

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
February 18, 2020

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Clare Colgan, Lynn Kelly and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Thomas Rohan, Code Enforcement Officer

Staff absent:

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

1. Veterans Memorial Holiday Committee

Ms. Ruiz-Smith discussed the monument that is on the Municipal Complex and the need for celebrations to be held there for Veterans of all ages to be recognized for their service. She stated that she would like to be the liaison for the committee and has a group of gentlemen that are interested in being a part of an ad-hoc committee to plan events for Memorial Day, September 11 and Veterans Day. Jerry Cogdell stated that the goal of the committee is to bring in some of the younger veterans to help mentor them as well as to be able to provide an event in which they are celebrated. He also stated that they will prepare them to become a part of the committee and to take over once they are ready. The group would like to be able to give veterans the opportunity to have a place to meditate and celebrate with Ms. Ruiz-Smith stating that Coolbaugh Township could be that place for them to come together. Ms. Ruiz-Smith stated that they will be planning events that will be more than just a presentation of the colors and will be having food and events that will last into the afternoon. She stated that the volunteers all have a skill set and networking that will help with the efforts of planning the events. Ms. Ruiz-Smith stated that her future plan that she would like to see in Building 2 on the second floor would be to have a recreation center for the veterans that could include ping pong tables, pool tables and a work out room among other things that would make for a veterans club.

- **Discussion:** Ms. Ruiz-Smith asked Solicitor Armstrong how donations would be handled as there will be people that want to donate to the cause, asking if they would be like the other committees which would have a budget line item that they could deposit their donations in to use for the events. Solicitor Armstrong stated that is correct and stated that he will have to do a resolution for the Board to consider in order to create the committee and stated that they will have to advertise their meetings as they would be open to the public. Mr. Lamantia stated that he would like to have one member from each of the VFW's in town on the committee if they choose to participate and then three other members at large and a Supervisor liaison. Ms. Colgan asked if the resolution could reflect minimum three members and maximum five members in case they choose not to participate. Solicitor Armstrong stated that he will draft the resolution and circulate it to the Board suggesting that they check with the Township Insurance carrier to see if any liability insurance will be required for the committee. Paul Segreto, Veteran and Committee member thanked the Board

for their time and stated that they are looking forward to working together on the events and stated that the first event will be for Memorial Day which will be held on May 30, 2020. D. Pope told Ms. Ruiz-Smith that this is a good idea.

2. Discussion on Large Recreational Use

Ms. Ruiz-Smith stated that the only comment she has is that we should include RV's and Motor homes in the parking sections of the ordinance (10-D and (9-F).

- **Discussion:** Ms. Kelly stated that she would like to authorize this to be advertised for a public hearing at the same time that it is reviewed by the County Planning Commission and the Township Planning Commission. Ms. Ruiz-Smith asked why there is such a rush to move this forward with Ms. Kelly stating that the developer is on a timeline and will need to know that the Ordinance passed in order to move forward with his conditional approval request. Discussion ensued about the potential for comments to come back from the County Planning Commission with Solicitor Armstrong stating that if there are any comments that the Board would like to incorporate they would need to publish the advertisement again but stated that if they do not want to make any changes they will be able to proceed as originally advertised.

3. Other Business

Nothing was heard.

4. Public Input

Nothing was heard.

Work Session ended at 6:38 pm.