

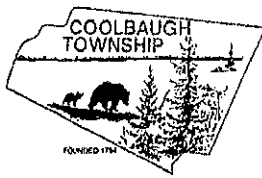
COOLBAUGH TOWNSHIP
MUNICIPAL CENTER
5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
Work Session Agenda
February 4, 2020, 6:00 PM

1. Discussion Proposed Ordinance –Large Scale Commercial Recreation Facility

2. Other Business

3. Public Input



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
February 4, 2020**

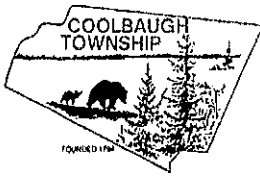
Roll Call

BOARD OF SUPERVISORS

____ **B. Weimer** ____ **T. Lamantia** ____ **A. Ruiz-Smith** ____ **C. Colgan** ____ **L. Kelly**
____ **Solicitor Armstrong** ____ **E. Masker**

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and city or community that you reside in. This meeting is being recorded to aid in the preparation of the minutes.

1. Public Input
2. Approval of minutes :
 - January 21, 2020 Regular Meeting minutes
3. Resolution #04-2020: Wills Mansion Nomination to be place on the National Register of Historical Places
4. Authorization to Advertise Public Hearing on Proposed Ordinance #140-2020: Large Scale Commercial Recreation Facility
5. 2020 Road Paving Project- Proposed Roads
6. Clarius Partners LLC. request for Temporary Certificate of Occupancy
7. Gouldsboro Volunteer Fire Company request for release of Capital Improvement Funds in the amount of \$42,534.00 to be used for the Purchase of a 2020 Chevy Tahoe Command Truck and Upfitting



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8. Authorization to purchase a 2021 Mack Granite MHD42FR Single Axel Dump with Body/Plow/Spreader in the amount of \$190,445.00

9. Authorization to Advertise 2020 Meeting Schedule for Committees and Commissions

10. Appointment to Environmental Advisory Council with a term ending December 31, 2020

11. Current obligations

• General Fund	\$ 343,075.18
• Escrow Fund	\$ 1,425.00
• Sewer Fund	<u>\$ 17,473.95</u>
Total Disbursements	\$ 361,974.13

12. Solicitor Armstrong Comments/Updates

13. Other business

14. Board of Supervisors Executive Session

15. Adjournment

11

**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
FEBRUARY 04,2020**

DATE	CK #	DESCRIPTION	AMOUNT
1/30/2020		Payroll Transfers	\$45,000.00
1/31/2020		Pension & Add'l Payroll	\$20,000.00
2/4/2020		General Fund	278,075.18
		Total General Fund	\$343,075.18
2/4/2020		Escrow Fund Disbursements	1,425.00
2/4/2020		Sewer Fund Disbursements	17,473.95
		TOTAL DISBURSEMENTS	\$ 361,974.13

CASH TRIAL BALANCE AS OF FEBRUARY 04, 2020

General Fund Checking	\$ 1,677,153.72
General Fund- Pigit	935.31
Fire Tax/Coolbaugh Twp VFD	185,836.96
Fire Tax/Gouldsboro VFD	45,685.69
Fire Tax/Thornhurst VFD	14,291.95
Fire Tax/Tobyhanna Twp. VFD	44,351.75
Payroll Checking	1,834.85
Rainy Day Fund Savings	942,642.55
Total General Fund	2,912,732.78
Sewer Fund Checking	7,359.85
Sewer PennVest Checking	92.93
Total Sewer Fund	7,452.78
Capital Projects Fund Checking	14,450.04
Emerg. Services Fund Money Market	199,411.97
Emerg. Services Fund Checking	20,697.92
Total Emergency Services Fund	220,109.89
Liquid Fuels Fund Checking	917.35
Escrow Fund Checking	162,632.77
Escrow Fund Clarius Checking	438,704.20
Total Escrow Fund	601,336.97
TOTAL ALL FUNDS	\$ 3,756,999.81

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
6204	226 - A POCONO COUNTRY PLACE	PO 17927 GAME LANDS ACCESS ROADWAY - 2020	1,000.00	1,000.00
6205	735 - AIR BRAKE & EQUIPMENT CO., INC	PO 17945 COUPLER FITTINGS	193.04	193.04
6206	1330 - AMAZON CAPITAL SERVICES	PO 17904 TONER	95.94	
		PO 17923 BOOKS-ZONING CODE-ASPECTS OF CODE A	284.98	380.92
6207	1039 - AMERICAN UNITED LIFE INS. CO.	PO 17935 JANUARY	1,187.43	1,187.43
6208	1113 - CARD MEMBER SERVICES	PO 17924 PSATS/ADOBE/LABOR LAW POSTERS/EDIBL	214.06	214.06
6209	5 - CARGILL, INCORPORATED	PO 17963 ICE CONTROL DEICER SALT	16,400.24	16,400.24
6210	1240 - CINTAS CORPORATION	PO 17921 UNIFORMS	113.72	
		PO 17956 UNIFORMS 11/11/2019	87.83	
		PO 17957 UNIFORMS/MATS	112.22	313.77
6211	1 - CRAMERS HOME BUILDING CENTERS	PO 17919 TAR FOR SHINGLES FOR ROOF-MUNICIPAL	34.14	34.14
6212	652 - CYPHERS TRUCK PART	PO 17914 AIR BRAKE PARTS	97.23	97.23
6213	8 - D.G. NICHOLAS CO.	PO 17926 16 oz TUBES OF FILLER- TRUCKS	8.87	
		PO 17948 FILTERS 2004 FORD EXCURSION	73.57	
		PO 17962 WIPER BLADES FOR STOCK	69.69	152.13
6214	52 - DALEVILLE ACE HARDWARE	PO 17931 GLOVES/WASHERS/STORAGE DRAWERS	63.05	
		PO 17949 HILLMAN FASTENERS - FOR SIGN TRUCK	3.60	66.65
6215	1085 - DE LAGE LANDEN	PO 17911 TOSHIBA (2) COPIERS 2/1-2/29/2020	208.80	208.80
6216	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 17910 RECYCLING DEC	16.00	16.00
6217	19 - F & S SUPPLY COMPANY, INC.	PO 17925 WAVE WASHER/DAMPER/SPACER- SHARPEN	183.29	183.29
6218	255 - FIVE STAR EQUIPMENT, INC.	PO 17964 SEAL KIT FOR LOADER	29.09	29.09
6219	1327 - FRASER ADVANCED INFO.SYSTEMS	PO 17939 TONER -FREIGHT ONLY	15.01	15.01
6220	578 - GENERAL CODE	PO 17958 MAPLINK BUILDING- 502% INVOICE ON S	2,497.50	2,497.50
6221	806 - GILMORE & ASSOCIATES	PO 17966 196 COUNTRY PLACE - TRAFFIC CONSULT	109.00	109.00
6222	1296 - GRIM,BIEHN & THATCHER	PO 17920 WWTP SALE/ARCADIA/GEN'L MATTERS/LPC	2,975.00	2,975.00
6223	50 - HANSON AGGREGATES PA INC.	PO 17915 SEO	2,582.80	2,582.80
6224	1192 - HIGHMARK BLUE SHIELD	PO 17905 FEBRUARY	34,123.81	34,123.81
6225	917 - MILLENNIUM ADMINISTRATORS	PO 17909 DECEMBER/ADMIN FEE HEALTH INS	500.00	500.00
6226	584 - MONROE COUNTY GENERAL FUND	PO 17959 TAX COLECTOR RESOLUTION INTEREST 20	45.72	45.72
6227	74 - NAPA AUTO PARTS OF DALEVILLE	PO 17961 BACKUP ALARMS FOR STOCK	85.62	85.62
6228	76 - NIVERT METAL SUPPLY, INC.	PO 17951 PLOW WHEEL PARTS	103.16	103.16
6229	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 17930 VETERAN'S DRIVE & 611 -REPAIR	518.58	518.58
6230	81 - P P & L	PO 17906 36034-04005 ECHO LAKE	38.53	
		PO 17907 88900-24001 GARAGE	34.06	
		PO 17908 39910-23005 196 COUNTRY PLACE	51.81	
		PO 17917 54691-27003 LAUREL DR.	504.96	
		PO 17918 89343-21023 SCHOOL SPEED LIMIT	27.68	
		PO 17932 51540-24008 196 KNOLLWOOD	29.99	
		PO 17941 98496-55008 KINGSWAY 196	55.65	
		PO 17942 88094-98000 940 SUMMIT	39.88	782.56
6231	81 - P P & L	PO 17943 07251-41006 PARK RESTROOM	14.12	
		PO 17944 85457-02009 RT423 PARK	300.82	314.94
6232	1021 - PAPCO	PO 17933 B2 CLEAR ULSD-W -DPW	2,944.92	2,944.92
6233	89 - PETTY CASH	PO 17967 MISC SUPPLIES/ MAINT/DPW/ADMIN 10/1	206.68	206.68
6234	94 - POCONO MOUNTAIN REGIONAL EMS	PO 17902 FEB	10,000.00	10,000.00
6235	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 17901 MORTGAGE FEB.	3,156.31	
		PO 17903 FEB	189,991.21	193,147.52
6236	206 - PSATS	PO 17937 PSATS -PMGA M.THOMPSON	75.00	75.00
6237	206 - PSATS	PO 17965 WORKSHOP- LEADERSHIP 9/18/2019-ACCO	120.00	120.00
6238	713 - RED DIAMOND GRAPHICS	PO 17938 DPW- SHIRTS HOODIES- WINTER HATS- J	2,615.65	2,615.65
6239	102 - RELIABLE SIGN AND STRIPING, INC.	PO 17928 PARKER WAY- DEAD END	121.45	121.45
6240	104 - S & H SUPPLY CO., INC.	PO 17922 LEAK IN ZONING OFFICE - PIPE	13.02	13.02
6241	105 - S & S TOOLS & SUPPLIES	PO 17950 PLOW WHEEL REPAIR	397.08	397.08
6242	1046 - SCOTT'S SIGNS PRINTING	PO 17929 RECEIVED BY COOLBAUGH TWP /WITH DAT	80.00	80.00
6243	623 - SERVICE TIRE TRUCK CENTERS	PO 17946 4 TIRES 2017 FORD 350	763.04	
		PO 17947 2 TIRES -2015 FORD 550	576.93	1,339.97
6244	111 - SHERWIN WILLIAMS	PO 17912 SIGN MAINT.	66.48	
		PO 17940 PAINT MANSION SIGN	19.35	
		PO 17960 WHITE PAINT DPW BATHROOM	97.54	183.37
6245	738 - TEAMSTERS LOCAL 773	PO 17913 FEB/DUES	681.00	681.00
6246	1055 - TULPEHOCKEN SPRING WATER INC	PO 17954 BOTTLE WATER MUNICIPAL CENTER -DPW	79.58	79.58
6247	892 - VERIZON WIRELESS	PO 17936 PHONES	939.45	939.45

TOTAL

278,075.18

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	278,075.18
01.230.650	UNION DUES			681.00	
01.400.000	GENERAL GOV'T	6,021.94			
01.401.000	MANAGER -EXECUTIVE	290.94			
01.403.000	TAX COLLECTION	45.72			
01.404.000	LAW	2,816.00			
01.409.000	BUILDING & PLANTS	754.64			
01.410.000	POLICE	193,147.52			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.413.000	SEO / BUILDING CODE	2,582.80			
01.414.000	ZONING OFFICE	2,941.48			
01.415.000	EMERGENCY MANAGEMENT	1,000.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	5,867.98			
01.432.000	DPW-SNOW & ICE REMOVAL	16,400.24			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	1,402.65			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	2,584.21			
01.454.000	PARKS	300.82			
01.487.000	EMPLOYEE BENEFITS	31,237.24			
TOTALS FOR	GENERAL FUND	277,394.18	0.00	681.00	278,075.18

Total to be paid from Fund 01 GENERAL FUND 278,075.18

278,075.18

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1207	1296 - GRIM,BIEHN & THATCHER	PO 17920 WWTP SALE/ARCADIA/GEN'L MATTERS/LPC	1,425.00	1,425.00
TOTAL				1,425.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	1,425.00
85.250.284	ARCADIA NORTH NORTH PHASE			144.00	
85.250.340	LPC (FORMERLY RIDGE DEVELOPMENT)			70.00	
85.250.342	SELF STORAGE (R.LATZANICH) 2019			336.00	
85.250.355	MESSER, LLC LAND DEVELOPMENT			875.00	
TOTALS FOR ESCROW		0.00	0.00	1,425.00	1,425.00

Total to be paid from Fund 85 ESCROW

1,425.00

1,425.00

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
2338	1251 - ENVIRONMENTAL SERV. CORP.	PO 17934 1/17/2020 SLUDGE REMOVAL	359.10	
		PO 17955 1/24/2020 SLUDGE REMOVAL	319.20	678.30
2339	1296 - GRIM,BIEHN & THATCHER	PO 17920 WWTP SALE/ARCADIA/GEN'L MATTERS/LPC	1,568.00	1,568.00
2340	81 - P P & L	PO 17916 04090-21003 PUMP STA-2649126001 PU	5,027.65	5,027.65
2341	1369 - SEM/BDS	PO 17952 ABS/SULZER PUMP 460V- XFP80C- WWTP	5,700.00	5,700.00
2342	764 - VINCENT PIACENTE ELECTRICAL CONTR.	PO 17953 TANK GEARBOX & MOTOR REPAIR/SHAFT &	4,500.00	4,500.00
TOTAL				17,473.95

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	17,473.95
08.429.314	PROFESSIONAL FEE SOLICITOR	1,568.00			
08.429.361	ELECTRIC	5,027.65			
08.429.374	MAINT/REPAIR EQUIPMENT	10,200.00			
08.429.452	SLUDGE HAULING	678.30			
TOTALS FOR SEWER FUND		17,473.95	0.00	0.00	17,473.95

Total to be paid from Fund 08 SEWER FUND

17,473.95

17,473.95