

**Coolbaugh Township  
Board of Supervisors  
September 17, 2013 Minutes  
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The Coolbaugh Township Board of Supervisors September 17, 2013 Meeting was held in the Township Municipal Center, in building #3, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

**Call To Order**

Chairman Adams called the meeting to order at 7:09 p.m., apologized for the late start and led those in attendance in the recitation of the Pledge of Allegiance.

**Moment of Silence**

Mr. Adams asked for a moment of silence for the victims involved in the Washington DC Navy Yard shooting.

**Roll Call**

Supervisors present for the meeting included: Mr. Juan A. Adams, Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Also present were Township Solicitor Jerry F. Hanna and Secretary Linda Frutchey. Business Manager Douglas Hein was absent.

**Announcement:** Chairman Adams announced that the public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of Minutes**

Mr. Frutchey moved to approve the July 11 2013 Special Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Pope. The motion carried 4-0-1 (Mr. Zito abstained due to not being at the meeting).

Ms. Kelly moved to approve the September 3, 2013 Minutes as presented and dispense with the reading. Seconded by Mr. Adams. The motion carried 5-0.

**2013 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

William Weimer presented the August 2013 Coolbaugh Township Volunteer Fire company with 23 calls for the month with a year to date of 192 calls. He asked the Supervisors to keep one of the young firemen in their prayers as he was involved in an incident that caused him to get blood in his mouth.

**Pocono Mountain Regional Emergency Medical Services**

Ms. Kelly presented the Engineers report listing the truck #, beginning and end of month mileage, end of the month engine hours and year to date cost. She present the August 2013 PMREMS call volume report as follows: 173 calls with a year to date of 1379 calls; 24 calls outside primary area, station response time for Coolbaugh was 296 calls, incident location by municipality report with Coolbaugh Township at 190 calls.

**Pocono Mountain Regional Police**

Mr. Frutchey presented the August 2013 PMRPD report as follows: 1151 complaints, 93 accidents, 123 criminal arrests, 144 traffic arrests, 94 traffic warnings and 13 ordinance arrests for a total of 1244 calls within the area covered by the regional police.

**Coolbaugh Township Volunteer Fire Company - request to purchase vehicles with tax distribution funds**

President William Weimer was present at the Work Session prior to the meeting to request a distribution of tax funds for the purchase of a 2014 Ford F-350 four door crew cab at \$50,853.04 and a 2014 command vehicle at \$42,014.37 minus the insurance check which brings it down to \$36,757.54 with a total for the two vehicles at \$78,771.91.

Ms. Kelly motioned to grant the Coolbaugh Township Volunteer Fire Company's request presented by President William Weimer for a distribution of tax funds for the purchase of a 2014 four door crew cab and a 2014 command vehicle for a total price of \$78,771.91. Seconded by Mr. Pope. Public Input - Michele Fairservice. The motion carried 5-0.

**Letter of Support to PMRPD re: DCED Grant - Local Shares Monroe Program**

Mr. Frutchev moved to send the letter of Support to PMRPD to be submitted with the DCED Local Share Monroe Program Grant. Seconded by Mr. Adams. The motion carried 5-0.

**Concerned residents will be present to discuss continual shooting at 1574 Route 196 property**

Gerri Murphy was present to discuss concerns of living near a neighboring property who is operating a shooting range, hearing shooting around the clock and asked if this is allowed in a residential zone. Tina Reynolds, Edward Schiffer and other neighbors (not identified) voiced similar concerns. Discussion followed. The residents were advised that this is a zoning matter and will be turned over to Joseph Brady Zoning Officer to look into.

**The Cross Church - request for waivers**

Pastor Lakeram Sahadeo (Pastor Tim) and his wife Sabrina were present to discuss their request for a waiver of zoning permit fees to build their church, to be able to clear their land to get it ready for the 2014 building season and a waiver of posting the security in the amount of \$670,879.00.

Mr. Frutchev moved to grant relief of the fee of \$2,160.00 for the Zoning Permit for the structure of the Cross Church. Seconded by Mr. Zito. Public Input - Michael Coogan. The motion carried 5-0.

Pastor Tim was told that he could proceed with clearing the land to get it ready for the construction of the church building in the Spring of 2014. Mrs. Frutchev was directed to schedule a meeting with Pastor Tim, Township Engineer Russ Kresge, Zoning Officer Joseph Brady, Building Codes William Burton and herself to go over the details of the Zoning Permit, the NPDES Permit, Sewage Permit and the details listed in the Developers Agreement prior to clearing the land.

**Minor Subdivision to join lots 3, 25 & 26, Block 1709, Section 17 - Arrowhead Lake - Property Owners - Leon and Barbara Piasecki**

Mr. Frutchev motioned to approve the Minor Subdivision for Leon and Barbara Piasecki to join lots 3, 25 & 26, Block 1709, Section 17 in Arrowhead Lake. Seconded by Ms. Kelly. The motion carried 5-0.

**Minor Subdivision to join lots 9 & 10, Block A-48, Section 9 - Arrowhead Lake -  
Property Owners - Richard & Janet Johnson / Benjamin & Robyn George**

Mr. Pope motioned to approve Richard & Janet Johnson / Benjamin & Robyn George Minor Subdivision to join lots 9 & 10, Block A-48, Section 9 in Arrowhead Lake. Seconded by Mr. Zito. The motion carried 5-0.

**Extension request - Smoke Ridge Major Subdivision Plan**

Mr. Frutchey moved to grant an extension request to November 30, 2013 for Smoke Ridge Major Subdivision per the Planing Commission's recommendation. Seconded by Mr. Adams. The motion carried 5-0.

**Faith Outreach Clothing Ministry - request for larger space**

Ms. Frutchey was directed to send a letter to Faith Outreach Clothing Ministry advising them there is no larger space available at this time.

**CVS Pharmacy - release of financial security**

Mr. Frutchey motioned per the recommendation of Township Engineer to approve the release the financial security for CVS Pharmacy. Seconded by Ms. Kelly. The motion carried 5-0.

**Minimum Municipal Obligation (MMO) for 2014**

Coolbaugh Township Non-uniform Pension Plan - \$67,975.00

Pocono Mountain Regional Police Non-uniform Pension Plan - \$3,327.00

Pocono Mountain Regional Police Pension Plan - \$254,466.77

Mr. Frutchey made a motion to approve the MMO for 2014 as presented for Coolbaugh Township Non-uniform Pension Plan and Pocono Mountain Regional Police Non-uniform Pension Plan and the Police Pension Plan. Seconded by Mr. Adams. The motion passed 5-0.

**Authorization to advertise Coolbaugh Township Leaf Collection Notice**

Mr. Zito moved to authorize the Coolbaugh Township Leaf Collection Notice. Seconded by Mr. Frutchey. The motion carried 5-0.

**Adoption of Amendment to the Township Code of Ordinances, Chapter 15, Motor Vehicles and Traffic re: 4-way stop at the intersection of Seven Nations and Algonquin Way**

Mr. Zito moved to adopt the Amendment to the Code of Ordinances, Chapter 15, Motor Vehicles and Traffic to create the 4-way stop at the intersection of Seven Nations and Algonquin Way. Seconded by Mr. Pope. Discussion - Mr. Zito said he ran into Mr. Sterner at the post office who said the signs are working out very well. The motion carried 5-0.

**Authorization to Solicitor Jerry Hanna to sign Stipulation of Council - Petition to Release \$15,000.00 Cash Bond - Tobyhanna Camp Corp.**

Mr. Frutchey motioned to authorize Solicitor Hanna to sign the Stipulation of Council - Petition to release the \$15,000.00 Cash Bond. Seconded by Mr. Adams. The motion carried 4-1-0 (Ms. Kelly opposed).

Mr. Adams moved to direct SEO Jake Schray to send a letter to the owner of the sports camp advising them that the septic tank lids at the cesspool closest to Millpond Number One and the tanks serving the Crafts and Activities building have to be replaced within 15 days or they will not be able to open next season. Seconded by Ms. Kelly. Discussion - Mr. Zito suggested the motion be amended to include the clean out caps. Mr. Adams and Ms. Kelly amended the motion to include clean out caps. Public Input - Michele Fairservice. The motion carried 5-0.

**Revision to the Township's Personnel Manual re: NON-CDL Personnel Drug and Alcohol Testing Policy.**

Mr. Pope moved to distribute the Revision to the Township's Personnel Manual re NON-CDL Personnel Drug and Alcohol Testing Policy. Seconded by Mr. Zito. Discussion followed. Ms. Kelly wanted to make sure that everyone understands that the testing includes the Road Master and the Assistant Treasurer. Mr. Pope and Mr. Frutchey said they understood. The motion carried 4-1-0 (Ms. Kelly opposed).

**Business Manager / Controller's Financial Report**

Mr. Adams presented the total General Fund revenues received as of September 12, 2013 at \$5,699,098. and the total General Fund expenses at \$4,327, 206. The report was accepted as presented.

**Current Obligations**

General Fund	\$61,853.24
Sewer Fund	\$11,890.90
Escrow Account Fund	\$ 2,023.74
Total Disbursements	<u>\$75,767.88</u>

Mr. Frutchey moved to pay the Current Obligation in the amount of \$75,767.88. Seconded by Mr. Pope. The motion carried 5-0.

**Russ Kresge Township Engineer's letter relating to the 2013 Bituminous Fiber Reinforced Seal Coat Project**

Mr. Frutchey motioned to send a letter to Midland Asphalt Materials advising them that the job they did on Keystone Lane and Maple Street was not done per bid specifications and we will not be paying their invoice for the Bituminous Fiber Reinforced Seal Coat work and the letter should include a copy of Township Engineer Russ Kresge, September 16, 2013 letter. Seconded by Mr. Adams. Public Input - David Pope. The motion carried 5-0

**Other Business**

**Rainy Day Fund**

Mr. Zito mentioned the Rainy Day Fund having \$1,002,006.27 and he hopes that the fund continues to grow.

**Road Garage - lighting strike**

Mr. Frutchey reported that the road garage suffered a lighting strike that took out a few appliances, computers, television and did damage to an employee's trucks.

**Public Input**

**Vince Massaro** - request that the Supervisors look into new laws about dogs running loose.

**Michele Fairservice** - to check the timing of the traffic light at the corner of SR 611 and Prospect Street.

**David Pope** - asked that the former Freeman property on Pope Road be looked at for being considered as a dangerous structure.

**Board of Supervisors Executive Sessions**

Mr. Adams announced that the Supervisors held an Executive Session on September 3, 2013 at 8:10 p.m. for Personnel and one will be held following this meeting for legal.

**Adjournment**

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Ms. Kelly. The motion carried 5-0. The meeting adjourned at approximately 8:36 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Juan Adams  
Board Chairman