

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
BUDGET WORK SESSION MINUTES  
August 29, 2019

The meeting was called to order by Chairman William Weimer at 6:03 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Alma I. Ruiz-Smith and Lynn Kelly

**Board Members absent:**

Anthony Lamantia, and Clare Colgan

**Staff present:**

Maureen Mills, Business Manager/ Controller

**Staff absent:**

None

**1. Public Input**

Nothing was heard.

**2. 2019 Budget Review**

Discussion was held on donations and the \$50,000.00 budgeted this year for capital construction, the need to repair the boilers this year and other highlighted line items in the 2019 budget.

*Mr. Weimer made a motion second by Ms. Ruiz-Smith to hire Barry Isset and Associates for Phase II of Building #2 in the amount of \$18,925.00.*

- **Discussion:** The Board discussed whether the project should begin this year using the \$50,000.00 in capital funds that are budgeted or if phase II of the project should wait until next year.
- **Vote:** All in favor, motion passes.

**3. 2020 Preliminary Assessment**

An estimate was received on the assessment amount which will change once all appeal hearings have been held, with the final numbers anticipated by November 15, 2019.

**4. Sewer Fund**

Discussion was held regarding the need to have an evaluation done on the sewer plant for possible sale with \$15,000.00 being added into the 2020 budget for this purpose.

**5. Emergency Management**

This agenda item was moved to the September 26, 2019 budget meeting.

**6. Other business**

*Nothing was heard.*

**7. Adjournment**

*There being no further business, a motion was made by Ms. Ruiz-Smith second by Ms. Kelly to adjourn.*

Meeting adjourned at 8:20 pm.

NEXT REGULAR BOARD MEETING: September 3, 2019 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Public Hearing- 7:00 pm
- Business Meeting – 7:00 pm

Submitted by: \_\_\_\_\_  
Erin Masker, Recording Secretary

Witnessed by: \_\_\_\_\_  
William Weimer, Chairman

Date: \_\_\_\_\_