

## COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

### COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

September 15, 2015

The meeting was called to order by Chairman William Weimer at 7:06 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

#### **Board Members present:**

William Weimer, Lynn Kelly, Fred Pope and Robert M. Zito

#### **Board Members absent:**

Juan Adams

#### **Staff present:**

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

#### **Staff absent:**

None

#### **Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

#### **1. Public input**

- P. Volpe stated that Minqua Trail was paved but that the yellow line painting was not completed. Mr. Volpe asked when they might be finished.
- D. Broxmeier thanked the Board of Supervisors as well as DPW for the road repairs made in Pocono Farms East as well as the cutting of the branches along the roadways.
- Mr. Weimer stated that he spoke to the Water Company and they told him that there are 3 water line replacement projects coming up in the future.
- D. Pope asked the status of an Inter-Municipal Agreement for the compost facility.
- D. Broxmeier asked if the issue of deterioration of Graham Lane has been checked out yet. Mr. Weimer stated that it was and that the pipe needs to be extended and rock needed to be added in order to make the repair.
- H. Smith asked if Ms. Kelly looked into why Tunkhannock Township was hauling out of the compost facility. Ms. Kelly had not looked into it yet. Mr. Weimer stated that it is politics, if it takes a load of mulch to be able to use a machine when needed that he is ok with it.

#### **2. Approval of minutes / notes**

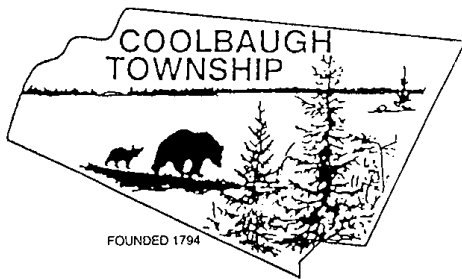
*Ms. Kelly made a motion, seconded by Mr. Pope to approve the minutes of the September 1, 2015 regular meeting.*

- **Discussion:** None
- **Vote:** 4-0-1 motion passes.(Mr. Weimer abstained)

#### **3. Monthly reports**

- **Pocono Mountain Regional Police Department-** Report read by D. Pope
- **Pocono Mountain Regional EMS-** Report read by Ms. Doremus
- **Coolbaugh Township VFD-**Report read by Mr. Denico
- **Gouldsboro VFD-** Report read by Mr. Weimer
- **Pocono Summit VFD-** Report read by Mr. Tallmadge. Mr. Tallmadge thanked the Board for the release of the tax funds.
- **Thornhurst Fire & Rescue Ambulance-** No report submitted
- **Tobyhanna Township VFD-** Report read by Mr. Counterman

Mr. Weimer stated that Ms. Masker will be emailing out an excel spreadsheet that will have the required information for the monthly Fire and EMS report. This will be the standard report submitted by all for the meetings.



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### September 15, 2015 Board Meeting

#### Page 2 of 4

#### 4. E-911 Readdressing

Report was read by Mr. Keane, Code Enforcement Office. Mr. Keane stated that he changed the report per the request of Mr. Zito to show the totals from month to month. Mr. Keane stated that the Google Map Project is back up and moving forward.

#### 5. Women's Resources National Domestic Violence Awareness Month is October

Ms. Kelly read the Proclamation aloud and explained that this is something that is done annually by the Board Of Supervisors.

*Mr. Pope made a motion seconded by Ms. Kelly to accept the Proclamation and designate October as National Domestic Violence Awareness Month.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

#### 6. Request for Support Letters from Coolbaugh Township for LSA Grants

*Mr. Pope made a motion seconded by Ms. Kelly to grant the letter of support for the LSA Grant for the Arrowhead Lake Sewer Co.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

*Ms. Kelly made a motion seconded by Mr. Pope to grant letters of support for LSA applications for the following:*

- *PNRRA- \$97,996.00 to repair the Train Trestle at the entrance of Tobyhanna Army Depot*
- *Waste Not Technologies- \$997,512.00 to build an addition onto their already existing building and purchase sortation equipment*
- *Pocono Office Commons- \$550,000.00 Construction of a 10,000 sq. ft. building to be built on Lot 28 in Pocono Mountains Corporate Center East.*
  - **Discussion:** M. Fairservice asked where Waste Not Technologies is located and if there is electricity in that building yet.
  - **Vote:** All in favor, motion passes

#### 7. Dangerous Structure Report

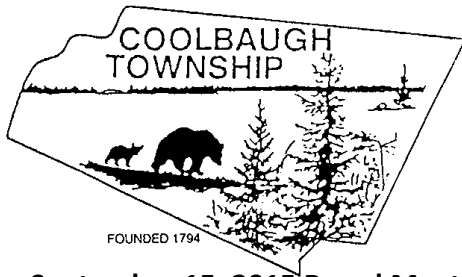
Ms. Kelly read the report listing all properties that are still an issue as well as cases that have been closed.

