO 18384 DPW 6/2020-5/2021	264.00	264.00
6466	1330 - AMAZON CAPITAL SERVICES	PO 18353 GATE WHEELS	50.22	50.22
6467	1039 - AMERICAN UNITED LIFE INS. CO.	PO 18381 LIFE INSURANCE	1,112.77	1,112.77
6468	1240 - CINTAS CORPORATION	PO 18362 MATS	37.29	
		PO 18363 UNIFORMS	87.23	
		PO 18370 MATS	124.52	249.04
6469	199 - COOLBAUGH TWP. VOL. FIRE CO.	PO 18386 REFUND REC'D FROM SUTPHEN CORP. FOR MODI	35,529.84	35,529.84
6470	652 - CYPHERS TRUCK PART	PO 18372 PART 2017 VOLVO	21.55	21.55
6471	52 - DALEVILLE ACE HARDWARE	PO 18365 HILLMAN FASTENERS NEW FORD PICKUP	25.22	25.22
6472	1085 - DE LAGE LANDEN	PO 18373 3 LEXMAR 4/1-4/30	131.12	131.12
6473	917 - MILLENNIUM ADMINISTRATORS	PO 18378 MARCH FEE ADMIN	500.00	500.00
6474	81 - P P & L	PO 18354 88900-24001 GARAGE	33.39	
		PO 18355 39910-23005 196 COUNTRY PLACE	49.37	
		PO 18356 36034-04005 ECHO LAKE	38.62	
		PO 18358 51540024008 196 KNOLLWOOD	30.34	
		PO 18359 85457-02009 423 BASEBALL FIELD	370.88	
		PO 18361 07251-41006 RESTROOM PARK	13.38	
		PO 18375 54691-27008 LAUREL DRIVE	207.75	
		PO 18376 89343-21023 SCHOOL SPEED SIGN	27.38	771.11
6475	81 - P P & L	PO 18382 84771-32002 507 SIGNAL LIGHT	29.01	
		PO 18383 88094-98000 940 SUMMIT ST	38.40	67.41
6476	1021 - PAPCO	PO 18360 2% BIO FUEL 98%	1,439.88	1,439.88
6477	86 - PENNSYLVANIA AMERICAN WATER CO	PO 18379 1024-210030846769 GARAGE	27.86	27.86
6478	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 18366 SUPPLIES FOR CLEANING	645.35	
		PO 18367 BLEACHED ROLL TOWELS	179.00	
		PO 18380 TOWEL ROLLS FOR RESTROOMS	192.35	1,016.70
6479	91 - POCONO 4 WHEEL DRIVE CENTER	PO 18364 PO# 0526 NEW FORD PICK UP	640.00	640.00
6480	94 - POCONO MOUNTAIN REGIONAL EMS	PO 18351 MAY	10,000.00	10,000.00
6481	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 18352 MAY 2020	189,991.21	
		PO 18357 MAY	3,156.31	193,147.52
6482	713 - RED DIAMOND GRAPHICS	PO 18387 EAC POLOS	359.00	359.00
6483	300 - STADIUM INTERNATIONAL TRUCKS	PO 18369 PARTS	186.24	186.24
6484	738 - TEAMSTERS LOCAL 773	PO 18350 MAY 2020 UNION DUES	681.00	681.00
6485	1374 - TRANSEdge TRUCK CENTERS	PO 18371 U BOLT-WHEEL NUT	150.32	150.32
TOTAL				246,370.80

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	246,370.80
01.230.650	UNION DUES			681.00	
01.380.000	MISCELLANEOUS			35,529.84	
01.400.000	GENERAL GOV'T	131.12			
01.409.000	BUILDING & PLANTS	1,495.75			
01.410.000	POLICE	193,147.52			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	1,585.34			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	420.87			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	1,023.33			
01.454.000	PARKS	384.26			
01.458.000	CONTRIBUTIONS	359.00			
01.487.000	EMPLOYEE BENEFITS	1,612.77			
TOTALS FOR GENERAL FUND		210,159.96	0.00	36,210.84	246,370.80

Total to be paid from Fund 01 GENERAL FUND

246,370.80

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246,370.80

### List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
2394	1251 - ENVIRONMENTAL SERV. CORP.	PO 18368 4/17/2020 SLUDGE HAULING	502.74	
		PO 18385 4/24 SLUDGE HAULING	502.74	1,005.48
2395	81 - P P & L	PO 18374 PUMP ST 04090-21003	382.34	
		PO 18377 26491-26001 WWTP	4,659.80	5,042.14
TOTAL				6,047.62

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	6,047.62
08.429.361	ELECTRIC	5,042.14			
08.429.452	SLUDGE HAULING	1,005.48			
TOTALS FOR SEWER FUND		6,047.62	0.00	0.00	6,047.62

Total to be paid from Fund 08 SEWER FUND

6,047.62

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6,047.62