

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP PLANNING COMMISSION RE-ORGANIZATIONAL / REGULAR MEETING MONDAY, JANUARY 11, 2016 **MINUTES**

The meeting was called to order by Planning Commission Chairman Bernard Kozen at 6:30pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

Mr. Kozen led those present in the Pledge of Allegiance.

Board Members present:

Bernard Kozen, Ronald Kluge, Kevin Ambrogio, Alma I. Ruiz-Smith and Dennis Noonan.

Board Members absent:

None

Staff present:

Engineer Russ Kresge and Acting Recording Secretary Erin Masker.

Staff absent:

Solicitor H. Clark Connor

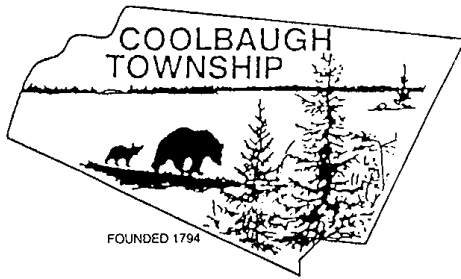
1. Organization of the Planning Commission

- Appointment of Chairman- Nominations were opened and a motion was made by Mr. Kluge and seconded by Ms. Ruiz-Smith to nominate Mr. Kozen as the Chairman. No other nominations were heard and a motion to close nominations was made by Ms. Ruiz-Smith seconded by Mr. Kluge.
 - **Discussion:** None
 - **Vote:** Four in favor, Mr. Kozen abstained; motion passes.
- Appointment of Vice-Chairman- Nominations were opened and a motion was made by Mr. Kluge and seconded by Ms. Ruiz-Smith to nominate Mr. Noonan as the Vice-Chairman. No other nominations were heard and a motion to close nominations was made by Mr. Kozen seconded by Ms. Ruiz-Smith.
 - **Discussion:** None
 - **Vote:** Four in favor, Mr. Noonan abstained; motion passes.
- Appointment of Secretary- Nominations were opened and a motion was made by Ms. Ruiz-Smith seconded by Mr. Kozen to nominate Mr. Kluge as the Secretary. No other nominations were heard and a motion to close nominations was made by Mr. Kozen seconded by Mr. Ambrogio.
 - **Discussion:** None
 - **Vote:** Four in favor, Mr. Kluge abstained; motion passes.

2. Selection of Meeting Dates for Calendar year 2016

Mr. Kluge made a motion seconded by Ms. Ruiz-Smith to hold Planning Commission Monthly Meetings on the second Tuesday of every month.

- **Discussion:** None
- **Vote:** All in favor, motion passes.



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3. Approval of December 14, 2015 Meeting Minutes

Mr. Noonan made a motion seconded by Mr. Kluge to approve the minutes from December 14, 2015 as presented and dispense with the reading,

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

4. Extension of Time Request for Dog Goods USA Land Development Plan

Mr. Kluge made a motion seconded by Mr. Noonan to grant an extension of time for Dog Goods USA up to and including March 22, 2016.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Public Input

- Ms. Ruiz-Smith stated that she was absent at the last meeting and requested an update on the agenda item that was on the agenda for December pertaining to the zoning change for a place of worship to be allowed in a C2 zone.
- Ms. Ruiz-Smith also stated that now that she is a Supervisor she would like to request that discussions that are held be clear and concise so that she is able to pass the information on to the Board of Supervisors for items that may pertain to them moving forward.
- Ms. Ruiz-Smith also thanked the commission for allowing her to serve as chairman in the past and that she wishes Mr. Noonan the best of luck.

6. Adjournment

There being no further business, a motion was made by Mr. Ambrogio seconded by Mr. Kluge, to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 6:42 PM.

NEXT REGULAR COMMISSION MEETING: February 9, 2016

Submitted by: _____
Ronald Kluge, Planning Commission Secretary

Compiled by: **Erin M. Masker, Acting Recording Secretary**

Witnessed by: _____
Bernard Kozen, Planning Commission Chairman

Date: _____