

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES**

October 18, 2016

The meeting was called to order by Chairman William Weimer at 7:04 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Alma I. Ruiz-Smith, and Anthony Lamantia

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor and Maureen Mills, Controller

Staff absent:

Erin Masker, Recording Secretary

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

1. Public Input

- D. Pope questioned the status of fines pertaining to the dumping at the recycling center and also asked about the Main Street property, being advised by Mr. Weimer that a violation was filed last week with the court.
- V. Massaro expressed his concerns about the signs on the street poles on the side of Route 423 and 196 stating that they don't belong there.

2. Approval of minutes / notes : October 4, 2016

Mr. Adams made a motion, seconded by Ms. Ruiz-Smith to approve the regular meeting minutes of October 4, 2016 with the correction of a misspelled name- Perrotta to Piraino

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Weimer abstained due to his absence at that meeting)

3. Monthly Reports

- **Pocono Mountain Regional Police Department-** Presented by D. Pope. D. Pope also stated that there will be a special budget meeting on October 25, 2016 which is open to the public.
- **Pocono Mountain Regional EMS-**Presented by M. Lemley, thanking Coolbaugh Township for the patching of the parking lot. M. Lemley also stated that there is an upcoming CPR class on October 19, 2016. Mr. Weimer stated that in a cooperative effort with Tobyhanna Twp., and Tunkhannock Twp., Coolbaugh Twp. is planning to pave your parking lot with the \$10,000 capital improvement money that is in the 2017 budget.
- **Coolbaugh Township VFD-** Presented by Chief Ambrogio, thanking Coolbaugh Township for the patching of their parking lot at the fire station. Chief Ambrogio also stated that there are dispatching issues at county control center as Coolbaugh Township VFC was not dispatched to a call on Route 196 stating he asked Chairman Weimer to contact them about it. Mr. Weimer stated that he contact Sean and is awaiting a response email from him.
- **Gouldsboro VFD-** Presented by Mr. Weimer
- **Pocono Summit VFD-** Presented by Mr. Weimer
- **Thornhurst Fire & Rescue Ambulance-** Nothing was received.
- **Tobyhanna Township VFD-** Presented by Mr. Weimer.
- **Pocono Mountain Public Library-** Presented by Mr. Weimer. Ms. Ruiz-Smith asked that a physical count be conducted to determine the activity of the library. Mr. Lamantia and Mr. Adams are satisfied with the information being submitted at this point. B. Sandiford stated that the Board asked for an estimate which is what is being submitted, stating that the Election Day turnout will throw off the number as well.

4. Parks and Recreation Recommendation for Approval of TAA replacing the shed on the Freedom Field

Mr. Adams made a motion second by Mr. Lamantia to approve the recommendation for TAA to replace the shed on the Freedom Field

- **Discussion:** Al Masker was in attendance representing TAA and requested that TAA be allowed to replace the current 8 x 8 shed located at the Freedom Field with a 10 x 20 shed at the same location. Ms. Ruiz-Smith asked if the sheds one of the sheds that was discussed at a prior budget meeting. Mr. Weimer stated it was not.
- **Vote:** All in favor, motion passes.

Mr. Weimer made a motion second by Ms. Kelly to give an additional \$100.00 for Ghoulbaugh to be used for candy as they were not able to fit in their budget.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Planning Commission Recommendation for Waivers numbered 1-6- Project: Baby Brunos Land Development Plan

Ms. Ruiz-Smith made a motion second by Mr. Lamantia to approve the recommendation to grant waivers numbered 1-6 for Baby Brunos Land Development Plan as per the letter of request from Bue-Morris Associates, Inc.

- **Discussion:** Mr. Weimer stated that the waivers are good to go, stating to Ms. Bue-Morris to please just address the Monroe County Conservation issues.
- **Vote:** All in favor, motion passes.

6. Notice from PennDot Regarding Main Street Bridge Construction

Mr. Weimer made a motion second by Mr. Adams to approve the Right of Way Construction for Main Street Bridge in 2017.

