

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
October 2, 2018

The meeting was called to order by Chairman William Weimer at 7:10 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary and Meredith Thompson

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

1. Public Input

- K. Winowich stated that 2019 is the 225th anniversary of Coolbaugh Township stating that she hopes the Township will plan an event to celebrate the anniversary.
- H. Smith and D. Pope presented the Board with a check in the amount of \$510.00 for the first batch of Veterans Memorial Pavers that were sold stating that the second batch of pavers has just been completed.
- D. Pope provided the Board with a picture of trash from his neighbors on Pope Road stating that he and his sister have to keep cleaning up their trash due to the bear getting into it. He would like the zoning officer to visit the property and assist with the issue. They are tired of having to clean up after them.
- H. Smith asked what animals will be picked up by the waste authority for the money that we pay annually as he called in about a bear on Hemlock about a week ago and it is still laying there.

2. Approval of minutes / notes : September 18, 2018 Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Kelly to approve the meeting minutes from September 18, 2018 as written.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Authorization for Temporary Repair to Culvert Pipe on Cayuga Drive

Mr. Weimer made a motion second by Ms. Kelly to authorize the temporary repair of the culvert pipe on Cayuga Drive in the amount of \$7,127.60.

- **Discussion:** Mr. Weimer stated that DEP has a process that we have to follow therefore this is a temporary repair in which we will mill out the area and place a steel plate to allow for the permitting

process in order for a permanent repair to be made. Mr. Weimer stated that DPW has rebuilt the shoulders to help with the issue.

- **Vote:** All in favor, motion passes.

4. A Pocono Country Place Resolution Request for Small Games of Chance Act

Ms. Kelly made a motion second by Mr. Weimer to approve Resolution #08-2018: Recognition of A Pocono Country Place Property Owners Association as a Civic and Service Organization for Purposes of a Small Games of Chance License.

- **Discussion:** Ms. Ruiz-Smith asked Solicitor Armstrong if there is any guidance under the planned communities act being advised that this approval is strictly for the small games of chance application. Ms. Kelly asked if this resolution needs to be passed annually or is it good for future applications as well being advised by Solicitor Armstrong that once the resolution was approved it would cover the future applications.
- **Vote:** 4-0-1, motion passes. (Mr. Lamantia abstained)

5. Parks and Recreation Request for DPW to Work at the Ghoulbough Event on October 27, 2018

Ms. Kelly made a motion second by Mr. Weimer to authorize two DPW workers to work at the Ghoulbough Event on October 27, 2018 from 12-4pm.

- **Discussion:** Ms. Ruiz-Smith asked if there is any prep work to be done before the event.
- **Vote:** All in favor, motion passes.

6. COG Updates

Ms. Ruiz-Smith stated the following:

- ❖ *The previously discussed bridge program which would add a \$5.00 surcharge to driver license renewals was squashed as the Municipalities were not in favor of it.*
- ❖ *The COG has formed a committee to bring back the DARE program that Ms. Ruiz-Smith is a member of also stating that there will be an Opioid forum at the Northampton Community College.*
- ❖ *There is an AED program that allows the Moyer Foundation to sell AED's to Municipalities/ Police/Fire and EMS at \$500.00 each through a grant that was obtained.*
- **Discussion:** None

7. Authorization to Release Remaining Contributions

Ms. Kelly made a motion second by Mr. Weimer to release the remaining contributions conditioned upon the receipt of the requested financial documents.

- **Discussion:** Mr. Weimer read the list of donation recipients which totaled 11 organizations in the amount of \$76,788.00.
- **Vote:** All in favor, motion passes.

8. Current Obligations

• General Fund	\$	318,224.78
• Sewer Fund	\$	10,693.04
• Escrow Fund	\$	<u>16,672.77</u>
Total Disbursements	\$	345,590.59

Ms. Colgan made a motion second by Mr. Lamantia to pay our current obligations in the amount of \$345,590.59.

- **Discussion:** Ms. Ruiz-Smith stated that there are no bills for Gilmore and that Mr. Lamantia has volunteered to review the bills submitted to date.
- **Vote:** All in favor, motion passes.

9. Solicitor Comments

Solicitor Armstrong stated he had nothing to report.

10. Other Business

Ms. Kelly made a motion second by Ms. Colgan to approve the waiver of procedural time requirements for the Robert Yoka lot consolidation application until November 30, 2018.

- **Discussion:** Ms. Ruiz-Smith asked if Russ Kresge, Township Engineer is aware of these requests.
- **Vote:** All in favor, motion passes.

Ms. Kelly made a motion second by Ms. Colgan to approve the waiver of procedural time requirements for the Dawn Rau lot consolidation application until November 30, 2018.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

Ms. Kelly stated that the countywide Pick up the Poconos event was successful stating there were 14 volunteers and they collected 89 bags of garbage on the Green Road. Ms. Kelly thanked the Township staff and DPW workers for their assistance.

Ms. Ruiz-Smith requested to be able to attend the Pocono Services for Families and Children Annual dinner in the amount of \$50.00.

Ms. Kelly made a motion second by Ms. Ruiz-Smith to authorize Ms. Ruiz-Smith to attend the annual dinner for the Pocono Services for Families and Children in the amount of \$50.00.

- **Discussion:** Mr. Lamantia stated that the Board knows his feelings about this.
- **Vote:** 4-1-0, motion passes. (Mr. Lamantia opposed)

Ms. Ruiz-Smith stated that she was approved to attend 6 women's luncheons for this year and has only attended two.

Mr. Lamantia asked Solicitor Armstrong if the Board can request a more descriptive explanation on change orders moving forward being advised that the Board can request that.

11. Adjournment

There being no further business, a motion was made by Mr. Lamantia second by Ms. Colgan to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 7:49 pm.

NEXT REGULAR BOARD MEETING: Tuesday, October 16, 2018 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Erin Masker, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____