

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

November 2, 2015

The meeting was called to order by Chairman William Weimer at 7:06 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Fred Pope and Robert Zito

Board Members absent:

Juan Adams

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

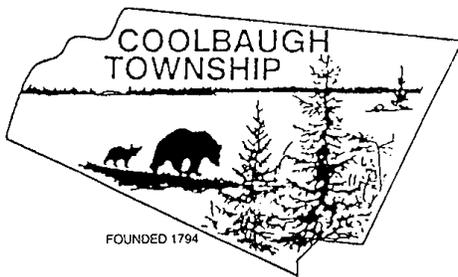
1. Public input

- B. Sanford asked if the cancelled Budget Work Session is being rescheduled and was advised no and that there is an upcoming budget work session on the calendar for November 5, 2015.
- Mr. Ike, from Keystone Tree Service was cutting down a tree on Hunter Drive and after cutting it down was going to drop off the wood chippings to the recycle center on Laurel Drive when he was advised that they no longer took it free of charge and the contractors had to pay \$600.00 plus \$25.00 per load. Advised that in his experience this fee will lead to illegal dumping which will become a big issue.
- H. Smith asked what the judge's decision was as far as the lawyer for the Township was concerned. Ms. Kelly advised that our attorney and law firm were disqualified. Mr. Smith asked if we have the information from Neil, and was advised yes. Mr. Smith asked if we can take the case out of Monroe County and Mr. Hanna stated he did not believe so but that the new attorney would have to find out that information.
- P. Volpe stated that with the election tomorrow and two new members coming on, do you think it would be a good idea to wait to see what they think, Mr. Weimer stated that once the new members are elected they will be brought up to speed on all the details so that they can assist with the plans moving forward.
- D. Broxmeier inquired about how much money has been spent on the attorney so far for this case and was advised possibly \$100,000.00, and Mr. Broxmeier asked why we don't get out of the commission, Mr. Weimer stated that we need 3 Board members to agree to do so. Discussion took place on what we would have to pay in order to get out of the Commission and Mr. Pope stated that we are still responsible for the mortgage.
- T. LaMantia asked if the Township could ask for a change of venue and was advised by Mr. Hanna that he doesn't think that is an option but that the attorney would have to look into it.
- B. Roberts from Representative Parker's office asked if there are any Veterans Ceremonies planned for Veterans Day in Coolbaugh Twp., being advised possibly the VFW Post 509 and 3448 may have a small ceremony as well as PCP. Ms. Kelly stated that she would email any information that is received pertaining to Veterans Day to Ms. Roberts.
- B. Sanford stated that there is 5 million dollars being spent on road repairs on Route 115 to the race track and stated that we should be looking to secure funds for the repair of Route 196 and the 5 points on Route 611 which has much more traffic on a daily basis as opposed to Route 115 which is only affected during race weekends.

2. Approval of minutes / notes

Mr. Pope made a motion, seconded by Ms. Kelly to approve the minutes of the October 20, 2015 regular meeting.

- **Discussion:** Mr. Zito clarified with Mr. Hanna that he is able to vote even though he was absent at the meeting. Mr. Hanna advised yes it is ok.
- **Vote:** All in favor, motion passes.



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3. RFP for CPA to audit the Coolbaugh Twp. Fire Co. LSA Grant

Ms. Kelly advised that Board that Township CPA Todd Bushta is unable to complete this audit

Ms. Kelly made a motion seconded by Mr. Weimer to get prices from local accounting firms for the Coolbaugh Twp. Fire Co. LSA Grant audit.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

4. Proposal from Police Consultant, Safe City Solutions

Mr. Weimer made a motion seconded by Mr. Zito to hire Safe City Solutions not to exceed \$25,000.00.

- **Discussion:** Mr. Zito asked that the study have special concentration on the analysis using the task force findings options rather than starting all over, they could concentrate on the 5 or 6 items that were provided by the task force. Mr. Weimer reviewed the letter stating some of the highlighted points of what the company will do, stating that he hopes to receive some viable options from the company findings. Mr. Pope stated that he thinks that the Board should table the vote until the new Board members come on before spending \$25,000.00. Ms. Kelly stated that she personally believes it is time to do something. B. Sanford asked if there is a given timeframe with Mr. Weimer replying that Tier 1 takes approximated 8-12 weeks. Mr. Zito stated he agrees with Mr. Pope on the concept but wants to see this in place and that it should have been in place a long time ago. Had Mr. Zito known the exit strategy before, he may have changed his mind. Ms. Kelly stated that the concept of the committee was to produce cost options and the raw data received was difficult to analyze. She further stated that she has all the paperwork from the study group and if the Board would like will provide a compilation of group ideas and opinions. H. Smith stated that after tomorrow the two new elects can sit with the Board to plan until the end of the year, stating that the Board needs to do something and stop talking about it.

P. Volpe asked how long we have to get another lawyer. Mr. Hanna stated he is unsure as this is an unusual situation. Mr. Pope suggested that the Board put \$25,000.00 into the 2016 budget for the hiring of Safe City Solutions as nothing will happen before then anyway.

- **Vote:** (3-1-0)

5. Current Obligations

| | |
|------------------------------|----------------------|
| • General Fund | \$ 282,095.83 |
| • Sewer Fund | \$ 1,351.66 |
| • Capital Projects Fund | \$ 0.00 |
| • Emergency Services Fund | \$ 0.00 |
| • Liquid Fuels Fund | \$ 0.00 |
| • Escrow Fund | \$ <u>196.50</u> |
| • Total Disbursements | \$ 283,643.99 |

Ms. Kelly made a motion seconded by Mr. Weimer to pay the current obligations totaling \$283,643.99.

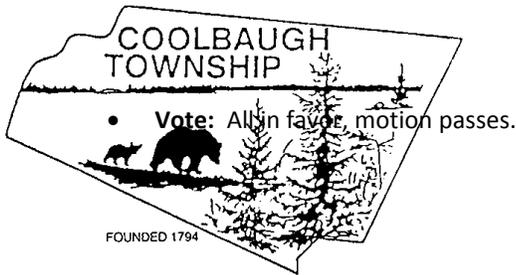
- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Other Business

Mr. Weimer stated that the search for a CDL Driver did not work out as he had hoped.

Mr. Weimer made a motion second by Mr. Zito to hire part time parks worker Justin Grimley who will be trained to assist with plow route at a rate of pay and benefits as determined by the Union Contract.

- **Discussion:** M. Fairservice questioned the rate of pay stating that the cost for a CDL license is over 100.00 a year and that the pay seems low. The Board stated that it would be either \$9.50 or \$10.10 per hour that they had to check in the Union Contract, with Mr. Weimer and Mr. Pope stating that it is what the members of the union agreed on and that their hands are tied. C. Colgan asked if he will be able to get his CDL and be trained here, and was told yes.



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7. Board of Supervisors Executive Sessions

- Prior- Monday October 19, 2015 from 8:00-10:45am Re: Personnel
- Prior: Tuesday October 27, 2015 from 6:00-8:30pm Re: Personnel & Legal
- Subsequent- Monday November 2, 2015 from 6:28-7:06pm Re: Personnel & Legal
- Subsequent- Monday November 2, 2015 from 7:55-10:15pm Re: Legal

8. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Ms. Kelly to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 7:53pm.

NEXT REGULAR BOARD MEETING: Monday, November 17, 2015 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: **Erin Masker, Recording Secretary**

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____