

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
December 3, 2019

The meeting was called to order by Chairman William Weimer at 6:00pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Assistant Business Manager and Tomas Keane, Director of Codes and Zoning

**Staff absent:**

None

**Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city or community you reside in before speaking.

**1. Public Input**

- P. Williams thanked the DPW workers for the great job that they did during the storm.

**2. Approval of minutes / notes :November 7, 2019 Budget Meeting Minutes and November 19, 2019 Regular Meeting Minutes**

*Ms. Kelly made a motion second by Ms. Colgan to approve the budget meeting minutes of November 7, 2019 as presented.*

- **Discussion:** None
- **Vote:** All in favor, motion passes

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to approve the regular meeting minutes of November 19, 2019 as presented.*

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Lamantia abstained due to his absence at the meeting.)

**3. Resolution # 10- 2019: Approval of the 2020 Budget for Pocono Mountain Regional Police**

*Ms. Kelly made a motion second by Ms. Colgan to table Resolution #10-2019: Approval of the 2020 budget for the Pocono Mountain Regional Police.*

- **Discussion:** Ms. Kelly stated that the budget that was approved was changed and the commission has not voted on the employee contracts or the CBA. Mr. Weimer asked Ms. Masker to place this item on the December 17, 2019 meeting agenda.
- **Vote:** All in favor, motion passes

#### 4. Request for Partial Release of Financial Security for Clarius Partners, LLC.

*Ms. Ruiz-Smith made a motion second by Mr. Weimer to approve the request for partial release of financial security for Clarius Partners in the amount of \$6,846,845.32.*

- **Discussion:** Taivo Tammaru was in attendance from Clarius Partners and thanked the Board for their consideration and for adding it to the agenda so quickly. D. Pope asked what kind of business this is and how many jobs it will produce, being advised it is a warehouse and it will provide approximately 150 jobs.
- **Vote:** All in favor, motion passes.

#### 5. PMREMS Request for Release of \$10,000.00 for Capital Improvements to purchase a Stryker Power Load System

*Mr. Weimer made a motion second by Mr. Lamantia to approve the request to release the \$10,000.00 to Pocono Mountain Regional EMS for Capital Improvements to purchase a Stryker Power Load System.*

- **Discussion:** Ms. Colgan thanked the Board on behalf of PMREMS.
- **Vote:** All in favor, motion passes

#### 6. Awarding of the Anti-Skid Bid for January 1, 2020- December 31, 2020

*Mr. Weimer made a motion second by Ms. Kelly to award the bid to Eureka Stone Quarry for F.O.B. in the amount of \$11.75 per ton.*

- **Discussion:** Mr. Weimer confirmed with Solicitor Armstrong that the Board is to choose either the delivered bid or the F.O.B bid in which DPW would haul the material in, being advised that is correct. Mr. Weimer stated that the fleet is much newer and that our DPW foreman would like to haul it in this year due to the material we have received in the past from another bidder which was muddy and caused a lot of complaints from residents. Ms. Kelly stated that this will be a good experience to try it out again as we have hauled the material in the past.
- **Vote:** All in favor, motion passes

#### 7. Authorization to Advertise Notice of intent to appoint a Certified Public Accountant at the Board of Supervisors Re-Organizational Meeting

*Ms. Kelly made a motion second by Mr. Weimer to authorize advertising the notice of intent to appoint a Certified Public Accountant at the Board of Supervisors re-organizational meeting in January.*

- **Discussion:** None
- **Vote:** All in favor, motion passes

#### 8. Tobyhanna Township Memo Re: Fire Service Coverage

*Mr. Weimer made a motion second by Ms. Ruiz-Smith to reinstated Pocono Summit Volunteer Fire Company as dual dispatch within the prior Coolbaugh Township territory with Coolbaugh Township Volunteer Fire Company in charge upon arrival on scene.*

- **Discussion:** Mr. Weimer stated that Tobyhanna Township reinstated Pocono Summit Volunteer Fire Company and that he is happy to be able to do the same. Ms. Ruiz-Smith stated that you are making a lot of people on the west side of five points in Mount Pocono very happy. Mr. Weimer stated that this is not going to be an immediate switch as the CAD system will have to be programmed to add them and the map will have to be modified.
- **Vote:** All in favor, motion passes

*Mr. Weimer made a motion second by Ms. Ruiz-Smith to remove Mount Pocono from dual dispatch in that coverage territory.*

- **Discussion:** Ms. Ruiz-Smith discussed the P-25 radio and the ability for Pocono Summit VFC to communicate with our fire company asking who will fund the radios for their fire company being advised by Chief David Meaney from Pocono Summit Volunteer Fire Company that he has spoken with Gary Hoffman and the radios are not mandatory at this time stating that they are beginning to budget for the purchase. Ms. Ruiz-Smith stated that the Board discussed that no funding will be provided to Pocono Summit for this year until they prove themselves at this time with Mr. Meaney asking about the funds that are due to them from the contract. Mr. Weimer stated that there are no contracts and have not been any since 2008. Discussion ensued on funding and expectations. Mr. Weimer stated that he is happy to have them back in service and looks forward to working with them. D. Pope stated that since they are reinstated that the Board should consider assisting them with their P-25 radio upgrade the way that we did with Coolbaugh Twp. VFC.
- **Vote:** All in favor, motion passes

#### 9. Request for Waiver of Procedural Time Requirement for the Minor Subdivision on Linda Silva until January 31, 2020

*Ms. Colgan made a motion second by Ms. Ruiz-Smith to approve the request for waiver of procedural time requirement for the minor subdivision on Linda Silva.*

- **Discussion:** None
- **Vote:** All in favor, motion passes

#### 10. Current obligations

• General Fund	\$	410,510.70
• Sewer Fund	\$	<u>12,295.34</u>
<b>Total Disbursements</b>	<b>\$</b>	<b>422,806.04</b>

*Ms. Colgan made a motion second by Mr. Lamantia to pay the current obligations in the amount of \$422,806.04.*

- **Discussion:** D. Pope asked for clarification on check #6042 and Check # 6049.
- **Vote:** All in favor, motion passes

#### 11. Solicitor Armstrong Comments/Updates

Solicitor Armstrong stated that a letter was received from Arcadia North Associates No. 2, LLC. to withdraw their prior approved land development plan for Pocono Office Commons on the land where Messer is located. They still have a prior financial security on file with the Township for that project.

*Mr. Weimer made a motion second by Ms. Kelly to acknowledge that the Arcadia North Associates No. 2, LLC. plan for the Pocono Mountains Office Commons has been withdrawn and is no longer a valid plan, and to authorize the release of the financial security when and it is requested by the applicant.*

- **Discussion:** D. Pope asked about the broken sign by Tegawitha that is falling down, Mr. Keane will follow up with them regarding the sign.
- **Vote:** All in favor, motion passes

Solicitor Armstrong stated that he has a brief executive session following the meeting on the Essington case.

#### 12. Other business

- Mr. Weimer thanked DPW for their work on Sunday and stated that updates were provided on Savvy Citizen as well to keep everyone informed. Mr. Weimer reminded everyone not to park along the roads during snow storms or they will be towed.

- P-25 radio installations are almost complete at DPW.
- Mr. Weimer stated that DPW employee, Mr. Doleiden told him that there are a couple houses in front of the DPW garage that are vacant and may be an option for the Township to expand. Mr. Weimer thinks that this is a good idea and thanks Mr. Doleiden for bringing that suggestion to him.
- Ms. Kelly thanked DPW for their work and thanked the Road master for his Savvy Citizen updates.
- Ms. Ruiz-Smith asked if the old Laurel Drive entrance off of 611 can be removed since the entrance is overgrown and no longer a road. Mr. Weimer asked Mr. Keane if google has been updated to no longer reflect that as a road. Mr. Keane will look into it as Mr. Weimer does not want any liability issues.

**13. Adjournment**

*There being no further business, a motion was made by Mr. Weimer second by Ms. Ruiz-Smith to adjourn.*

Meeting adjourned at 7:41 pm.

**NEXT REGULAR BOARD MEETING: Tuesday, December 17, 2019 at the Coolbaugh Township Municipal Office meeting room.**

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: \_\_\_\_\_  
Erin Masker, Recording Secretary

Witnessed by: \_\_\_\_\_  
William Weimer, Chairman

Date: \_\_\_\_\_