

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 19, 2017

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Anthony Lamantia, Lynn Kelly and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary and Maureen Mills, Controller

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

1. Public Input

- C. Colgan stated that there are signs up for election candidate for coroner, asking if they are up too early.
- D. Pope stated that the gun in the front of the Municipal Complex is on a hand receipt and can be moved wherever you want to, but stated that the Township can't get rid of it.

2. Approval of minutes / notes : August 31, 2017 Budget Meeting

Ms. Kelly made a motion second by Mr. Lamantia to approve the budget meeting minutes of August 31, 2017 as written.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

Approval of Minutes – September 5, 2017 Regular Meeting Minutes

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Adams abstained due to his absence at the meeting)

3. Monthly Reports

- **Pocono Mountain Regional Police Department-** Presented by Ms. Kelly. Mr. Adams stated that the commission had a budget work session and that there may be a possible reduction in payment due to a carryover balance from this year. Mr. Adams stated that there are three options for the budget currently as to be prepared in case Mount Pocono decides to withdrawal from the regional police. H. Smith stated that if they leave they have to give a year's notice.
- **Pocono Mountain Regional EMS-**Presented by M. Lemley, thanking the Board as well as the Tobyhanna Twp., Tunkhannock Twp. and Coolbaugh Twp. DPW for the great job that they did at the EMS building parking lot paving. Ms. Ruiz-Smith stated that the Board is currently in budget season

and has put \$13,000.00 in their proposed budget for 2018 to be used to purchase a power assist stretcher for the EMS in 2018. Mr. Weimer thanked Tobyhanna Twp., Tunkhannock Twp. and Coolbaugh Township for the great work that they did at the parking lot of the EMS building with the paving.

- **Coolbaugh Township VFD-** Presented by K. Ambrogio.
- **Gouldsboro VFD-** Presented by Mr. Weimer.
- **Thornhurst Fire & Rescue Ambulance-** Presented by D. Wagner, stating that they have a truck for donation if the Board knows of anyone that needs it as it was donated to them when the bridge project was going on and they would like to pass it on. W. Hawkins asked what a Landing Zone call is.
- **Tobyhanna Township VFD-** Presented by E. Tutrone. D. Pope asked what happens to the money for Pocono Summit and was advised the funds go back into the Coolbaugh Township General Fund.
- **Pocono Mountain Public Library-** Presented by P. Williams.

4. Waste Not Technologies Request for a letter of Support for LSA Grant

Ms. Kelly made a motion second by Mr. Adams to approve the request for a letter of support for the LSA grant for Waste not Technologies.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Reschedule November 7, 2017 Meeting Due to Election/Authorization to Advertise

Mr. Weimer made a motion second by Mr. Adams to reschedule and authorize the advertising of the November 7, 2017 meeting being rescheduled due to Election Day to Wednesday, November 8, 2017.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Dangerous Structure Report

Report presented as of September 2017 by Ms. Kelly.

- **Discussion:** Mr. Adams asked if the public had this information in their packets and stated that maybe they can just ask questions on particular properties as opposed to reading the entire report aloud. M. Miller stated that the last update on Hamlet made it sound like the process was farther along and closer to demolition, but now seems like there is still a long process ahead. D. Broxmeier asked if there is an estimated time for completion on Hamlet. Mr. Lamantia stated that after reviewing the Ordinance they have found a faster track to take in order to resolve the problem properties but it is still a process that has to be followed. D. Pope asked about the property across the street on Memorial Blvd. V. Massaro asked how the fees are charged back to the owner and if all fees are able to be charged back. Mr. Weimer stated that the Board should consider putting in the Ordinance to have new construction even residential be required to install sprinklers.

7. Parks and Recreation Request for DPW to Work at the Touch a Truck Event

Mr. Weimer made a motion second by Ms. Ruiz-Smith to authorize DPW employees to work and receive Overtime for the Touch a Truck Event at the Park from 9am-4pm on September 23, 2017.

- **Discussion:** Ms. Ruiz-Smith asked how many DPW workers will be authorized to work as in the past she recalls the number being two. Mr. Weimer stated that this is a bigger event that requires the moving of equipment to the park, traffic control and other assistance and therefore it will be as many as possible. M. Fairservice stated that Pocono Mountain Regional Police backed out of the event because the officer they were sending is out on bereavement and the bear cat is in for service.
- **Vote:** All in favor, motion passes

8. Minimum Municipal Obligation for 2018

- PMRP Union Pension- 244,542.17
- PMRP Non-Union- 3,223.87

Mr. Weimer made a motion second by Mr. Adams to approve the Pocono Mountain Regional Police Minimum Municipal Obligation for 2018.

