

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
September 20, 2016**

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Juan Adams, Lynn Kelly, Alma I. Ruiz-Smith, and Anthony Lamantia

**Board Members absent:**

None

**Staff present:**

Jerry Hanna, Solicitor and Erin Masker, Recording Secretary

**Staff absent:**

None

**Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

**1. Public Input**

- D. Pope expressed his Thanks on behalf of P. Williams and the Historical Society for cleaning up after their event.

**2. Approval of minutes / notes : August 2, 2016**

*Ms. Ruiz-Smith made a motion, seconded by Mr. Adams to approve the regular meeting minutes of September 6, 2016 as presented.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

**3. Approval of Monroe County 2016 Hazard Mitigation Plan Resolution #07-2016**

*Mr. Weimer made a motion second by Mr. Lamantia to approve the Monroe County 2016 Hazard Mitigation Plan Resolution #07-2016.*

- **Discussion:** Ms. Keegan from Monroe County Office of Emergency Management was in attendance and gave a brief explanation on the plan stating the flooding is no longer the number one issue being replaced by utilities and power outages and winter weather coming in second. Ms. Keegan thanked the Board of Supervisors for their time and the great work that they put into the plan.
- **Vote:** All in favor, motion passes.

**4. Monthly Reports**

- **Pocono Mountain Regional Police Department-** Presented by D. Pope. Mr. Adams stated that the preliminary budget was received today. A guest in the audience asked if there is any breakdown of time spent in each community. Ms. Ruiz-Smith stated that the requested information regarding the time in the community is probably a request that could be made at the PMRPC meeting. H. Smith asked what the increase amount is for the PMRPC in 2017, being advised by Mr. Adams that it is approximately 6.7%.
- **Pocono Mountain Regional EMS-**Presented by M. Lemley stating that the EMS received a new truck for the Tobyhanna Station. Mr. Weimer stated that he would like to meet with the members of PMREMS to discuss the paving of the parking lot which he received a quote of approximately \$10,000.00 and that liquid fuels money cannot be used for this project. Also stated that there is a potential issue with Thornhurst which may require more coverage that Mr. Weimer would like to discuss.
- **Coolbaugh Township VFD-** Presented by Chief Ambrogio, stating that they will be hosting another Sip and Paint event this Saturday and information is available online at their website.
- **Gouldsboro VFD-** Presented by Mr. Weimer
- **Pocono Summit VFD-** Presented by M. Gonzalez
- **Thornhurst Fire & Rescue Ambulance-** Nothing was received.

- **Tobyhanna Township VFD**- Presented by Chief Counterman.
- **Pocono Mountain Public Library**- Presented by Ms. Shincovich, Library Director, stated that the Ghoulbaugh Event will be held on Saturday October 29, 2016 at the Park. R. Hettler asked if there is a chance of police presence on Halloween for the safety of those that are out.

Ms. Ruiz-Smith asked all the fire companies that serve Coolbaugh Township if they are aware of any problems on Township roads that they let the Supervisors know..

**5. Halloween Trick or Treat Times**

*Mr. Weimer made a motion second by Mr. Adams to hold Trick or Treat in Coolbaugh Township on October 31, 2016 from 5-8pm.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

**6. Declaration of October Women’s Resources National Domestic Violence Awareness month**

*Mr. Adams made a motion second by Mr. Weimer to declare October Women’s Resources National Domestic Violence Awareness Month.*

- **Discussion:** Ms. Ruiz-Smith asked what this is for, and Ms. Kelly stated that the Board signs a Proclamation which will be presented at their vigil on October 13, 2016 at the gazebo in the Municipal Center. The proclamation will be read aloud by a Supervisor and presented to their representatives.
- **Vote:** All in Favor, motion passes.

**7. Request for Modification of Stormwater Management and Earth Disturbance Ordinance Section 403.F.2- Applicant Jaroslaw Wojtach**

*Ms. Ruiz-Smith made a motion second by Mr. Weimer to approve the request for Modification of Stormwater Management and Earth Disturbance Ordinance Section 403.F.2 as requested.*

- **Discussion:** *Mr. Niclaus from Niclaus Engineering was in attendance to explain the request and reasoning for the request on behalf of his client Jaroslaw Wojtach.*
- **Vote:** All in favor, motion passes.

**8. Current obligations**

• General Fund	\$	126,431.09
• Sewer Fund	\$	9,504.96
• Escrow Fund	\$	0.00
• Fire Tax-Tobyhanna	\$	<u>19,950.00</u>
<b>Total Disbursements</b>	<b>\$</b>	<b>155,886.05</b>

*Ms. Kelly made a motion second by Mr. Adams to pay the current obligations in the amount of \$155,886.05*

- **Discussion:** Ms. Kelly discussed that there was a discrepancy because a check written out to Bills Shoprite did not carry over to the report. Check was in the amount of \$270.13. Mr. Lamantia stated that he is glad the Route 196 project is getting underway due to the cost of the engineering fees. H. Smith asked for clarification on ck. #6506 listed as legal fees. M. Fairservice asked for clarification on ck. #6493 for police study and ck. #6475 to Gilmore.
- **Vote:** All in favor, motion passes.

**9. Other Business**

- Sunday, September 25, 2016 PMRPD SWAT Team will be holding a meet and greet event at the Mount Pocono Walmart from 11am-3pm.
- Friday, September 23, 2016 at 2pm the Route 196 Bid Opening will take place at the Township Municipal Center.
- Mr. Weimer stated that they are beginning building maintenance on the sewer plant, which was budgeted based on last year’s walk through assessment.
- H. Smith asked if there were any permits issued for the work that was completed in the old CEC building.
- Mr. Weimer asked that staff work with the SEO on the EDU’s for the Mountain Community Center building.

**10. Board of Supervisors Executive Sessions**

Prior: Tuesday, September 20, 2016 from 6:13pm-6:55 pm Re: Legal

After: Tuesday, September 20, 2016 from 7:45pm to 9:32pm Re: Legal

**11. Adjournment**

There being no further business, a motion was made by Ms. Ruiz- Smith second by Mr. Lamantia to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 7:41pm.

**NEXT REGULAR BOARD MEETING: Tuesday, October 4, 2016 at the Coolbaugh Township Municipal Office meeting room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

**Submitted by:** Erin Masker, Recording Secretary

**Reviewed by:** \_\_\_\_\_  
Lynn Kelly, Township Secretary

**Witnessed by:** \_\_\_\_\_  
William Weimer, Chairman

**Date:** \_\_\_\_\_