- **Discussion:** Mr. Weimer discussed the drain ditch located by the Exxon. M. Fairservice asked when the project will take place.
- **Vote:** All in Favor, motion passes.

7. Authorization to Advertise Equipment and Vehicles on Municibid

Mr. Weimer made a motion second by Ms. Ruiz-Smith to authorize the advertisement of Equipment and Vehicles as presented on Municibid and the Pocono Record.

- **Discussion:** Mr. Weimer stated that the advertised equipment will be the following: 2005 Volvo, F350, air compressor, and Waste Oil Burner.
- **Vote:** All in favor, motion passes.

8. 2017 Police Budget Review, Police Hours and Commitment

Mr. Adams made a motion second by Ms. Ruiz-Smith to table the discussion of the 2017 Police Budget, Police Hours and Commitment until November 1, 2016 after the meeting on October 25, 2016 and Budget Work Session on October 27, 2016.

- **Discussion:** Mr. Lamantia asked that questions be compiled and given to our representatives for presentation.
- **Vote:** All in favor, motion passes.

9. Designation of EMS Services

Mr. Weimer made a motion second by Mr. Adams to designate Pocono Mountain Regional EMS for Coolbaugh Township the ALS and BLS for Arrowhead Lakes and surrounding areas previously covered by Thornhurst.

- **Discussion:** Mr. Weimer read the Tobyhanna Township letter regarding their re-designation for areas previously covered by Thornhurst EMS. D. Doremus stated her concerns for Thornhurst being out of service and without paid crews. M. Fairservice asked if the unpaid crews are the reason for the re-designation. M. Fairservice asked if the Board verified this information with Thornhurst and not through hearsay, being advised it was verified.
- **Vote:** All in favor, motion to approve.

10. Current obligations

• General Fund	\$	288,204.41
• Sewer Fund	\$	14,794.49
• Escrow Fund	\$	<u>864.30</u>
Total Disbursements	\$	303,863.20

Mr. Adams made a motion second by Ms. Ruiz-Smith to pay the current obligations in the amount of \$303,863.20

- **Discussion:** Ms. Ruiz-Smith asked for clarification on the Tobyhanna Twp. VFC balance and Thornhurst Twp. VFC balances. Mr. Lamantia asked for clarification on ck. #6493 for police study and ck. #6572 for new screens and re-screens. Ms. Ruiz-Smith asked for clarification on ck. #6610. D. Pope asked for clarification on ck. #6556 and # 6573.
- **Vote:** All in favor, motion passes.

11. Other Business

Ms. Ruiz-Smith made the following statement: *"I have heard concerns at large regarding how I always bring to these meetings issues for discussion with respect to Summit Avenue and its surrounding communities.*

Coolbaugh Township does not consist of only the areas of Rt. 196 and Rt. 611. It has a very high constituency presence west of Rt. 611 and the Rt. 940 corridor; for example Arrowhead Lakes, some of Locust lakes, Riverside Estates, Stillwater Civic Association, Stillwater lake Estates and Pocono Summit Lake Estates.

It is the Board of Supervisors responsibility to attend to the needs and concerns of those constituents as well, and since I reside in that part of the Township more often than not those concerns are brought to my attention by those residents. In turn I bring them to the Board meeting for discussion.

There is no selfish or personally motivated interest exclusive to my own needs or concerns. We must represent all of the Township residents and make ourselves accessible to the concerns and interests of those who live on the western end of the Township. Thank you."

Ms. Kelly made a motion second by Mr. Adams to suspend the pay per load drop off fee until the end of the year for contractors that have already paid the annual fee for the use of the compost facility.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

12. Board of Supervisors Executive Sessions

- **Prior:** Tuesday, October 18, 2016 from 6:26pm-7:04pm Re: Legal

13. Adjournment

There being no further business, a motion was made by Mr. Lamantia second by Mr. Adams to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 8:05pm.

NEXT REGULAR BOARD MEETING: Tuesday, November 1, 2016 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____