- **Discussion:** Ms. Kelly stated that the payroll for the 2017 MMO was \$2,632,529.40 and the payroll for the 2018 MMO is projected to be \$3,091,209.63. Ms. Kelly discussed the difference between the two years and stated that it is approximately an \$80,000.00 increase.

9. Controller Report

Ms. Mills presented the report as of August 31, 2017.

- **Discussion:** None

10. Current Obligations

• General Fund	\$	80,855.79
• Sewer Fund	\$	13,601.60
• Escrow Fund	<u>\$</u>	<u>490.00</u>
Total Disbursements	\$	94,947.39

Mr. Adams made a motion second by Mr. Weimer to pay our current obligations in the amount of \$94,947.39.

- **Discussion:** Mr. Lamantia pointed out check #7557 and clarification on check#7573. Ms. Ruiz-Smith asked for clarification on check #7554 H. Smith asked why we are purchasing gas at Bills Shoprite and not in our own community. M. Fairservice asked what Spectator Recreation is for.
- **Vote:** All in favor, motion passes.

11. Other Business

- Mr. Lamantia requested that Planning Commission minutes be included in the monthly packet for review.
- Ms. Ruiz-Smith requested that there be a conversation and inspection of the elevator in building #2 so that we have a professional opinion while planning ahead.

Mr. Weimer made a motion second by Ms. Ruiz-Smith to accept the five year contract for PennDot Municipal Winter Service Agreement at the rate of \$7,749.05.

- **Discussion:** Mr. Weimer stated that Mr. Lamendola got back to him and explained the options available with (1) being to accept the amount in the contract or (2) being to submit actual costs for the winter in which you may win or you may lose depending on the weather. Mr. Lamantia stated that the contract amount should be more, but is ok with it knowing that there is a provision for bad winters to allow for an increase. D. Broxmeier asked if there is any update on the roads that B. Sandiford brought up at the July meeting that were not repaired by PA American as they have still not been addressed. Mr. Weimer stated that there was a meeting scheduled but it was canceled and he is hoping to reschedule it this week and he will discuss that with him while our Township Engineer is present. Mr. Weimer also stated that our Township Engineer is reviewing the Ordinance to update some parts that are outdated. M. Fairservice asked Mr. Weimer to ask his contact at PennDot about bringing a truck to the event this weekend as she has not received any response when she contacted them H. Smith asked what the cost to plow a mile is. D. Pope stated that there is a computer that can calculate that in a truck. D. Pope asked if salt is purchased through the COG.
- **Vote:** All in favor, motion passes.

Mr. Weimer stated that there is a meeting on Friday at Tobyhanna Township regarding their ordinance pertaining to Pocono Summit Volunteer Fire Company stating that 5 days after Pocono Summit will be terminated. Mr. Weimer stated that he has been approached regarding what happens to the assets of PSVFC from the years that Coolbaugh made disbursements and tax payments to them, stating that he has spoken to Mr. Jablowski, Tobyhanna Twp. Manager and told him that Coolbaugh Twp. VFC will take two of their apparatus if the building is not absorbed by Tobyhanna Twp. and reopened. If anyone else has any questions they can speak to Mr. Weimer or Mr. Lamantia. If anything further comes about with regard to Pocono Summit VFC please speak to Tobyhanna Township Manager John Jablowski or attend and speak to the Tobyhanna Twp. Board of Supervisors.

- **Discussion:** E. Tutrone asked Mr. Weimer if Coolbaugh will re-designate the station as primary also stating that if they take over the station they would need to know if they can take the members that are from Coolbaugh Township because the way there bylaws are written they only take residents from Tobyhanna Twp. and now that the line is right at the station that may change things. Mr. Weimer stated that they would be dispatched as dual dispatch and that he believes that the Coolbaugh Board will do whatever is best for the residents and if these members are there that would be the best option to have them close to respond to that station. E. Tutrone stated that the ball is in their court currently and stated that the DA has seized their financial records from 2015 to current. Mr. Weimer stated that the chiefs have met to make sure that every area has coverage. Ms. Ruiz-Smith asked if Pocono Mountain has had to respond to any calls as of yet and asked if there have been any issues, being advised that they have and there have not been any issues.

Mr. Weimer read a memo received from Chief Wagner thanking Coolbaugh for their support and donation toward the purchase of a K-9 vehicle.

12. Board of Supervisors Executive Sessions

- **Prior:** Tuesday, September 19, 2017 from 6:23 pm- 6:58 pm Re: Legal

13. Adjournment

There being no further business, a motion was made by Mr. Adams second by Mr. Weimer to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 8:06pm.

NEXT REGULAR BOARD MEETING: Tuesday, October 3, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____