**Discussion:** Mr. Zito commended Ms. Kelly for her continued work on this issue and the monthly report. Mr. Zito asked Mr. Hanna if the properties that we are having an issue with getting good service on can be moved on to public notice status. Mr. Hanna stated that he knows Mr. Zito is referencing the Belgravia property issue and that this property is an issue because it is still deeded to the original owners which are deceased, and that he is going to send out a letter to the daughter of the deceased to see if he can gather information on whether there is a will so that he can determine how to proceed. Before serving through way of public notice there have to be multiple unsuccessful attempts to serve. V. Massaro asked how long it takes for the Township to be notified when there is a dangerous structure. Mr. Weimer stated that it is usually within a week that the Fire Co. would notify of such structures.

#### 8. Halloween- Trick or Treat Time

Mr. Weimer made a motion seconded by Ms. Kelly to designate Trick or Treating on Saturday October 31, 2015 from 5:00-8:00pm.

- **Discussion:** Mr. LaMantia asked if it is possible to enforce a curfew on October 30, 2015 for 8pm as well. D. Pope stated that he will ask the question as far as patrol being available for October 30, 2015 if a curfew is enforced when he attends the next PMRPC meeting which will be held at the library in Coolbaugh Township.
- **Vote:** All in favor, motion passes.



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**September 15, 2015 Board Meeting  
Page 3 of 4**

**9. 2016 Police Budget Hours/Commitment**

Ms. Kelly explained the MMO information included in the packet.

*Mr. Weimer made a motion seconded by Mr. Pope to table the discussion on the 2016 Police Budget Hours/Commitment until the October 6, 2015 meeting.*

- **Discussion:** M. Fairservice asked that the total cost section of the 2015 PMRPD Budget Revision be reviewed as it reads Coolbaugh Twp. where it should read Barrett Township, and questioned the percentages that were reported for Barrett. Mr. Zito explained how the calculation in question was computed.
- **Vote:** All in favor, motion passes.

**10. Current Obligations**

• General Fund	\$ 61,286.58
• Sewer Fund	\$ 7,055.83
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Fire Fund- Pocono Summit	\$ 30,511.88
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	<u>\$ 485.00</u>
• <b>Total Disbursements</b>	<b>\$ 98,854.29</b>

*Ms. Kelly made a motion seconded by Mr. Weimer to pay the current obligations totaling \$98,854.29*

- **Discussion:** D. Pope asked about Ck#3862 payable to Red Diamond Graphics. Mr. Zito asked that there be more description given for the items listed on the current obligations.
- **Vote:** All in favor, motion passes.

**11. Other Business**

**Pocono Farms Country Club request for \$250.00 donation-Crime Watch**

*Mr. Pope made a motion seconded by Mr. Weimer to grant the request for the \$250.00 donation request from Pocono Farms Country Club Crime Watch.*

- Discussion: Mr. Zito asked what the money is being used for.
- Vote: 3-1-0, motion passes (Mr. Zito against due to lack of information provided for fund usage)

**Thornhurst Vol. Fire & Rescue Co. (Ambulance)-\$500.00 donation request-PAPAL Visit**

*No motion was heard. Agenda item failed to move to a vote.*

**Planning Commission recommendation for Center Rock Realty Lot Consolidation Plan**

*Mr. Pope made a motion seconded by Mr. Zito to approve the Center Rock Realty Lot Consolidation Plan on the condition of receipt of an approval from Monroe County Planning Commission.*

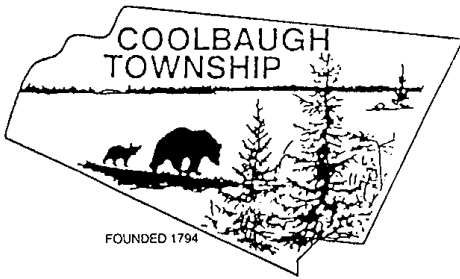
- **Discussion:** None
- **Vote:** All in favor, motion passes.

**Hemlock Bridge Engineering Study**

Mr. Weimer made the Board aware of the deteriorating conditions of the Hemlock Bridge and requested that we have Hanover Engineering based on the advice of our Township Engineer to do an engineering study.

*Mr. Weimer made a motion seconded by Ms. Kelly to have Hanover Engineering do an Engineering study on the Hemlock Bridge.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.



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**September 15, 2015 Board Meeting  
Page 4 of 4**

**12. Board of Supervisors Executive Sessions**

- Held Prior- Tuesday September 15, 2015 at 6:00pm Re: Legal

**13. Adjournment**

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Weimer to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:05pm.

**NEXT REGULAR BOARD MEETING: Tuesday, October 6, 2015 at the Coolbaugh Township Municipal Office meeting room.**

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: \_\_\_\_\_  
Lynn Kelly, Township Secretary

Witnessed by: \_\_\_\_\_  
Bill Weimer, Chairman

Date: \_\_\_\_\_