

**Coolbaugh Township  
Board of Supervisors  
October 15, 2013 Minutes  
Page 1**

The Coolbaugh Township Board of Supervisors October 15, 2013 Meeting was held in the Township Municipal Center, in building #3, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

**Call To Order**

Chairman Adams called the meeting to order at 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

**Roll Call**

Supervisors present for the meeting included: Mr. Juan A. Adams, Mr. James Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Mr. Robert M. Zito was absent. Also present were Township Solicitor Jerry F. Hanna, Secretary Linda Frutchey and Business Manager Douglas Hein.

**October 1, 2013 Minutes**

Mr. Frutchey motioned to approve the October 1, 2013 minutes as presented and dispense with the reading. Seconded by Ms. Kelly. The motion carried 3-0-1 (Mr. Adams abstained).

**2013 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

William Weimer presented the September 2013 CT VFC Report with 24 calls for the month with a year to date of 218 and staff hrs at 2,700.23. He gave an update about the firemen who were involved in the traffic accident several months ago are still going for therapy but improving and the young firemen that was involved with accidental exposure to blood is waiting for test results and we are keeping our fingers crossed for good results.

**Pocono Mountain Regional Emergency Medical Services**

Ms Kelly said report will be forwarded to all as the PMREMS meeting is this Thursday.

**Pocono Mountain Regional Police**

Mr. Frutchey presented the September 2013 PMRPD report as follows: 957 complaints, 74 accidents, 125 criminal arrests, 233 traffic arrests, 113 traffic warnings and 13 ordinance arrests for a total of 1031 calls for the month.

**Pocono Mountains Corporate Center East, Land Development Plan - Lot 23  
Waste Not Technologies - Improvements Agreement, Stormwater Management  
Facilities Maintenance Agreement**

No one was present to represent the above referenced matter. Discussion followed about the Agreements that were suppose to be delivered to the Township today did not arrive. Solicitor Hanna and Township Engineer Russ Kresge reviewed the documents and found them to be satisfactory.

Mr. Frutchet moved to approve the Supervisors signing upon receipt the Improvements Agreement and the Stormwater Management Facilities Agreement. Seconded by Mr. Pope. Discussion - Mr. Adams suggested adding the documents being confirmed by Solicitor Hanna and Engineer Russ Kresge. Mr. Frutchet and Mr. Pope amended the motion to add the suggestion. The motion carried 4-0.

**Extension request - Pocono Mountains Office Commons - Phase 1 Final Land  
Development Plan**

Ms. Kelly moved to grant the extension to January 31, 2014 as the developer agrees to waive the benefit of a deemed decision through that date. Seconded by Mr. Pope. The motion carried 4-0.

**Minor Subdivision to join lots 1 & 2, Block A-58, Section 11, Arrowhead Lake -  
Property Owner - Arrowhead Lake Holdings, LLC c/o Askar Moukhitdinov**

Mr. Pope moved to approve the Minor Subdivision joining lots 1 & 2, Block A-58, Section 11, in Arrowhead Lake for Property Owner Arrowhead Lake Holdings, LLC c/o Askar Moukhitdinov. Seconded by Mr. Adams. The motion carried 4-0.

**Resolution #09-2013 re: Monroe County Municipal Waste Management Plan**

Mr. Frutchet moved to adopt Resolution #09-2013. Seconded by Mr. Adams. The motion carried 4-0.

**Authorization to advertise for sale on Municibid the 2001 F250 XL Super Duty  
Truck with Western Plow**

Mr. Frutchet moved to authorize the advertisement of the sale of the 2001 F250 truck with plow on Municibid conditioned that the truck cannot be release until after November 30, 2013. Seconded by Mr. Pope. Discussion - Ms. Kelly suggested putting a minimum bid. It was decided to put a \$5,000.00 reserve in the bid. Mr. Frutchet and Mr. Pope amended

**Board of Supervisors  
October 15, 2013 Minutes  
Page 3**

the bid to include the \$5,000.00 reserve. Discussion - Solicitor Hanna reminded them that they had to include the traditional newspaper advertisement. Discussion followed about not having to include the \$5,000.00 reserve in the newspaper ad. Mr. Frutchey and Mr. Pope amended the motion to do the newspaper bid. The motion carried 4-0.

**Business Manager / Controller's Financial Report**

Mr. Hein gave a short version reporting the total General Fund revenues received were \$6,266,309.00 and the total General fund expenses were \$4,656,300.00 with the cash balances listed on the current obligations sheet represent the balances after tonight's obligations are paid. The Financial Report was accepted as presented.

**Current Obligations**

General Fund	\$317,714.20
Escrow Fund	\$ 908.29
Sewer Fund	\$ 14, 551.57
Total Disbursements	<u>\$370,735.56</u>

Ms. Kelly moved to approve the Current Obligations. Seconded by Mr. Pope. The motion carried 3-0-1 (Mr. Frutchey abstained due to medical reimbursements for his wife and son).

**Other Business**

**Township Leaf Vacuum and Container**

Mr. Frutchey moved to approve Stillwater Lake Civic Association's request for the loan of the Township's Leaf Vacuum and Container for the last week in October with the same arrangements as we do for A Pocono Country Place. Seconded by Mr. Pope. Discussion followed about A Pocono Country Place may need to use it again when Stillwater is finished with it. The motion carried 4-0.

**Elgin Street Sweeper**

Mr. Frutchey asked if there was any interest in putting the Elgin Street Sweeper out to bid. It was decided that the information would be discussed at the next meeting.

**Board of Supervisors**  
**October 15, 2013 Minutes**  
**Page 4**

**Public Input**

**David Pope** - questioned how CCI was doing with picking up the containers from the clean up. Discussion followed about them responding a lot quicker. **Mr. Pope** asked when the relocation of the street light at Laurel Drive would take place. Mr. Frutchey said he's been advised that it's on a work order and should be done soon.

**Fred Berg** - Neighbor up the road burning trash late at night set off their fire alarm.

**Steven Grillot** - problem with feral cats, neighbor burning trash and hazardous materials in an open bonfire. **William Weimer** - joined in on the conversation about open burning giving several options to Fred Berg and Steven Grillot to consider with burning regulations.

**Board of Supervisors Executive Sessions**

Chairman Adams announced that the Board of Supervisors held Executive Sessions on Tuesday, October 1, 2013 at 6:20 pm for Legal and Personnel; and Monday, October 7, 2013 at 7:30 p.m. for Legal; Tuesday, October 15, 2013 at 6:35 p.m. for Legal

**Adjournment**

With no further business before the Board, Mr. Adams moved to adjourn the meeting. Seconded by Mr. Pope. The motion carried 4 -0. The meeting adjourned at approximately 7:31 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Juan A. Adams  
Board Chairman