

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
October 1, 2019

The meeting was called to order by Vice Chairman Anthony Lamantia at 7:00pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

Board Members absent:

William Weimer

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary and Meredith Thompson, Assistant Business Manager

Staff absent:

None

Announcements:

Mr. Lamantia announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city or community you reside in before speaking.

1. Public Input

- D. Pope stated that he asked for the amount of the fine for not pumping his septic at the last meeting and has not received an answer stating that it is absurd to require people that have one person living in their home to pump the tank every five years stating that there should be a scale of pumping based on the number of residents living in the home.
- V. Massaro asked why Coolbaugh Township is paying 7% more for the Police MMO's then Tobyhanna Township stating that he attended a police commission meeting and it was stated that they will be paying more.
- M. Fairservice thanked DPW Foreman, Kyle Knecht and the DPW workers for the great job they did preparing and working the touch a truck event, also thanking Ms. Masker for the work she did to get the information out on social media and for helping with the invitations stating that they had a good turnout.

2. Approval of minutes / notes :September 17, 2019 Regular Meeting Minutes

Ms. Kelly made a motion second by Ms. Ruiz-Smith to approve the meeting minutes of September 17, 2019 with one correction.

- **Discussion:** Ms. Ruiz-Smith stated that the word two needed to be changed to ten in item #4.
- **Vote:** All in favor, motion passes

3. Minimum Municipal Obligation for 2020: Township Non-Uniform Pension

Ms. Kelly made a motion second by Ms. Colgan to approve the Township Minimum Municipal Obligation for the 2020 Township Pension in the amount of \$92,554.92.

- **Discussion:** Ms. Ruiz-Smith asked for clarification on who provides this figure, being advised by Ms. Kelly that the Township Treasurer provides this figure based on the pension plan stating that it is a defined contribution plan.
- **Vote:** All in favor, motion passes.

4. Minimum Municipal Obligation for 2020

- PMRP Uniform Pension-\$256,126.22
- PMRP Non-Uniform-\$3,487.21

Ms. Kelly made a motion second by Ms. Ruiz-Smith to approve the Minimum Municipal Obligation for the Pocono Mountain Regional Police Uniform Pension in the amount of \$256,126.22 and the Non-Uniform Pension in the amount of \$3,487.21.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Parks and Recreation Request for DPW to Work at the Ghoulbough Event on October 26, 2019

Ms. Colgan made a motion second by Ms. Ruiz-Smith to approve the Parks and Recreation request for DPW to work at the Ghoulbough Event, pick up the pumpkins from Selig's and to prepare a leaf pile for Saturday, October 26, 2019 with a rain date of October 27, 2019.

- **Discussion:** Ms. Ruiz-Smith stated that she has no problem with DPW picking up the pumpkins and working the event stating that she is not in favor of the leaf pile as there are ticks and we could be opening ourselves up to a liability if a child gets ticks, bit by mosquitos or injured in the pile. Solicitor Armstrong stated that there is no liability issue with having the leaf pile.
- **Vote:** 3-1-0, motion passes. (Ms. Ruiz-Smith opposed)

6. Declaration of October as National Domestic Violence Awareness Month

Ms. Ruiz-Smith made a motion second by Ms. Kelly to recognize October as National Domestic Violence Awareness Month by signing the declaration that will be presented at the Women's Resources event on October 3, 2019.

- **Discussion:** Ms. Ruiz-Smith stated that she will be presenting the declaration at the event on Thursday evening.
- **Vote:** All in favor, motion passes.

7. Current obligations

• General Fund	\$	437,930.97
• Escrow Fund	\$	7,136.00
• Liquid Fuels	\$	511,999.56
• Sewer Fund	\$	<u>4,684.40</u>
Total Disbursements	\$	961,750.93

Ms. Kelly made a motion second by Ms. Ruiz-Smith to pay the current obligations in the amount of \$961,750.93.

- **Discussion:** Ms. Ruiz-Smith asked for clarification on check #5820. Mr. Lamantia asked for clarification on check #5829.
- **Vote:** All in favor, motion passes.

8. Solicitor Armstrong Comments/Updates

- Solicitor Armstrong stated that he circulated the revised Messer, LLC. Conditional Use hearing decision which reflected three changes requested by the applicant's attorney with respect to Fact Finding #10, #30 and #33. Solicitor Armstrong asked the Board if there are any issues with those changes being made, being advised that there is not.

Ms. Kelly made a motion second by Ms. Colgan to authorize Solicitor Armstrong to make the changes/corrections as discussed to items #10, #30 and #33 of the Conditional Use Hearing decision of Messer, LLC.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

- Solicitor Armstrong stated that Messer, LLC. received conditional approval of their land development plan and has requested to begin some of the earthmoving work while waiting for outside agency approvals stating that this has been done in the past with the provisions being included in the development agreement and the posting of the bond for the project. Solicitor Armstrong confirmed with the Board that there are no issues with this agreement stating that they would like someone from the Township to be able to sign the agreement in order to move forward without having to wait for another meeting. The Board has no issue with the development agreement including the provisions and will arrange for Chairman Weimer to sign the agreement when it is finalized.
- Solicitor Armstrong stated that he had a conference call with PA American Water regarding the revisions to the letter of interest for the Waste Water Treatment Plant and will provide the revised copy to the Board for review as soon as it is received.
- Solicitor Armstrong stated that the Deed of Easement for the Route 196 project prepared by Gilmore and Associates that was approved at a previous meeting is now ready to be signed by Chairman Weimer and recorded.
- Solicitor Armstrong requested an executive session following the meeting this evening regarding on ongoing legal matter.

9. Other business

- Ms. Ruiz-Smith attended the NEPA Alliance Dinner and spoke with Chuck Leonard stating that they are excited about Messer, LLC. coming into the Township.
- Ms. Ruiz-Smith stated that she had breakfast with Congressman Matt Cartwright and provided him with some of the items that the Coolbaugh Township Volunteer Fire Company is looking to get funding for.
- Ms. Colgan stated that Pocono Mountain Regional EMS will be holding a Chili Cook Off on October 19th. J. Hofbauer stated that they are still looking for participants to cook for the fundraiser and stated that anyone that is interested can register online and will be provided a list of guidelines for the event. Ms. Hofbauer stated that the event will be held at the Lake Naomi Mountain Top Lodge on October 19, 2019 from 1-3pm.
- Mr. Lamantia asked Ms. Masker to be sure that the information is provided to D. Pope regarding the fine for the septic pumping violation.

10. Adjournment

There being no further business, a motion was made by Ms. Colgan second by Ms. Ruiz-Smith to adjourn.

Meeting adjourned at 7:33 pm.

NEXT REGULAR BOARD MEETING: Tuesday, October 15, 2019 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Erin Masker, Recording Secretary

Witnessed by: _____
Anthony Lamantia, Vice Chairman

Date: _____