

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
November 4, 2019, 6:00 PM**

Roll Call

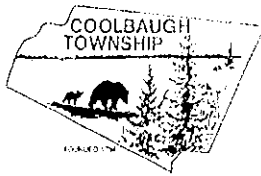
BOARD OF SUPERVISORS

___ B. Weimer ___ T. Lamantia ___ A. Ruiz-Smith ___ C. Colgan ___ L. Kelly
___ Solicitor Will Oetinger ___ E. Masker

****Veterans Day Ceremony- VFW Post 509 and VFW Post 3448****

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. This meeting is being recorded to aid in the preparation of the minutes.

1. Public input
2. Approval of minutes / notes
 - October 15, 2019 Regular Meeting Minutes
3. Planning Commission Recommendation of (5) Waivers for LPC Pocono I, LLC.
4. Planning Commission Recommendation of Conditional Approval of the LPC Pocono I, LLC. Land Development Plan
5. PA American Water- Updated Letter of Interest
6. Resolution #09-2019: Coolbaugh Township Ordinance #129-2017 Volunteer Service Credit Program Criteria for the period of November 16, 2018 – November 15, 2019
7. Minor Subdivision joining lots 7 & 8, Block A-1912, Section 19, Arrowhead North, Property Owner(s)-Robert Yoka



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8. Minor Subdivision joining lots 2513 & 2514, Section J, Pocono Farms, Property Owner(s)- Harry A. & Denise M. Hamill

9. Authorization to Advertise Anti-Skid Bid for 2020

10. Authorization to Advertise the following:

- Notice of vacancies on various boards, commissions and council
- Notice to Residents- Any vehicle left on Township Right of Way during periods of ice or snow removal will be towed at owner's expense.

11. Current obligations

• General Fund	\$ 476,870.47
• Escrow Fund	\$ 3,415.00
• Sewer Fund	<u>\$ 9,576.38</u>
Total Disbursements	\$ 489,861.85

12. Solicitor Oetinger Comments/Updates

13. Board of Supervisors Executive Sessions

14. Other business

15. Adjournment

11

**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
NOVEMBER 04,2019**

DATE	CK #	DESCRIPTION	AMOUNT
10/20/2019		Payroll Transfers	\$51,000.00
10/15/2019	5903	Cartesio"s Precision -	684.20
	5904	Five Star Int'l	709.22
	5905	Grim,Biehn &Thatcher	5,974.00
	5906	Lowe's	621.63
	5907	PPL	109.85
	5908	PA American Water	102.08
	5909	Seliq Construction - Pumpkins	400.00
	5910	Teamsters Local 773 - Dues	681.00
	5911	Verizon- phones	614.56
	5912	PSATS UC Group Fund	553.01
11/4/2019		GENERAL FUND	362,720.92
11/4/2019		GENERAL FUND - DONATIONS	52,700.00
		Total General Fund Disbursements	<u>\$476,870.47</u>
11/4/2019		Escow Fund	3,415.00
11/4/2019		Sewer Fund Disbursements	<u>9,576.38</u>
		TOTAL DISBURSEMENTS	<u><u>\$ 489,861.85</u></u>

CASH TRIAL BALANCE AS OF NOVEMBER 04, 2019

General Fund Checking	\$ 372,219.00
Fire Tax/Coolbaugh Twp VFD	320,830.96
Fire Tax/Gouldsboro VFD	45,610.92
Fire Tax/Thornhurst VFD	14,268.56
Fire Tax/Tobyhanna Twp. VFD	44,279.16
Payroll Checking	1,722.27
Rainy Day Fund Savings	941,134.16
Plgit - General Fund	2,003,270.71
Total General Fund	<u>3,743,335.74</u>
Sewer Fund Checking	2,266.30
Sewer PennVest Checking	76.62
Total Sewer Fund	<u>2,342.92</u>
Capital Projects Fund Checking	<u>14,386.80</u>
Emerg. Services Fund Money Market	199,085.62
Emerg. Services Fund Checking	20,664.05
Total Emergency Services Fund	<u>219,749.67</u>
Liquid Fuels Fund Checking	<u>835.07</u>
Escrow Fund Checking	175,224.62
Escrow Fund Clarius Checking	437,986.23
Total Escrow Fund	<u>613,210.85</u>
TOTAL ALL FUNDS	<u><u>\$ 4,593,861.05</u></u>

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
5919	1330 - AMAZON CAPITAL SERVICES	PO 17515 WIRELESS MOUSE/OFFICE CHAIR MAT	51.18	51.18
5920	1039 - AMERICAN UNITED LIFE INS. CO.	PO 17488 NOVEMBER LIFE INS.-DISABILITY-LTS-S	1,187.43	1,187.43
5921	1276 - BARRY ISETT & ASSOC. INC	PO 17466 ENGINEER SERVICES - WATER INFILTRAT	10,341.95	10,341.95
5922	724 - CINTAS	PO 17485 FIRST CABINET DPW-GARAGE-ADMIN	58.74	58.74
5923	1240 - CINTAS CORPORATION	PO 17435 UNIFORMS	104.69	
		PO 17463 MATS	157.86	
		PO 17464 UNIFORMS	87.83	
		PO 17504 UNIFORMS	103.19	453.57
5924	711 - CINTAS FIRE PROTECTION	PO 17445 RECHARGE/HYDROTEST- FIRE EXTINGUISH	146.18	146.18
5925	8 - D.G. NICHOLAS CO.	PO 17448 MOWER TRAILER PART	21.54	
		PO 17458 TACKY GREASE ~ FOR USE ALL TRUCKS	54.99	
		PO 17459 LEAF TRUCK DIESEL TREATMENT	119.65	
		PO 17476 COUPLER FOR LOADER	106.23	
		PO 17480 WASHER/COUPLER/ FILTERS OIL & FUEL &	278.88	
		PO 17481 WIPER BLADES- STOCK ITEMS	80.15	
		PO 17493 2019 F350 OIL/FUEL/AIR FILTERS	297.82	
		PO 17512 AIR FILTER/HYDRAULIC FLUID/OIL FILT	90.56	1,049.82
5926	8 - D.G. NICHOLAS CO.	PO 17513 BELT FOR AC AT CHURCH	29.04	29.04
5927	52 - DALEVILLE ACE HARDWARE	PO 17478 VACUUM	179.96	
		PO 17505 CONCRETE MIX/POST MAILBOX	53.97	233.93
5928	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 17425 RECYCLING	16.00	16.00
5929	461 - FASTENAL	PO 17455 BEAST- BOLTS FOR SCREEN	70.88	
		PO 17456 PARTS FOR LEAF SUCKER	15.37	86.25
5930	255 - FIVE STAR EQUIPMENT, INC.	PO 17475 MUFFLER 120C	544.75	
		PO 17498 HANDLE/GROMMET FOR J.DEERE 410E BAC	96.89	641.64
5931	1327 - FRASER ADVANCED INFO.SYSTEMS	PO 17518 FREIGHT FOR SHIPPING TONERS- COPIER	20.56	20.56
5932	806 - GILMORE & ASSOCIATES	PO 17434 196 COUNTRY PLACE	3,079.25	3,079.25
5933	30 - GOTTA GO POTTIES	PO 17479 HANDICAP UNIT RENTAL	400.00	400.00
5934	32 - GRAINGER	PO 17495 RADIATOR VALVE/ THERMOSTATIC ACTUAT	141.37	141.37
5935	517 - GUY DOLEIDEN	PO 17423 CDL LICENSING	88.00	88.00
5936	1250 - GUYETTE COMMUNICATIONS	PO 17516 REPAIR LINE ISSUES ON RECEPTIONIST'	212.00	212.00
5937	535 - HANOVER ENGINEERING ASSOC., INC.	PO 17517 SEO 9/3/-9/27/2019	5,839.06	5,839.06
5938	1192 - HIGHMARK BLUE SHIELD	PO 17428 NOVEMBER HEALTH INS.	33,136.57	33,136.57
5939	1030 - KYLE M. KNECHT	PO 17439 BOOTS 2019	289.93	289.93
5940	82 - LIBERTY ELEVATOR EXPERTS LLC	PO 17449 ELEVATOR INSPECTION	84.00	84.00
5941	1133 - LIBERTY HOMES	PO 17325 ELEVATOR INSPECTION	84.00	84.00
5942	1361 - LOCUST RIDGE QUARRY	PO 17433 BLACKTOP	434.91	434.91
5943	917 - MILLENNIUM ADMINISTRATORS	PO 17457 SEPTEMBER ADMIN FEE FOR HEALTH INS	500.00	500.00
5944	74 - NAPA AUTO PARTS OF DALEVILLE	PO 17468 CAR WASH FLUID	61.99	
		PO 17477 WAX COMPOUND FOR ALL TRUCKS	22.10	84.09
5945	1049 - NORTHEAST HYDRAULICS CO	PO 17474 WEATHERSHIELD HOSE- HOSE END FITTIN	107.26	107.26
5946	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 17444 611 CORP CENTER-196 ECHO LAKE -REPA	330.00	330.00
5947	81 - P P & L	PO 17438 49924-86007 IND'L PARK TRAFFIC LIGH	45.18	
		PO 17447 43281-27004 MUNICIPAL CENTER	1,022.70	
		PO 17450 89343-21023 SCHOOL SPEED LIMIT	28.90	
		PO 17451 54691-27003 DPW	402.13	
		PO 17452 36034-04005 ECHO LAKE & 196 SIGNAL	40.21	
		PO 17454 04090-21003 PUMP STA	104.30	
		PO 17461 88900-24001 196 WILDFLOWER	34.90	
		PO 17467 39910-23005 196 COUNTRY PLACE	52.92	1,731.24
5948	81 - P P & L	PO 17487 51540-24008 196 KNOLLWOOD	30.65	
		PO 17499 07361-41006 RESTROOM AT PARK	14.77	
		PO 17500 98496-55008 KINGS WAY 196	54.72	
		PO 17501 88094-98000 940 SUMMIY ST	40.34	
		PO 17502 84771-32002 507 SIGNAL LIGHTS	30.33	170.81
5949	542 - PANTHER WASTE SERV	PO 17443 CLEAN UP 10/5-10/6	5,930.00	5,930.00
5950	1021 - PAPCO	PO 17497 2% BIO CLEAR U LSD BLEND	3,752.47	3,752.47
5951	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 17441 CREDIT	-16.65	
		PO 17492 ICE MELT/PAPER SUPPLIES	1,256.21	1,239.56
5952	430 - POCONO ACE HARDWARE	PO 17436 HILLMAN FASTENERS	22.93	
		PO 17470 WALLPLATE DUPLEX/FASTENERS	7.51	
		PO 17471 SUPER IRON OUT FLUID	28.78	
		PO 17472 GAS CAN	29.69	
		PO 17483 LEAF TRUCK BOLTS & NUTS	12.76	
		PO 17494 FASTENERS	8.58	
		PO 17511 SPARK PLUG/AIR FILTER	25.09	
		PO 17514 SALT SPREADER SIDEWALKS COMPLEX	256.98	392.32

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
5953	94 - POCONO MOUNTAIN REGIONAL EMS	PO 17429 NOVEMBER	10,000.00	10,000.00
5954	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 17422 MORTGAGE INVOICE NOVEMBER 2019	3,156.31	
		PO 17430 NOVEMBER	186,262.11	
		PO 17484 2019 BALANCE DUE MMO POLICE PENSION	85,396.32	274,814.74
5955	206 - PSATS CDL	PO 17507 DRUG TESTING	120.00	120.00
5956	102 - RELIABLE SIGN AND STRIPING, INC.	PO 17437 EMERGENCY VEHICLE ENTRANCE SIGNS (6	562.50	562.50
5957	1203 - RUSSELL R. KRESGE JR.	PO 17490 CLARIUS/ALDI/MESSER/YOKA/MEETINGS/D	2,150.00	2,150.00
5958	104 - S & H SUPPLY CO., INC.	PO 17460 FIREHOUSE STATION #2 -PIPE-COLD WE	330.81	330.81
5959	105 - S & S TOOLS & SUPPLIES	PO 17508 WASHERS FOR BEAST	12.50	
		PO 17509 TOOLS & PARTS FOR DPW -DRILL BITS/U	203.91	
		PO 17510 PARTS FOR BEAST	64.88	281.29
5960	1265 - SCHAEGLER YESCO	PO 17469 BATTERIES/VOLTAGE TESTER-BRACKETS	130.70	130.70
5961	623 - SERVICE TIRE TRUCK CENTERS	PO 17431 544 K LOADER TIRE REPAIR	262.45	262.45
5962	111 - SHERWIN WILLIAMS	PO 17442 PRO PAIL LINER	27.46	27.46
5963	630 - STANLEY MORGAN	PO 17465 INSURANCE REIMBURSEMENT	350.00	350.00
5964	161 - STEPHENSON EQUIPMENT INC.	PO 17424 PARTS FOR TIGER MOWER	7.92	
		PO 17432 CREDIT WRONG PARTS	-273.58	
		PO 17473 GROUND ROLLER TIGER MOWER	201.12	
		PO 17496 TIGER MOWER BEARING,/FLANGE	273.58	209.04
5965	908 - SYN-TECH SYSTEMS	PO 17503 REPAIR FUEL MASTER	56.70	56.70
5966	1055 - TULPEHOCKEN SPRING WATER INC	PO 17446 BOTTLE WATER- COURT/ DPW/GARAGE/ MU	92.18	92.18
5967	892 - VERIZON WIRELESS	PO 17482 PHONES	989.92	989.92
TOTAL				362,720.92

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	362,720.92
01.400.000	GENERAL GOV'T	5,819.75			
01.402.000	FINANCIAL ADMIN	12.99			
01.408.000	ENGINEER	405.00			
01.409.000	BUILDING & PLANTS	14,620.48			
01.410.000	POLICE	189,418.42			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.413.000	SEO / BUILDING CODE	5,839.06			
01.414.000	ZONING OFFICE	98.19			
01.426.000	COMPOST FACILITY	70.88			
01.427.000	SOLID WASTE COLLECTION / DISPO	5,930.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	8,971.72			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	1,354.95			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	2,633.24			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	434.91			
01.454.000	PARKS	614.77			
01.481.000	INTERGOVT EXPENSES	85,396.32			
01.487.000	EMPLOYEE BENEFITS	30,769.43			
01.499.100	MISCELLANEOUS	330.81			
TOTALS FOR GENERAL FUND		362,720.92	0.00	0.00	362,720.92

Total to be paid from Fund 01 GENERAL FUND

362,720.92
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362,720.92

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
5968	164 - COOLBAUGH TWP HISTORICAL ASSOC.	PO 17524 2019 DONATION	5,000.00	5,000.00
5969	250 - GOULDSBORO VOLUNTEER FIRE CO.	PO 17526 2019 DONATION	10,000.00	10,000.00
5970	823 - MONROE COUNTY WASTE AUTHORITY	PO 17522 2019 DONATION	2,000.00	2,000.00
5971	242 - POCONO MT SENIORS	PO 17521 2019 DONATION	1,200.00	1,200.00
5972	335 - POCONO RAIL HISTORIAL SOCIETY, INC	PO 17525 2019 DONATION	5,000.00	5,000.00
5973	264 - TOBYHANNA CONSERVATION ASSOCIATION	PO 17523 2019 DONATION	3,500.00	3,500.00
5974	1159 - TOBYHANNA TWP VFC	PO 17527 2019 DONATION	21,000.00	21,000.00
5975	245 - VFW POST 3448	PO 17520 2019 DONATION	2,500.00	2,500.00
5976	244 - VFW POST 509	PO 17519 2019 DONATION	2,500.00	2,500.00
TOTAL				52,700.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	52,700.00
01.411.000	FIRE	31,000.00			
01.453.000	SPECTATOR RECREATION	10,000.00			
01.457.000	CIVIL & MILITARY CELEBRATIONS	5,000.00			
01.458.000	CONTRIBUTIONS	1,200.00			
01.461.000	COMMUNITY DEVELOPMENT	5,500.00			
TOTALS FOR	GENERAL FUND	52,700.00	0.00	0.00	52,700.00

Total to be paid from Fund 01 GENERAL FUND

52,700.00
=====

52,700.00

**List of Bills - (85101000) ESCROW FUND CHECKING
ESCROW**

Check#	Vendor	Description	Payment	Check Total
1201	1203 - RUSSELL R. KRESGE JR.	PO 17490 CLARIUS/ALDI/MESSER/YOKA/MEETINGS/D	3,415.00	3,415.00
	TOTAL			3,415.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	3,415.00
85.250.272	CLARIUS PARTNERS (ARCADIA N, LOT 2)			50.00	
85.250.320	ALDI INC.			515.00	
85.250.340	LPC (FORMERLY RIDGE DEVELOPMENT)			1,550.00	
85.250.355	MESSER, LLC LAND DEVELOPMENT			1,000.00	
85.250.360	RCI LOT 24 PMBP SOUTH			300.00	
TOTALS FOR	ESCROW	0.00	0.00	3,415.00	3,415.00

Total to be paid from Fund 85 ESCROW

3,415.00
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 3,415.00

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
2287	228 - ATC	PO 17427 MISC. ENGINEERING SERVICES	1,035.00	1,035.00
2288	1251 - ENVIRONMENTAL SERV. CORP.	PO 17462 CLEAN BASKET GRIT. ETC.PRESSURE WAS	1,665.00	1,665.00
2289	1294 - GOTTA GO SEPTIC'S	PO 17418 PUMPED 05/31/2019	400.00	
		PO 17419 PUMPED 06/13/2019	400.00	
		PO 17420 PUMPED 06/27/2019	400.00	
		PO 17421 PUMPED 08/01/2019	400.00	
		PO 17426 PUMPED 10/17/2019	400.00	
		PO 17440 PUMPED 10/10/2019	400.00	
		PO 17489 PUMPED 10/24/2019	400.00	2,800.00
2290	876 - Microbac Laboratories, Inc.	PO 17491 TESTING- WWTP	155.80	
		PO 17506 WAL-MART LAB TESTING	311.60	467.40
2291	160 - NORTHEAST CHEMICAL& SUPPLY CO.,INC.	PO 17486 SODA ASH WWTP	922.20	922.20
2292	81 - P P & L	PO 17453 26491-26001 WWTP	2,686.78	2,686.78
TOTAL				9,576.38

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	9,576.38
08.429.200	SUPPLIES	922.20			
08.429.313	ENGINEERING SERVICES	1,035.00			
08.429.361	ELECTRIC	2,686.78			
08.429.374	MAINT/REPAIR EQUIPMENT	1,665.00			
08.429.451	OUTSIDE LAB TESTING	467.40			
08.429.452	SLUDGE HAULING	2,800.00			
TOTALS FOR	SEWER FUND	9,576.38	0.00	0.00	9,576.38

Total to be paid from Fund 08 SEWER FUND

9,576.38

9,576.38