

**Coolbaugh Township
Board of Supervisors
October 4, 2011 Minutes
Page 1**

The Coolbaugh Township Board of Supervisors October 4, 2011 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman O'Boyle called the meeting to order at approximately 7:08 p.m. and lead those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., and Mr. Robert M. Zito. Mr. Robert B. Hutchins was absent. Also present were Township Secretary Linda Frutchey, Township Solicitor Jerry F. Hanna and Business Manager /Controller Douglas Hein.

Announcement: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of September 20, 2011 Minutes

Mr. Frutchey made a motion to approve the September 20, 2011 minutes as presented and dispense with the reading. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

Adoption of Township Resolution No. 08-2011 re: Regional Comprehensive Future Land Use Map including Tobyhanna Township

Mr. O'Boyle announced that a Public Hearing was held prior to this meeting to consider the possible adoption of this resolution that will revise the Regional Comprehensive Future Land Use Plan Map to include Tobyhanna Township. There were no comments received at the Public Hearing.

Mr. Frutchey made a motion to adopt Township Resolution No. 08-2011. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

**Board of Supervisors
October 4, 2011 Minutes - Page 2**

**Minor Subdivision to join lots 7729, 7731 & 7732, Section V- Pocono Farms -
Property Owners - Milton & Maria Ferreira**

Mr. Zito made a motion to approve the Ferreira Minor Subdivision. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Letter of Support to DCED - LSA Grant - Stillwater Lakes Civic Association

Mr. Frutchey moved to send the letter of support to DCED as presented for the much needed repairs to Stillwater Lake Civic Association Sewage Collection System. Seconded by Mr. Zito. Discussion - Ms. Kelly asked if the deadline to submit the application to DCED is over and asked what amount of money they were applying for. Solicitor Hanna said this letter will be forwarded under separate cover as the Application has already been submitted and he believes the grant is the same as last year which is \$500,000.00. The motion carried 4-0.

Appointment of Alternate Sewage Enforcement Officer (SEO)

Mr. Zito made a motion to appoint Janice Buskirk of Hanover Engineers as the Alternate SEO for Coolbaugh Township. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Township Financial Report

Mr. Hein went over the report in detail that included the final Trial Balances and final Budget Trial Balance for all funds as of August 31, 2011, and the revised P & L Statement that showed a comparison to last year. A listing for time available for all employees as of pay period ending September 17, 2011 was included in the report. Discussion - Mr. Zito asked for a 2 to 3 year analysis report on expenses and revenues. Mr. Hein said he would prepare the report.

Current Obligations

General Fund	\$389,290.72
Escrow Account Fund	\$ 5,299.72
Liquid Fuels	\$196,844.05
Sewer Fund	\$ 8,641.07
Total Disbursements	<u>\$600,075.56</u>

**Board of Supervisors
October 4, 2011 Minutes - Page 3**

Mr. Frutchey made a motion to approve the Current Obligations in the amount of \$600,075.56. Seconded by Mr. Zito. Discussion - Mr. Frutchey asked if John Davis signed off of the paving project which must be done when Liquid Fuels money is being used. Discussion followed about the project being budgeted to be taken out of Capital Projects in the General Fund. Mr. Hein said he would void the check and issue one from the General Fund. The motion carried 4-0.

Other Business

Pocono Mountain Regional Police Foundation 2nd Annual fund-raiser

Mr. O'Boyle summarized the details of the 2nd annual fund raising events to be held on October 15 and October 16, 2011 to include a Golf Tournament, Reception and Family Fun & Fitness Run/Walk.

Delivery of International Dump Truck

Mr. O'Boyle said the new International Dump Truck will be delivered the first week of November.

SR 196 Sterling Road & Kings Way/Seven Nation Drive Intersection Improvements Project

Mr. O'Boyle brought up the problem at Kings Way with excess water in the detention basin not working properly and overflowing onto the roadway. Discussion followed about a new design may be needed to try and prevent future flooding onto the roadway. It was the consensus of the Supervisors to have Jim Milot of Hanover Engineers attend the next meeting to discuss the matter.

Pocono Mountain Emergency Medical Services

Mr. Frutchey asked Ms. Kelly if PMREMS were going to cut ambulance service by taking a BLS unit out of commission one week at a time. She said the board only discussed taking a BLS unit out of Paradise, but nothing has been confirmed at this time.

Budget Work Session

Mr. Frutchey asked if we should cancel the Budget Work Session scheduled for Sunday due to Mr. Hutchins being away. Discussion followed. It was decided that they needed to keep on schedule with reviewing the proposed budget.

**Board of Supervisors
October 4, 2011 Minutes - Page 4**

Arrowhead Lakes Water Quality Management Part II permit

Mr. Hein informed the Supervisors that he and Jake attended a meeting at Arrowhead Lakes today and they were asked when home owners can begin connecting to the sewer system. It was suggested to have Dave Kavitski contact Arrowhead's sewer consultant to discuss the matter.

Public Input

Eileen Mercado - asked if only certain companies were allowed to do the inspections and the pumping of on-lot sewage systems. She was advised any company that is registered with the township can inspect and pump sewage systems.

Valerie Soul - said she is representing Stillwater Lake Civic Association and asked the township to take over their sewage system and roads. Discussion followed.

Michelle Fairservice - liked the web site announcing that electronics being delivered to the drop off site would be free.

David Pope - presented Mr. Frutchey with a picture of the 1948 REO fire truck for the volunteer fire company that his wife Suzanne painted. Mr. Frutchey said he will present the picture at the next fire company meeting and expressed appreciation for the beautiful painting.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced the Board of Supervisors an Executive Session was held this evening at 6:51 p.m. for potential litigation.

Adjournment

With no further business before the Board, Mr. O'Boyle moved to adjourn the meeting. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:55 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman