

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION NOTES**  
**July 2, 2019**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary and Meredith Thompson, Assistant Business Manager

**Staff absent:**

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. WWTP Quarterly Update**

Ken Fulford and Dave Kavitski were in attendance to review the NPDES Permit renewal issues stating that the report was filed late in error and that is why the Township received a Notice of Violation. D. Kavitski stated that DEP can include any issues within the past five years when issuing the NOV. He stated that he sent a letter to DEP regarding the issue with the results of the water testing at the Mountain Center that were listed on the violation and stated that they believe it was an issue with the lab reading the results. D. Kavitski also stated that over the past year there has been an issue with the grease levels at the plant and stated that the Township could contact business owners that are on the system to see if they have a grease trap and if not give them a period of time to install one. Mr. Kavitski also suggested that the Township inspect sump pumps and other drains that may be running into the sewage collection system, because it has been a wet year and exceeding the three month flow is possible which would alert DEP to the issue. D. Kavitski stated that he received a call from a developer asking questions about the capacity of the plant and the Act 537. Other items that were discussed were the concrete surge tank, equipment at the WWTP, and the issue with the electrical at the Mountain Center pump station, stating that there is a generator at the site currently. It was suggested that the Township contact the Mountain Center and see when they will be having the electrical fixed as this could also create a problem with DEP. One other issue is allowing GE to access the plant stating that there may be a VPN Appliance in the membrane building, stating it could be that line or the box itself that is preventing GE from gaining remote access stating that he can look into it, if the Board would like.

- **Discussion:** Mr. Weimer stated that the late filing of the NPDES is a blemish on the Township and that we can't change it, requesting that a copy of the comments that you included on the EDMR report be sent to Ms. Mills or Ms. Thompson. Ms. Ruiz-Smith asked if we have an ordinance and we are not enforcing it with regard to the grease traps, how we would go about it. D. Kavitski responded that someone on staff could be shown how to check the traps to ensure that they are installed and being cleaned properly. Solicitor Armstrong stated that we could also require new developers to sign an agreement moving forward with respect to the grease traps and the requirements. Ms. Ruiz-Smith stated that there are a few establishments that have changed hands that we should start with checking them as they may not be aware of the requirements.

**2. Proposal to Add Light Manufacturing and Industry as a Conditional Use in a C-2 Office Park District**

Chuck Leonard of the Pocono Mountain Economic Development Corporation was in attendance and expressed to the Board that adding these two uses to the Ordinance would help the park grow as most of the prospects are

manufacturing or light industry. Mr. Weimer asked if including these two uses as a conditional use would make the park more marketable and was advised by Mr. Leonard that it would. Ms. Ruiz-Smith asked Mr. Leonard if the WWTP that serves the park would be able to withstand these businesses being advised that it would, stating that there is also availability in the system across the street. Mr. Weimer stated that should the Board choose to include these uses and this is the start, we do not want it to end stating that we as a Board will work with you to get what you need. Ms. Kelly asked how many lots are still available being advised there are 31 stating that they show the Coolbaugh sites every 2-3 weeks to prospective developers. Solicitor Armstrong reviewed the ordinance and stated that some of the references need to be changed since the codification has been passed and stated that conditional uses come before the Board therefore provisions could also be discussed. Solicitor Armstrong suggested that the Board look at the zoning map and verify that these uses would be sufficient for any areas in the Township that are zoned the same. Ms. Ruiz-Smith stated that she is pro economic development.

### **3. Other Business**

Ms. Ruiz-Smith stated that she was contacted by Tyler Kusma the Executive Director of the Scranton Rail Restoration Coalition and stated that they would like Coolbaugh Township opinion on the Lackawanna Cut-Off Restoration project as there are two stations that are planned for our community. Ms. Ruiz-Smith requested that Ms. Mills or Ms. Thompson reach out and speak to this gentleman and see about having him make a presentation at a future work session for the Board.

### **4. Public Input**

Nothing was heard.

Work Session ended at 6:47 pm.