

**Coolbaugh Township
Board of Supervisors
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The Coolbaugh Township Board of Supervisors October 5, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert Zito. Also present were Township Secretary Linda Frutchey, Township Solicitor Jerry F. Hanna and Business Manager/Controller Douglas Hein.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of Minutes

Mr. Zito moved to approve the minutes of September 21, 2010 as presented and dispense with the reading. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Preliminary Proposal for a Truck Parking Facility at Pocono Mountains Corporate Center East

Dennis Noonan, Economic Development Specialist for Pocono Mountains Industries (PMI) was present to get the Supervisors' opinions on PMI establishing a Truck Parking Facility at the Pocono Mountains Corporate Center East. Mr. Noonan explained that the site may accommodate an estimated 100+ tractor trailers, gated access would be controlled, on site amenities would be limited to lighting, restrooms and trash receptacles, on site security patrols and video surveillance would be provided, ingress and egress would be through Kolb Court, all operations and maintenance would be the responsibility of PMI and/or a contracted party, no fees have been established yet, etc.

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Mr. Noonan said PMI is in the process of sending out a Truck Driver Survey to see how receptive they are to the idea, etc. He also said PMI is aware that Township Zoning Ordinances have to be followed, etc. Discussion - suggestions from the Supervisors included the installation of screening and landscaping so the truck facility is not visible from SR 196 and keeping the traffic away from the 5-Point Intersection. The Supervisors said this is a good idea and thanked Mr. Noonan and PMI for exploring the possibility of creating a Truck Parking Facility. Public comment was heard from Dave Pope who asked who would receive the funds from the truck drivers. Mr. Noonan responded that PMI would receive the funds.

Letter of Support to PMREMS re: DCED Grant - Local Shares Monroe Program

Ms. Kelly moved to approve the Letter of Support to PMREMS for the DCED Grant. Seconded by Mr. Hutchins. Public comment was heard from Dave Pope who asked what the Grant was for. Ms. Kelly said that Grant is for the acquisition of an additional ambulance. The motion carried 5-0.

Appointment of the Monroe County Tax Collection Committee as its collector of Earned Income Taxes (EIT) and Local Services Taxes (LST)

Mr. Zito moved to appoint the Monroe County Tax Collection Committee as its collector of the EIT and LST. Seconded by Mr. Frutchey. Discussion - public comment was heard by Dave Pope who asked who selects the committee members and is there anyone from Coolbaugh. Mr. Hein said each municipality appoints their representative and he is the representative for Coolbaugh Township. The motion carried 5-0.

Authorization to switch insurance carriers for Life / A D&D / STD / LTD

Mr. Hein explained that the coverages are the same as the policy with Standard Insurance, there are no age variables, etc. He said the difference is the premiums are 22% less than what we are paying now and it is guaranteed to stay at this level for three years.

Mr. Zito moved to authorize switching insurance carriers for Life / AD&D / STD and LTD to Hartford Insurance Company. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0-1 (Mr. Frutchey abstained).

Authorization to Solicitor Jerry Hanna to sign Stipulation of Council - Petition to Release \$15,000.00 Cash Bond - Tobyhanna Camp Corp.

As per a letter dated September 22, 2010 from Hanover Engineering, Mr. Hutchins moved to authorize Solicitor Jerry Hanna to release the \$15,000.00 cash bond to the Tobyhanna Camp Corporation. Seconded by Mr. Frutchey. Public comment was heard from Dave Pope who asked what would happen with the sewage problems if the Tobyhanna Camp Corporation changes the use, etc. Discussion followed about any change in use would have to comply with all regulations in the Township, etc. The motion carried 5-0.

Authorization to Solicitor Jerry Hanna to send letter to the PennDOT Legal Department relating to the Performance Bond and work not being completed at Arcadia North / Tegawitha Road

Mr. Frutchey passed a motion authorizing Solicitor Jerry Hanna to send a letter to the PennDOT Legal Department requesting information about what work remains to be completed at Tegawitha Road, as the Performance Bond being held by PennDOT is due to expire. Seconded by Mr. Zito. Discussion - public comment was heard from Dave Pope who asked if this is the project where an individual attending a board meeting criticized the Planning Commission. Discussion followed. The motion carried 5-0.

Coolbaugh Realty Partners Escrow Release Request #8 in the amount of \$135,058.63

As per Township Engineer Russ Kresge's recommendation, Mr. Zito moved to pass a motion approving the release of \$96,395.78 to Coolbaugh Realty Partners. Seconded by Mr. Hutchins who suggested having the date of October 4, 2010 in the motion (Mr. Kresge's letter). Mr. Zito agreed to the suggestion. Discussion - none. The motion carried 5-0.

