

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
February 18, 2020

The meeting was called to order by Chairman William Weimer at 6:44 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Thomas Rohan, Codes Enforcement Officer

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and community or city you reside in before speaking.

1. Public input

- D. Pope stated that channel 16 news was at Clear Run and referenced it as being near Mount Pocono instead of in Coolbaugh Township.
- D. Pope stated that there is a big pothole between Laurel and Main by the gas station.
- D. Pope stated that there are mattresses and an RV at the fire station and was advised that the mattresses do not belong there and that the RV is there for training.
- D. Broxmeier thanked DPW and the Supervisors for their repair work on Horatio in a timely manner.

2. Approval of minutes / notes:

- February 4, 2020- Regular Meeting Minutes

Ms. Kelly made a motion second by Ms. Colgan to approve the minutes of February 4, 2020 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Monthly reports

- Pocono Mountain Regional Police Department- Presented by Ms. Kelly. She also congratulated Officer Derek Chaffee on his promotion to Corporal.
- Pocono Mountain Regional EMS- Presented by Mr. Weimer. Mr. Lemley arrived and stated that the Easter Egg Hunt will be held at the Pocono Mountain Volunteer Fire Co. on Saturday, April 4, 2020 beginning at 1:00pm. Mr. Lemley stated that they received an LSA grant in the amount of \$300,000.00 for the remodeling of their station as well as an anonymous donation for radios in the amount of \$50,000.00.
- Coolbaugh Township VFD- Presented by J. Wicmandy.
- Gouldsboro VFD- Presented by D. Rinaldi.

- Thornhurst Fire & Rescue Ambulance- Presented by D. Wagner also stating that they have their Chicken BBQ takeout event on Saturday February 22, 2020 from 4:00-7:00pm.
- Tobyhanna Township VFD- Presented by Mr. Weimer.
- Pocono Mountain Public Library- Presented by A. Shincovich. She also stated that there will be 2020 Census training workshops taking place at the library as well as the March Madness Raffle that is taking place in which there is a 50" smart television as well as other prizes.
- Code Enforcement Officer Report- Presented by Mr. Rohan. Ms. Ruiz-Smith asked where the fines are paid to being advised it is paid to the Township. D. Pope questioned the sewer violations.

4. Dangerous Structure Report

Mr. Rohan presented the Dangerous Structure report as of January 2020.

- **Discussion:** Mr. Rohan reviewed the newly added property as well as the changes to the existing properties. Mr. Weimer asked the status of the Mohawk Trail property with Solicitor Armstrong stating that is the property that he is filing with the County Courthouse on.

5. E-911 Readdressing Update

Mr. Rohan presented the E-911 readdressing report as of January 2020.

6. Municipal Center Copy Machine Contract

Mr. Weimer made a motion second by Ms. Kelly to award the contract for the Municipal Center Copy Machines (2) to Fraser for a 60 month lease in the amount of \$259.99 total as per their proposal.

- **Discussion:** Ms. Ruiz-Smith asked what is covered being advised it is the maintenance, toner and drums as well as the copies that are quoted, stating that we would have to pay for overages of copies as in the past.
- **Vote:** All in favor, motion passes.

7. Authorization to Purchase a Gutter Brush Attachment for the Skidsteer at a cost of \$6,100.00.

Mr. Weimer made a motion second by Ms. Kelly to approve the purchase of the Gutter Brush Attachment for the Skidsteer in the amount of \$6,100.00 as outlined in the proposal from Bobcat dated December 11, 2019.

- **Discussion:** Ms. Ruiz-Smith asked what the attachment is for being advised it is a brush to hook up to the skidsteer to clean up material and debris from the roads. Ms. Ruiz-Smith stated that this will be useful to clean up the roads in her community as there are piles of material that need to be cleaned up.
- **Vote:** All in favor, motion passes.

8. Authorization to Purchase a Cab for the Municipal Complex Gator in the amount of \$5,143.06

Mr. Weimer made a motion second by Ms. Colgan to approve the purchase of a Cab for the Gator at the Municipal Complex in the amount of \$5,143.06 as per the proposal from Barton Supply, Inc. dated September 12, 2019.

- **Discussion:** None.
- **Vote:** All in favor, motion passes.

9. Authorization to Advertise Public Hearing on Proposed Ordinance #140-2020: Large Scale Commercial Recreation Facility

Ms. Kelly made a motion second by Mr. Weimer to authorize the advertisement of the public hearing for April 7, 2020 at 6:30 pm for the Proposed Ordinance #140-2020: Large Scale Commercial Recreation Facility.

- **Discussion:** Ms. Kelly stated that the advertisement will be at the same time that the proposed Ordinance is being reviewed by the County Planning Commission and the Township Planning

Commission.

- **Vote:** All in favor, motion passes.

10. Certify Joyce Onsted to attend PSATS Annual Convention for 2020

Mr. Weimer made a motion second by Ms. Colgan to certify Joyce Onsted to attend PSATS Annual Convention for 2020.

- **Discussion:** Mr. Weimer stated that she will replace Charles Baker as he is unable to attend. Ms. Ruiz-Smith asked what commission she will be attending for with Mr. Weimer stating EAC.
- **Vote:** All in favor, motion passes.

11. Authorization of ACT 172: Tax Credits for Coolbaugh Township Volunteer Firefighters for 2019

Ms. Kelly made a motion second by Ms. Colgan to approve the following fourteen volunteers from the Coolbaugh Township Volunteer Fire Company for the Act 172 tax credit: C. Ambrogio, C. Baker, J. Caruso, A. Dempster, G. Dobson, C. Fitzhugh, T. Keane, G. Newman, S. Topping, K. Weimer, W. Weimer, J. Wicmandy, J. Zakrzewski and J. Zwally.

- **Discussion:** Ms. Ruiz-Smith thanked the volunteers for their service.
- **Vote:** 4-0-1, motion passes. (Mr. Weimer abstained)

12. Current obligations

• General Fund	\$	153,352.02
• Gouldsboro VFC	\$	42,534.00
• Sewer Fund	\$	<u>12,354.83</u>
Total Disbursements	\$	208,240.85

Ms. Ruiz-Smith made a motion second by Ms. Colgan to pay the current obligations in the amount of \$208,240.85.

- **Discussion:** Ms. Ruiz-Smith asked for clarification on checks #6289 and 6293.
- **Vote:** All in favor, motion passes.

13. Solicitor Armstrong Comments/Updates

Solicitor Armstrong stated that the Township received legal notice that PA American Water is appealing their tax assessment decision and asked if the Board was interested in entering an appearance in the matter or if they wanted to have the county and the school district handle it as they have in the past. Ms. Kelly stated that she would be interested in the Township taking part if it is worth it. Mr. Weimer asked Solicitor Armstrong to look into it and let the Board know what the amounts are that are being appealed to determine if it is worth it. Solicitor Armstrong stated that he will send an email to the Board and they can let him know based on that information.

Short Term Rental Work Session- Saturday, February 22, 2020 at 9:00 am- Pocono Mountain Public Library on the second floor. Mr. Weimer stated that this work session will be to discuss the proposed ordinance.

14. Board of Supervisors Executive Sessions

Before: February 18, 2020 from 7:44 pm- 8:00 pm Re: Personnel

15. Other business

- Ms. Ruiz-Smith stated that she would like to continue the discussion with PMI regarding the emergency entrance/exit from Lexington to Pocono Mountain Industrial Park stating that there was a resident that was unable to get to work because PP&L had the road blocked and there is no other way to get out. Ms. Ruiz-Smith expressed her concern with the residents not having any other exit if there was an emergency stating that there is also no other means of entrance for emergency vehicles. Mr. Weimer stated that this is a private

road and stated that if Ms. Ruiz-Smith wants to set up a meeting with PMI, he would like to have Township Engineer, Russell Kresge in attendance as he was a part of the previous discussions and will have valuable input. Ms. Ruiz-Smith stated that she will schedule the meeting. Solicitor Armstrong stated that if this is a private road and the Township has no obligation to take over the road or to make any modifications to it. Mr. Weimer stated that he would like to have this on a future agenda once the meeting takes place.

- Mr. Weimer stated that the Board received a request from Mr. Robert Zito regarding community service opportunities for juveniles that need it. He would like to know if the Board is able to contact the county to have juveniles do community service by cleaning up the roads in the Township. Ms. Ruiz-Smith stated that she called the juvenile probation office and stated that the community service has to be cleared with the judge at time of sentencing. Mr. Weimer asked that we look into this further. Ms. Masker stated that this is discussed in the proposed litter ordinance that will be coming before the Board again at a future work session.

16. Adjournment

There being no further business, a motion was made by Ms. Ruiz-Smith second by Mr. Weimer to adjourn.

Meeting adjourned at 7:42 pm.

NEXT REGULAR BOARD MEETING: Tuesday, March 3, 2020, at the Coolbaugh Township Municipal Office meeting room.

- Work Session/ Business Meeting – 6:00 pm

Submitted by: _____
Erin Masker, Recording Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____