

**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
MONDAY, APRIL 9, 2018  
MINUTES**

The meeting was called to order by Planning Commission Chairman Bernard Kozen at 6:35pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

Mr. Kozen led those present in the Pledge of Allegiance.

**Board Members present:**

Bernard Kozen, Alma I. Ruiz-Smith, and Steve Baker

**Board Members absent:**

Dennis Noonan and Kevin Ambrogio

**Staff present:**

Solicitor H. Clark Connor, Township Engineer Russ Kresge and Acting Recording Secretary Erin Masker.

**Staff absent:**

None

**1. Approval of March 12, 2018 Meeting Minutes**

*Ms. Ruiz-Smith made a motion second by Mr. Kozen to approve the minutes with the change that Steve Baker was absent at the 3/12/2018 meeting.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

**2. Land Development Plan- Food Express Convenience Store Dunkin Donuts Drive Thru**

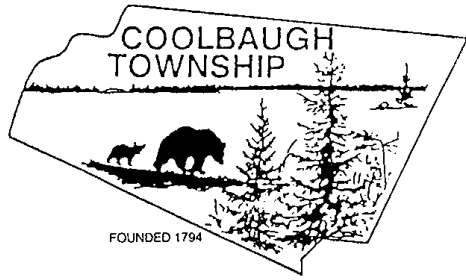
Mr. Kresge stated that there will not be any site work for this project except for parking lot re-striping and a foundation for the piers for the drive thru, stating that the PennDot scoping meeting was held and that there is a traffic study and left hand turning lane study that needs to be completed which could take a couple months. Ms. Ruiz-Smith asked if the sewage disposal system will need to be expanded with Mr. Kresge stating that Township SEO, Jake Schray has some concerns that will need to be addressed which can be a condition of approval when the time comes. Ms. Ruiz-Smith asked about the loading and unloading area with Mr. Kresge stating that there is plenty of space and that the area just needs to be designated.

*Mr. Kozen made a motion second by Ms. Ruiz-Smith to table the land development plan for Food Express Convenience Store Dunkin Donuts Drive Thru.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

**3. Public Input**

Solicitor Connor asked how the commission would like to proceed with the wireless cell device issue as Carson is on vacation. Discussion ensued and it was agreed that this issue as far as how to proceed will be addressed after PSATS at the end of the month. Solicitor Connor stated that he will be attending the Solicitor segment of PSATS and hopes that there will be discussion on this



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issue. Mr. Kresge said that the government ruling on this will be coming soon from what he has heard. Solicitor Connor stated that at this point we do not allow these devices and believes that it might be a good idea to have Carson come back in and would like to have the commission have a list of questions ready to present so that we can begin to work on this. Mr. Kozen stated that if the government is going to make a ruling and determine the regulations, maybe we should not waste our time. Ms. Ruiz-Smith stated that COG is going to be inviting the Cohen Law Firm to one of their upcoming meetings and believes that Solicitor Connor should attend. Ms. Ruiz-Smith expressed how important the Commission is when it comes to the preparation of the Ordinances that need to be presented to the Supervisors, stating that she had also brought this issue up to the Supervisors at the last meeting.

**4. Adjournment**

There being no further business, a motion was made by Mr. Kozen second by Mr. Baker to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 6:55PM.

**NEXT REGULAR COMMISSION MEETING: Monday, May 14, 2018.**

Submitted by: \_\_\_\_\_  
**Steve Baker, Planning Commission Secretary**

Compiled by: **Erin M. Masker, Acting Recording Secretary**

Witnessed by: \_\_\_\_\_  
**Bernard Kozen, Planning Commission Chairman**

Date: \_\_\_\_\_