

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION NOTES**  
**March 3, 2020**

The work session was called to order by Chairman William Weimer at 6:00pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Clare Colgan, Lynn Kelly and Alma I. Ruiz-Smith

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary and Meredith Thompson, Business Manager

**Staff absent:**

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. Discussion on Proposed Parking and Sign Ordinance Amendments**

Solicitor Armstrong stated that this was discussed at a previous work session and the only changes that were made was the addition of the large scale commercial recreation facility parking requirements which were provided by the Township Engineer.

- **Discussion:** Ms. Ruiz-Smith stated that there is a spelling error on page four which Solicitor Armstrong stated he will correct.

**2. Discussion on Coolbaugh Township Veterans Committee Resolution**

Solicitor Armstrong stated that he circulated the revised draft based on the comments that were emailed by Ms. Ruiz-Smith.

- **Discussion:** Ms. Ruiz-Smith stated that she emailed her comments which have been included in the newest draft of the resolution. The Board discussed the need to include a Supervisor on the committee so that there will always be representation for Coolbaugh Township as the committee is open to Military Veterans in Monroe County. The Board agreed that there would be a five member board and a Supervisor Liaison that would not be a voting member on the committee. Ms. Ruiz-Smith stated that she will be reaching out to the VFW's to let them know of the committee and to see if they have anyone that is interested in representing them on the committee. Solicitor Armstrong will make the corrections and circulate the revised draft to the Board.

**3. Other Business**

Attorney Charlie Suhr was in attendance representing his client LPC Pocono, LLC. regarding their development agreement for their land development plan. He stated that this is the project that is between Mount Pocono and Coolbaugh Township and stated that they would like to request permission to be allowed to work 24 hours a day, seven days a week when pouring the concrete and doing work inside the building once the walls are up. The current standard is 7am-7pm, seven days a week for construction hours. The Board agreed that this is not an issue as long as there is no disturbance to the neighbors with Mr. Suhr stating that they are surrounded by commercial properties and a community that will not be

impacted by any noise. Solicitor Armstrong stated that he was not comfortable with making this decision without the Boards approval.

#### 4. Public Input

Ms. Maria Belcastro from Belgravia Drive in Pocono Farms East was in attendance and voiced her concerns regarding the dumpster that is located on the property next to her house. She stated that the dumpster is filled with trash that is not construction material which has been on the property since September of 2019. She was told to come to the Supervisors to see if there is any way that they can assist her with the issue. She provided photos for the Board to look at. Solicitor Armstrong stated that he will speak with Mr. Keane to see if there are any ordinances pertaining to dumpsters and the length of time that they are allowed on a property. He or Mr. Keane will be in touch with Ms. Belcastro by the end of the week.

P. Williams stated that the Historical Society will be sending a letter of opposition to the Diocese request to disinter Ann Wills and her family from the Crypt at St. Ann's Church in Tobyhanna stating that it is against the will and the agreement for funding to be provided to the church for granting the request. P. Williams stated that she believes that they may want to have them removed and buried elsewhere in order to be able to sell the church. The Historical Society is not looking for the support of the Township, but just wanted to make them aware that they are sending this letter. P. Williams will provide a copy of the letter that is being sent to the Board as she does not have it available this evening. She stated that it was drafted by Bill Leonard the President of the Historical Society.

- **Discussion:** Mr. Weimer asked Solicitor Armstrong if this is part of the Church and State law that we will not be able to send a letter, being advised that he would say that the Board should not get involved at this point until he looks into it further. Ms. Fairservice stated if the Township is interested in historical buildings this is the nicest one that there is.

Work Session ended at 6:42pm.