

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION NOTES**  
**December 17, 2019**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Clare Colgan, Lynn Kelly and Alma I. Ruiz-Smith

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Maureen Mills, Business Manager/Controller, and Tomas Keane, Director of Codes & Zoning

**Staff absent:**

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. Discussion on Proposed Ordinances**

- **Cell Tower**
- **Litter**

Solicitor Armstrong stated that the Cell Tower Ordinance was provided by Carson Helfrich and recommended by the Planning Commission for the review of the Board of Supervisors.

- **Discussion:** Ms. Ruiz-Smith asked if the Board is able to limit the number of cell towers being advised by Solicitor Armstrong that they cannot, but they can encourage multiple providers to share a tower and can determine the number of tenants on a tower. Mr. Lamantia asked if Emergency Services could be on the towers being advised that they can. Ms. Ruiz-Smith asked if this ordinance will cover DAS (Distributed Antenna Systems) and was advised by Solicitor Armstrong that it does and would fall under the small wireless facility in the schedule of uses. Ms. Ruiz-Smith asked if we will need to hire a WCF expert being advised that we would not as the zoning department and the Township Engineer will be looking at the structural integrity of the tower not the wireless technology. Ms. Ruiz-Smith asked how we would get a valuation in order to determine the amount that will be charged for the application to put up a wireless cell tower being advised by Solicitor Armstrong that it is hard to determine and that he will look into some fee schedules that are in place in other areas. Solicitor Armstrong stated that the requirements for these towers will be different depending if they are located within the Township Right of Way or on Private Property. Mr. Weimer stated that most ROW work will have to do with storm water management. This item will be on a future agenda for discussion.

Solicitor Armstrong stated that the Litter Ordinance was provided by the Monroe County Waste Authority

- **Discussion:** Mr. Keane stated that Code Enforcement Officer, Tom Rohan has been working on this ordinance as well as helping to resolve issues with dumping on properties throughout the community. Monroe County Waste Authority sent this ordinance to the Township and would allow the Township to check who was dumping the litter and allow there to be penalties imposed by the District Magistrate in forms of a fine and community service (cleaning up litter on designated roads). Mr. Keane stated that fines for commercial offenders would automatically be tripled. Mr.

Keane stated that this would be a standalone ordinance from the ordinance that is currently in place. Mr. Weimer asked if all roads would have to be posted with Solicitor Armstrong stating that he will look into it, stating that if a road is not posted it could potentially be challenged. Mr. Weimer asked if the Township receives any money from the fines that are paid with Mr. Keane stating that he will look into the breakdown. Mr. Keane commended Mr. Rohan for his work on this ordinance as well as the work he has done to have problem properties cleaned up in the Township.

## **2. Other Business**

Mr. Weimer stated that he received a service request from Dan Broxmeier from Pocono Farms East for tree limb cutting by the Tannery in the area of Carriage Lane; Mr. Weimer stated that DPW will take care of it as soon as they have a break in the weather but asked that Mr. Broxmeier let his residents know that they will be around in case they want to cut back their own limbs which would be neater than DPW doing it.

Mr. Broxmeier thanked DPW for all of their work during the storms.

## **3. Public Input**

Nothing was heard.

Work Session ended at 6:44 pm.