

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
June 4, 2019

The meeting was called to order by Vice Chairman Anthony Lamantia at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

Board Members absent:

William Weimer

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Maureen Mills, Business Manager/ Controller and Tomas Keane, Director of Codes and Zoning

Staff absent:

None

Announcements:

Mr. Lamantia announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city or community you reside in before speaking.

1. Public Input

- D. Pope stated that if there is any concrete left over from the sidewalk project that the walkway to the Veterans Memorial could use some stating that the memorial also needs to be sprayed for weeds and needs some work in the grass area to the right of the walkway.
- D. Pope asked when the bridge is opening.
- Ms. Mills stated that the DPW Foreman asked about concrete for the Veterans Memorial stating that there is no money in the budget as it was used to pay for the pavers.
- V. Massaro stated that he saw on the news that it is illegal to rent short term rentals in Mount Pocono, Ms. Ruiz-Smith stated that she will have an update on that during other business.

2. Approval of minutes / notes : May 22, 2019 Regular Meeting Minutes

Ms. Colgan made a motion second by Ms. Ruiz-Smith to approve the meeting minutes of May 22, 2019.

- **Discussion:** Ms. Ruiz-Smith stated that the applicant, Pocono Mountain Municipal Airport Authority should be included in the title for Agenda Item #8 so that people do not have to read the entire discussion. Ms. Ruiz-Smith commented that it should be that way on future agendas as well.
- **Vote:** All in favor, motion passes.

3. Request to Rename the Red Barn Access Road to Red Bard Drive

Ms. Ruiz-Smith made a motion second by Ms. Colgan to authorize naming the Red Barn access road to Red Barn Drive.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

4. Thornhurst Volunteer Fire Company Request for a Donation for their Upcoming Tech, Tools and Toys Bingo Event

No motion was made.

5. Northeast Site Change Order #07-2019: Route 196 Turning Lane Project Paving Material Escalation

Ms. Kelly made a motion second by Ms. Colgan to approve change order #07-2019 for the escalation in paving material cost in the amount of \$14,440.25.

- **Discussion:** Solicitor Armstrong stated that this change order was reviewed and recommended by the engineer for this project. Ms. Ruiz-Smith stated that change orders for this project now total \$84,716.47 stating that in the future we need to ask bidders to not be so conservative when putting in bids to allow for a buffer. Mr. Lamantia stated that the project should have been expedited to eliminate the change orders and understands the increase in price of materials. Ms. Kelly stated that Northeast Site has stuck by us throughout this project stating that it is the fault of the Township and PennDot for the holdups with the HOP and the Right of Way permits. Ms. Kelly stated that there is nothing we can do about the cost of materials increasing. D. Pope stated that there is a state representative down the street and she should have been involved in this project and the issues with PennDot. Mr. Lamantia stated that when the project is complete the Township will be looking into the issues. H. Smith stated that the engineering firm didn't help the matter. D. Pope stated that many of the PennDot roads located in the township are terrible.
- **Vote:** All in favor, motion passes.

6. Awarding of the 2006 GMC 3500 Truck

Ms. Colgan made a motion second by Ms. Ruiz-Smith to award the 2006 GMC 3500 Truck to the highest bidder Joseph McCoy in the amount of \$7,300.00.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

7. Authorization for Internal Posting of DPW Assistant Foreman Position

Ms. Colgan made a motion second by Ms. Ruiz-Smith to authorize the internal advertising of the DPW Assistant Foreman position.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. Authorization for Township Engineer, Russell Kresge to prepare the Specs for the Garage Expansion at the Park

Ms. Colgan made a motion second by Ms. Ruiz-Smith to authorize Township Engineer, Russell Kresge to prepare the specs for the garage expansion at the park.

- **Discussion:** Ms. Colgan stated that the DPW Foreman received three proposals ranging in price that were all for different specs stating that we need the proposals to all be for the same specs. M. Fairservice stated that the money for this project is in the parks budget as it was carried over from last year. Ms. Ruiz-Smith requested that the Board be provided with a copy of the specs when they are available.
- **Vote:** All in favor, motion passes.

9. Coolbaugh Soccer Association Request to Store Nets at the Soccer Field

Mr. Lamantia made a motion second by Ms. Ruiz-Smith to allow the Coolbaugh Soccer Association to store their soccer nets at the back of the shed near the multipurpose field at their own risk.

- **Discussion:** Ms. Colgan stated that a representative from the organization spoke with the summer help and he stated that he didn't have an issue with them storing it as long as they had permission. Ms. Colgan stated that Parks made it clear that the nets would be stored at the organizations risk and that the Township would not be responsible for them if something should happen. M. Fairservice stated that park discussed that the location should be determined by the DPW Foreman.
- **Vote:** All in favor, motion passes.

10. Current obligations

• General Fund	\$ 590,271.52
• Sewer Fund	\$ 11,408.52
• Escrow Fund	<u>\$ 810.72</u>
Total Disbursements	\$ 602,490.76

Ms. Kelly made a motion second by Ms. Colgan to pay the current obligations in the amount of \$602,490.76.

- **Discussion:** Ms. Ruiz-Smith questioned check #5461 & #5483.
- **Vote:** All in favor, motion passes.

11. Solicitor Armstrong Comments/Updates

Solicitor Armstrong stated that the Codification Ordinance public hearing will be held at the next meeting which has been advertised stating that positive review was received from the Monroe County Planning Commission.

12. Other business

- Ms. Ruiz-Smith read an article that was provided from the PSATS news bulletin regarding short term rentals, with Solicitor Armstrong stating that in this particular case the short term rental use was not permitted in the zoning district according to the definition of a short term rental or Air BNB. Ms. Ruiz-Smith asked that this article be provided to the Planning Commission to be considered during their review with Carson. Mr. Lamantia stated that we as a board should allow the Planning Commission to work on this with the professionals to make a determination. V. Massaro stated that there are many taxes that need to be paid for these rentals with Ms. Ruiz-Smith stating that the Township is looking at this issue from a safety standpoint and not looking to collect taxes on it.
- Ms. Colgan stated that the Coolbaugh Anniversary Committee will be meeting on Friday, June 7th at 7:00pm to continue the planning process. Ms. Ruiz-Smith stated that the Township is behind on publicity and stated that this event should be out on Savvy Citizen now to let people know. Ms. Colgan stated that we can put the date out now stating that the details are not available yet.

13. Adjournment

There being no further business, a motion was made by Ms. Ruiz-Smith second by Ms. Colgan to adjourn. Meeting adjourned at 7:39 pm.

NEXT REGULAR BOARD MEETING: Tuesday, June 18, 2019 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Public Hearing on Codification- 6:30 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Erin Masker, Recording Secretary

Witnessed by: _____
Anthony Lamantia, Vice Chairman

Date: _____