

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

October 20, 2015

The meeting was called to order by Vice-Chairman Juan Adams at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Juan Adams, Lynn Kelly, Fred Pope

Board Members absent:

William Weimer and Robert M. Zito

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Announcements:

Mr. Adams announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

- A. Shincovich, Director of the Pocono Mountain Public Library, at which point she provided a newsletter and handout with information and stats about the library patronage. Ms. Shincovich thanked Coolbaugh Township for their continued support of the library.

2. Approval of minutes / notes

Ms. Kelly made a motion, seconded by Mr. Adams to approve the minutes of the October 6, 2015 regular meeting.

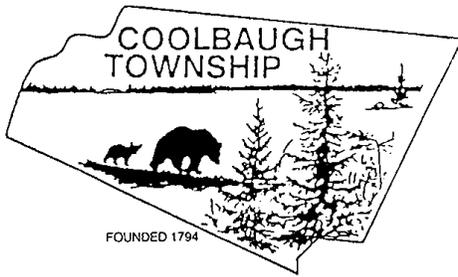
- **Discussion:** Ms. Kelly asked Mr. Hanna for his legal opinion as to whether Mr. Pope needed to vote in order for the motion to pass as Mr. Pope was initially going to abstain due to his absence at the October 6, 2015 meeting. It was advised that all three members needed to vote unanimously in order for the motion to pass.
- **Vote:** All in favor, motion passes.

3. Monthly reports

- **Pocono Mountain Regional Police Department-** Report read by D. Pope. D. Pope stated that Chief Wagner was planning on attending an upcoming work session to discuss with the Board the 2016 Budget.
- **Pocono Mountain Regional EMS-** Report read by Mr. Pope
- **Coolbaugh Township VFD-**Report was submitted but no one in attendance to read the report.
- **Gouldsboro VFD-** Report was submitted but no one in attendance to read the report
- **Pocono Summit VFD-** Report read by Mr. Napoli.
- **Thornhurst Fire & Rescue Ambulance-** Report was submitted but no one in attendance to read the report.
- **Tobyhanna Township VFD-** Report read by Mr. Counterman

Ms. Kelly advised that the new report that is being required is included in the packet which contains the necessary information for the monthly reporting by the Volunteer Fire Companies.

- **Discussion:** Ms. Fairservice asked what the stations are that are listed (PMREMS Report). Being advised the following:
Station 1- Coolbaugh
Station 2- Tobyhanna
Station 3- Paradise



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4. Smoke Ridge Sewer Module

- Present on behalf of Jon Tresslar from Smoke Ridge were Mike Gable from Boucher and James as well as Maureen Carlton from Curtin and Heefner. Mr. Gable discussed that Boucher and James are at an impasse with Coolbaugh Township SEO about the issues that are presented in the SEO letter dated June 12, 2015. Mr. Gable gave an overview of what they are trying to accomplish which is to take 1800 small parcels and combine them into 11 larger parcels of 10+ acres each, so as to make the lots more marketable for selling. Mr. Gable assured the Board that septic test locations as well as outparcels will not infringe on the access to properties. Stating that owners will have the same access and abilities to do with their properties today as they will go further. Mr. Gable stated that an alternative to the current issues would be a protective covenant. Mr. Gable discussed the issue with the wetland delineation done by the Army Corp of Engineers in 2004, stating that the elevation is higher than the wetlands and that the septic systems are no less than 15 feet from them, mentioning that even if the wetlands had moved it would only be a little bit and would not affect the properties or the locations of the septic systems. Mr. Gable stated that the Township SEO believes that the wetlands should be flagged but that the Township Engineer doesn't necessarily agree based on conversations he has had with him. Mr. Gable stated that all requirements are met except for two paper streets. Mr. Gable stated that perc tests are large and able to be located if within a foot radius, also noting that the issue went from being asked do you actually need it to wanting them noted with accurate and precise location. Ms. Kelly asked if perc tests were located on the Right Of Way and was told yes, but that they will not infringe on current access that exists. Ms. Kelly asked if Mr. Gable was asking that the 2004 Army Corps of Engineers delineation be accepted and he stated yes. Ms. Kelly asked how far the perc tests are from the wetlands and was advised that the nearest was 130' which is the case of Lot #8. Ms. Kelly stated that she feels that the acceptance of the 2004 wetland delineation that is on the plan, also stating that a protective might be an option that Mr. Gable could speak to Township Engineer Russ Kresge and SEO Jake Schray. Mr. Hanna stated that he would advise his Board to speak to Township Engineer Russ Kresge to get his point of view on this particular case so as to avoid putting words in his mouth. Mr. Pope stated that it might be best to make the changes and submit to Township Engineer, SEO and Mr. Hanna in the meantime.

Ms. Kelly made a motion seconded by Mr. Adams to table the issue until the November 17, 2015 meeting.

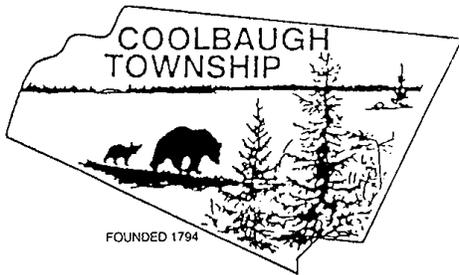
- Discussion:** Mr. Pope stated that tabling the issue allows us to hopefully have a full Board before making the decision. Public in attendance asked questions of the professionals as to the status of their plans in combination with those of Smoke Ridge Moto Cross. Ms. Kelly stated that Smoke Ridge Moto Cross is a separate issue with nothing to do with this project, stating that Smoke Ridge Moto Cross would essentially be purchasing or leasing a property in this same area, but that Mr. Gable and Ms. Carlton have nothing to do with that project.
- Vote:** All in favor, motion passes.

5. Current Obligations

• General Fund	\$	545,691.38
• Sewer Fund	\$	15,470.68
• Capital Projects Fund	\$	0.00
• Emergency Services Fund	\$	0.00
• Liquid Fuels Fund	\$	462,960.00
• Escrow Fund	\$	<u>3,793.57</u>
• Total Disbursements	\$	1,027,915.63

Ms. Kelly made a motion seconded by Mr. Pope pay the current obligations totaling \$1,027,915.63.

- Discussion:** None
- Vote:** All in favor, motion passes.



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6. Other Business

Ms. Kelly read the Thank you letter submitted by Pocono Farms Country Club Crime Watch for the \$250.00 donation which they stated will be used to purchase magnetic signs, flashlights and safety vests.

7. Board of Supervisors Executive Sessions

8. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Ms. Kelly to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:27pm.

NEXT REGULAR BOARD MEETING: Monday, November 2, 2015 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Juan Adams, Vice-Chairman

Date: _____