

**Coolbaugh Township
Board of Supervisors
October 1, 2013 Minutes
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The Coolbaugh Township Board of Supervisors October 1, 2013 Meeting was held in the Township Municipal Center, in building #3, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

Call To Order

Vice-Chairman Zito called the meeting to order at approximately 7:04 p.m. and apologized for the delay in starting the meeting explaining that the Supervisors were in an Executive Session. He led those in attendance in the recitation of the Pledge of Allegiance.

Roll Call

Supervisors present for the meeting included: Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Mr. Juan A. Adams was absent. Also present were Township Solicitor Jerry F. Hanna, Secretary Linda Frutchey and Business Manager Douglas Hein.

September 17, 2013 Minutes

Mr. Frutchey motioned to approve the September 17, 2013 minutes as presented and dispense with the reading. Seconded by Mr. Pope. The motion carried 4-0.

Concerned residents will be present to discuss continual shooting at SR 196 property

Township Zoning Officer Joseph Brady was in the audience. Edward Schiffer voiced concerns of living near a neighbor who is operating a shooting range, hearing the constant noise of guns being fired and asked if the Supervisors would look into changing the rules in the Residential Zoning District for being allowed to shoot especially in light of a higher population density. Discussion followed. Mr. Brady explained that he has been to the site and is looking into the matter. Mr. Zito said he is open to hearing any idea that could make everyone feel more comfortable. Dennis Eckles said he brought this same matter to the Supervisors several years ago when the same gentlemen was operating a shooting range on SR 423 several years ago and then he moved to this location. Discussion followed. Mr. Eckles suggested looking into whether you could enforce the noise ordinance. Public Input - David Pope. Mr. Schiffer and Mr. Eckles agreed to stay after the meeting to discuss the matter in more detail when Mr. Zito invited them to meet with the Supervisors and Mr. Brady.

Carbon-Monroe-Pike Mental Health/Mental Retardation Program - request for space in the Township's Community Service Center

Mr. Zito moved to approve space being provided to Carbon-Monroe-Pike Mental Health/Mental Retardation Program in the Township's Community Service Center conditioned that they abide by our rules and a Certificate of Insurance naming Coolbaugh Township as additionally insured is provided to the Township. Seconded by Mr. Frutchey. The motion carried 4-0.

Proclamation - support of Women's Resources of Monroe County in recognizing October as Domestic Violence Awareness Month

Mr. Zito read the Proclamation out loud. Ms. Kelly moved to approve the Proclamation in support of Women's Resources in recognizing October as Domestic Violence Awareness Month. Seconded by Mr. Pope. The motion carried 4-0.

Release of 2013 Allocated Donations

Mr. Zito said the remaining donations to be allocated are: NRHS Pocono Mountain Chapter in the amount of \$5000, Coolbaugh Township Historical Association in the amount of \$5000, VFW Posts 509 and 3448 each in the amount of \$2,500.00, Senior Center in the amount of \$1,200, Pocono Mt. Hunger Ministry in the amount of \$2,000, EAC in the amount of \$4,000, Tobyhanna Conservation District in the amount of \$3,500, and Deer Removal in the amount of \$2,000 with a total amount of \$27,700.

Mr. Pope motioned to release the allocated 2013 Budgeted donations in the amount of \$27,700. Seconded by Mr. Zito. The motion carried 4-0.

Business Manager / Controller's Financial Report

Mr. Hein presented the Financial Report which included an accounting on the final Trial Balance and final Budget Trial Balance for all funds, the General Fund revenues and expenses, debt service payments and sewer revenues. He explained that all the capital projects are moving forward as planned. Included with the report was a listing of time available for all employees as of pay period ending August 31, 2013. The report was accepted as presented.

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Current Obligations

General Fund	\$303,365.78
Capital Projects Fund	\$ 765.31
Sewer Fund	\$ 12,480.97
Escrow Fund	\$ 195.25
Total Disbursements	<u>\$316,807.31</u>

Mr. Frutchet moved to approve paying the Current Obligations in the amount of \$316,807.31. Seconded by Ms. Kelly. Discussion - Mr. Zito said the highest obligation is to the Pocono Mountain Regional Police in the amount of \$167,005. The motion carried 4-0.

Other Business

Corporate Center Drive - additional milling to complete Paving

At the Work Session held prior to this meeting Mr. Frutchet explained that it was discovered that Corporate Center Drive had to be milled prior to having it paved in order to lower the road to meet handicap ramps specification, etc. Hanson gave an excellent price of \$15,500.00 to do the milling. Discussion followed. It was the consensus of the Supervisors to have a Purchase Order prepared and put in the read room for signatures.

Township Leaf Vacuum and Container

Mr. Hein said he received an email from Kathy LaBosco Community Manager at A Pocono Country Place requesting the loan of the Township's leaf vacuum and container. Discussion followed about the equipment being loaned out in the past.

Mr. Frutchet moved to approve A Pocono Country Place Property Owners Association the loan of the Township's Leaf Vacuum and Container with the same details as in previous years. Seconded by Mr. Pope. The motion carried 4-0.

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Public Input

Cathy LaBasco - asked for the status of the tenant registration ordinance.
Mr. Zito said an amendment to the ordinance is being considered.

Michele Fairservice - the status of the street name signs being installed.
Mr. Frutchey said the street signs have been delivered and the installation of the signs will start soon.

Board of Supervisors Executive Sessions

Mr. Zito announced that the Board of Supervisors held an Executive Session on September 3, 2013 at 8:10 p.m. for Personnel and tonight on October 1, 2013 at approximately 6:20 pm for Legal and Personnel.

Adjournment

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Ms. Kelly. The motion carried 4 -0. The meeting adjourned at approximately 7:29 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Robert M. Zito
Board Vice-Chairman