Papillon & Moyer's request for a waiver of the 50% escrow fee until a building has been erected and the septic system is utilized at the Scavello Property

Discussion followed on the September 27, 2010 letter from Papillon & Moyer requesting a waiver of the 50% escrow fee for the equipment and installation costs of the septic

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system until a user is secured at the Scavello Property and a building has been erected and the septic system is utilized.

Mr. Hutchins moved to grant Papillon & Moyer's request for a waiver of the posting of the necessary Escrow associated with the installation and the equipment costs of a septic system (#6 in the On-Lot Sewage Management Agreement between Gabriel and Paul Scavello and Coolbaugh Township) conditioned upon the current Township Zoning Permit number being revised and acceptable to the Owner, whereby the issuance of a Certificate of Occupancy, temporary or permanent, is conditioned upon the posting of this Escrow. Seconded by Mr. Frutchey. Discussion - public comment was heard from Michelle Fairservice who wanted to know if this waiver was given to other developers, and if not, is the Township going to approve similar requests in the future. Discussion followed about this particular request being justified due to the tough economy. The Supervisors will deal with similar requests on a case to case basis. The motion carried 5-0.

Township's Financial Report

Before the Supervisors were detailed Financial Reports and a listing of leave balances available for all employees as of pay period ending September 18, 2010 prepared by Business Manager/Controller Doug Hein. Mr. Hein discussed the summary of financial information as of August 31, 2010, regarding revenues, expenses and cash balances. No discussion followed.

Current Obligations

General Fund	\$281,087.79
Capital Projects Fund	\$ 59,388.91
Escrow Account Fund	\$ 745.00
Liquid Fuels Fund	\$ 18,770.40
Sewer System Fund	\$ 7,696.60
Total Disbursements	<u>\$404,316.26</u>

Mr. Hutchins moved to approve the Current Obligations in the amount of \$404,316.26. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Other Business

Trick or Treat

Mr. Hutchins passed a motion to authorize COG (Council Of Government) to advertise the hours of Trick or Treat for Coolbaugh Township for Sunday, October 31, 2010 from 5:00 p.m. to 8:00 p.m. Seconded by Mr. Zito. Discussion - public comment was heard from Dave Pope who asked what COG was. Discussion followed about COG being a meeting with all the municipalities in Monroe County. The motion carried 5-0.

Authorization to Township Engineer to obtain necessary permits for the Detention Basins at the Township Municipal Park

Discussion followed about how many months it may take to obtain the necessary permits for the culvert pipe work on Lakeside Drive and for the detention basins at the Township Municipal Park. It was the consensus of the Supervisors to wait on obtaining permits for the culvert pipe work on Lakeside Drive until funds are available.

Ms. Kelly moved to authorize Township Engineer Russ Kresge to proceed with obtaining the necessary permits for the detention basins at the Township Municipal Park. Seconded by Mr. Hutchins. Public comment was heard from Dave Pope who asked where the culvert pipe would be installed. Discussion followed. The motion carried 5-0.

Storm Damage Report

Discussion followed about the recent heavy rains and high winds that caused some damage on township roads. It was decided that DPW Foreman Steve Weber would get the list of the damages for the Storm Damage Report that needs to be completed by October 13, 2010.

Road Wash out in front of the home of Barbara Stanton

Mr. Hein said he received a telephone call from Barbara Stanton asking if the Township could do anything as the road in front of her home washed out, etc. Discussion followed that nothing could be done by the Township because the road is private, etc.

Public Input

Michelle Fairservice - suggested putting a street light at the Laurel Drive Intersection that was recently completed due to the area being very dark, etc. It was the consensus of the Supervisors to discuss the matter at their next work session.

Dave Pope - said the flashing light on top of the Stop sign on Echo Lake Road is helpful, but it is still being ignored by motorists. Mr. Pope suggested putting up a detector to get motorists' licenses, etc. Discussion followed.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, September 21, 2010 at 8:30 p.m. for Personnel and Legal Issues and another was held on Tuesday, September 28, 2010 at 6:00 p.m. for Personnel. Mr. O'Boyle asked for an Executive Session following the meeting for Personnel. He went on to say an Executive Session will be held on Monday, October 18, 2010 at 6:00 p.m. re: Personnel.

Adjournment

With no further business before the Board, Ms. Kelly moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 7:52 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman