

**Coolbaugh Township
Board of Supervisors
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The Coolbaugh Township Board of Supervisors October 19, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert Zito. Also present were Township Secretary Linda Frutchey, Township Solicitor Jerry F. Hanna and Business Manager/Controller Douglas Hein.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of Minutes

M. Kelly moved to approve the minutes of October 5, 2010 as presented and dispense with the reading. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

2010 Monthly Reports

Coolbaugh Township Volunteer Fire Company

No one was present to give the report due to the firemen being at a dwelling fire.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly reported that the PMREMS meeting is on Thursday and a detailed report would be given next month.

Pocono Mountain Regional Police

Mr. Frutchey reported the following: Good News - PMRP will be contributing \$340,037.00 towards the Minimum Municipal Obligation (MMO) for the municipalities within the covered area; therefore, Coolbaugh Township only has to pay the same amount as last year, approximately \$181,091.00. CPA Todd Bushta gave a good report on the 2009 financials and a decision was made not to hire any police officers until 2011.

Mr. Frutchey presented the September 2010 PMRPD Monthly Report as follows: 1272 complaints, 76 accidents, 164 criminal arrests, 332 traffic arrests, 247 traffic warnings and 8 ordinance arrests for a total of 1348 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono.

Township's Improvement Agreement between Coolbaugh Township and CVS Pharmacy, L.L.C.

Solicitor Hanna said he has been working with Attorney Schock who represents CVS to get the wording in the Improvements Agreement finalized.

Mr. Zito moved to approve the Township's Improvement Agreement between Coolbaugh Township and CVS Pharmacy, L.L.C. Seconded by Mr. Frutchey. Discussion - none. The motion passed 5-0.

Request by Township Solicitor Jerry Hanna to revisit Papillon & Moyer's request for a waiver of the 50% escrow fee until a building has been erected and the septic system is utilized at the Scavello Property

Solicitor Hanna said he helped with the motion at the last meeting which included wording relating to a current Zoning Permit. He went on to say that he requested this matter be on the agenda tonight to explain that there is no current Zoning Permit as a user for the site has not been finalized, etc. Mr. Hanna also noted that he worked with Mrs. Frutchey on wording for the letter going to the developer that makes it clear that a condition of granting the waiver will be that any Zoning Permit issued for the premises will include an absolute condition that any Certificate of Occupancy issued, temporary or permanent, will require the prior posting of this Escrow.

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Discussion followed about making sure that there is good communications on this matter between Administration, Zoning and SEO and the action is taken when the developer comes in for a Zoning Permit Application, etc.

Taxpayer Edward Hynes's request for a \$102.53 refund due to incorrect building information

Mr. Hutchins moved to approve the refund of \$102.53 to Edward Hynes. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Coolbaugh Road Snow Removal Agreement with Adam Beers

Mr. O'Boyle summarized the above referenced agreement with Adam Beers, noting that each time the road is plowed, Mr. Beers will be paid \$80.00. Mr. Frutchey moved to approve the Coolbaugh Road Snow Removal Agreement with Adam Beers. Seconded by Ms. Kelly. Discussion - Mr. O'Boyle explained that our DPW has to cinder the road after its plowed and suggested that we cut costs by having our DPW plow and cinder. Discussion followed. Public input was heard from Dave Pope and Harry Smith. The motion carried 4-1-0 (Mr. O'Boyle opposed).

Release of 2010 Allocated Donations

Mr. O'Boyle said the remaining donations to be allocated are: NRHS Pocono Mountain Chapter in the amount of \$3,500.00, Coolbaugh Township Historical Association in the amount of \$3,500.00, VFW Posts in the amount of \$2,000 (divided between Post 509 and Post 3448), Senior Center in the amount of \$1,000, Pocono Mt. Hunger Ministry in the amount of \$1,000.00 and Tobyhanna Conservation District in the amount of \$1,700.00. Mr. Frutchey asked if the \$2,000.00 was paid for the deer removal and \$300.00 to the Township Historical Association for their alarm monitoring. Mr. Hein said he believes both have been paid and if not will see that they are.

Ms. Kelly moved to approve the release of the 2010 allocated donations in the amount of \$12,700.00. Seconded by Mr. Zito. Discussion - Mr. Zito said during budget work sessions the matter of whether they could support these allocated donations in 2011 has been discussed and thinks the groups should be put on notice that the Township may not be able to give donations next year. Discussion followed. It was the consensus of the Supervisors that Mr. Hein should send a letter to the groups.

Airlessco Sure Stripe 4000 Line Painter Bid Award

The above referenced bid was advertised on municibid.com. One bid was received from Garey Bittenbender (gareybit) for \$693.75. Mr. Zito moved to accept the bid from gareybit in the amount of \$693.75 for the Airlessco Sure Strip Line Painter. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Township's Financial Report

Before the Supervisors were detailed Financial Reports prepared by Business Manager/Controller Doug Hein. Mr. Hein discussed the summary of financial information as of October 14, 2010, regarding revenues, expenses and cash balances. Ms. Kelly asked questions relating to the balance in the Rainy Day Fund and the Escrow Fund. Discussion followed.

Current Obligations

General Fund	\$184,500.06
Capital Projects Fund	\$ 3,612.92
Escrow Account Fund	\$ 3,074.50
Liquid Fuels Fund	\$ 29,332.72
Sewer System Fund	\$ 13,335.99
Total Disbursements	\$261,856.19

Mr. Hutchins moved to approve the Current Obligations in the amount of \$261,856.19. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Other Business

Authorization to send a letter to Pocono Mountain School District re: violation of parameters

Mr. Hutchins made a motion to send a letter to the Pocono Mountain School District notifying them that they violated the parameters set in the Township Ordinance and they need to take action to resolve the matter.

Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Ghoulbaugh Pumpkin Patch Event

Ms. Kelly announced that the annual Ghoulbaugh Pumpkin Patch Event will be on Saturday, October 30, 2010 from 2:00 p.m. to 5:00 p.m. at the Township Municipal Park for children under the age of 12. She went on to say that there will be a magician at 2:00 p.m., distribution of candy at 3:00 p.m. and the rest of the time will be spent on picking out a pumpkin and painting it.

Letter to the PennDOT Legal Department relating to the Performance Bond and work not being completed at Arcadia North / Tegawitha Road

Mr. Hutchins asked Solicitor Hanna when the above referenced letter would be sent to PennDOT. Solicitor Hanna said he was in the Township office today gathering facts and wants to study them prior to sending a letter.

Board of Supervisors Next Meeting

Mr. O'Boyle reminded everyone the next regular meeting of the Board of Supervisors will be on Monday, November 1, 2010 at 7:00 p.m. due to Election Day.

Public Input

Fred Berg - asked questions relating to financial issues that were discussed during the Work Session. He also asked how the Township was going to notify residents of the pending On-Lot Sewage Management Ordinance. Discussion followed on both questions.

Dave Pope - reminded the Supervisors that something has to be done about motorists going through the Stop sign on Echo Lake Road. He suggested putting up a detector to get motorists' licenses, or installing a traffic light with a camera, etc. Discussion followed about issues that may come from installing security cameras, etc. Jeannie Hofbauer, Reporter for the Journal of the Pocono Plateau, said she is sure that her husband, Rudy, owner of Spytronics Inc. would be willing to meet with the Supervisors, view the site and come to a Work Session to discuss suggestions, etc.

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Further discussion followed. Mrs. Frutchey was asked to schedule the matter on the next Work Session.

Vincent Massaro - said from past experience when a traffic light goes on and off it could set off a security camera, etc.

PPL Light on pole near Laurel Drive & SR 611

Mr. O'Boyle passed a motion directing Mr. Hein to contact PPL and request a light with a long arm be installed on the pole at Laurel Drive towards SR 611. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.,

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held Executive Sessions on Tuesday, October 5, 2010 at 8:00 p.m. on Personnel and on Monday, October 18, 2010 at 6:00 p.m. on Personnel and one will be held this evening after the meeting on Personnel.

Adjournment

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 7:57 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman