

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

September 6, 2016

The meeting was called to order by Chairman William Weimer at 7:05 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Anthony Lamantia and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary, Maureen Mills, Controller

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please state your name and city before speaking.

1. Public input

- D. Pope questioned the septic pumping reminder letters that went out.
- H. Smith questioned the old CEC building with regard to sewage (EDU's) being monitored by Township or SEO.
- H. Smith made a statement regarding the amount of money spent on engineer fees for the Route 196 project.
- Mr. Lamantia stated that he had a conversation with Representative Parker regarding the large sum of money spent on the engineering for the 196 project.
- D. Pope stated that maybe different signs are needed for the underpass due to the truck accident.
- D. Broxmeier asked for a status update on the lawsuit with the PMRPD as well as the feasibility study.

2. Approval of minutes / notes : August 16, 2016 Regular Meeting Minutes

Ms. Ruiz- Smith made a motion second by Mr. Adams to approve the meeting minutes of the August 16, 2016 regular meeting as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Hanover Engineer Request for Gregory Gray SEO Certification #03945 to be appointed as a Coolbaugh Township SEO (This appointment is to replace the previous appointment of SEO Jeffrey Huff, who has since retired)

Ms. Ruiz-Smith made a motion second by Mr. Adams to appoint Gregory Gray SEO Certification #03945 as a Coolbaugh Township SEO to replace the previously appointed SEO Jeffrey Huff who has recently retired.

- **Discussion:** D. Pope asked why we are using Hanover Engineering as we previously had an SEO on staff. C. Dunn asked if there is a term for the SEO, being advised it is appointed annually.
- **Vote:** All in favor, motion passes.

4. Authorization to Advertise EAC 2017 Budget Work Session Meeting being held on Tuesday, September 13, 2016 at 6:30pm

Ms. Kelly made a motion second by Ms. Ruiz-Smith to authorize the advertisement of EAC 2017 Budget Work Session Meeting to be held on Tuesday, September 13, 2016 at 6:30pm

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Tobyhanna Township Volunteer Fire Department Request for Disbursement for Payment on Pierce Truck

Mr. Weimer made a motion second by Ms. Kelly to approve the request for disbursement of \$23,000.00 from the general fund and \$19,950 from the fire tax to Tobyhanna Township Volunteer Fire Company for the payment on the Pierce Truck.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Controller Quarterly Report

Ms. Mills presented the Controllers report up to July 31, 2016 .

- **Discussion:** None

7. Current obligations

• General Fund	\$	338,643.22
• Sewer Fund	\$	8,036.47
• Escrow Fund	\$	14,956.04
• Liquid Fuels	\$	<u>444,526.98</u>
Total Disbursements	\$	806,162.71

Mr. Adams made a motion second by Ms. Ruiz-Smith to pay the current obligations in the amount of \$806,162.71.

- **Discussion:** Mr. Lamantia requested a breakdown of all legal fees and engineer fees paid between 2013 and present. D. Pope asked for clarification on check #6426. M. Fairservice stated that Locust Ridge was paid in full have all the issues been repaired. Mr. Weimer stated that line painting has been an issue this year and may need to be included in the bid for next year's paving project.
- **Vote:** All in favor, motion passes.

8. Other Business

Mr. Weimer stated that the DPW finished the walking track at the Multipurpose field,. M. Fairservice stated that they did a great job. Mr. Weimer asked Assistant DPW Foreman Kyle Knecht to check with Penndot to see who is responsible for the concrete islands as they are in bad shape.

9. Board of Supervisors Executive Sessions

Tuesday, September 6, 2016 from 7:48pm-8:35pm Re: Personnel & Legal
Subsequent: Sunday, September 11, 2016 at 11:00am Re: Legal

10. Adjournment

There being no further business, a motion was made by Mr. Adams and second by Ms. Ruiz-Smith.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 7:40pm.

NEXT REGULAR BOARD MEETING: Tuesday, September 20, 2016 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____