

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
MONDAY, NOVEMBER 18, 2014  
MINUTES**

The meeting was called to order by Chairman Lynn Kelly at 7:03 pm in the meeting room of the Pocono Mountain Public Library, 5500 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

Lynn Kelly, Juan Adams, Fred Pope, Bill Weimer and Robert M. Zito.

**Staff present:**

Doug Hein, Business Manager / Controller; Jerry Hanna, Solicitor and Tomas Keane, Codes Enforcement Officer

**Announcements:**

Ms. Kelly announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- **Ms. Foster** – Stated that the minutes from last meeting did not correctly represent her comments that going with Pennsylvania State Police coverage instead of PMRP would be a reduction of coverage. Also asked if the Board was committed to the 11/25/14 joint meeting with the PMRPC & other municipalities. Ms. Kelly said it would be discussed tonight. Stated communication is still a problem.
- **Mr. Bernadine** – Asked if the Board approved meeting on 11/25/14. Ms. Kelly stated that the PMRPC met on 11/13/14 and this was Coolbaugh's first public meeting since then and that all business is discussed and voted on in public. It may be acted on during other business tonight.
- **Ms. LaBosco** - Asked for an update on Coolbaugh's police research committee. Ms. Kelly said that the report is being compiled but could not give a date when it would be finished.

2. **Approval of Minutes / Notes**

- November 3, 2014 Regular Minutes

- November 3, 2014 Work Session Notes

The minutes of November 3, 2014 were reviewed and considered for approval.

**Mr. Adams made a motion, seconded by Mr. Weimer to approve the minutes of November 3, 2014 as presented.**

- **Discussion:** None
- **Vote:** All in favor. Motion passed.

### **Public Hearing Notes**

The notes for the public hearing held on November 3, 2014 were presented for review. It was agreed that these documents would be published for public viewing on the Township's website. Ms. Kelly asked Solicitor Hanna if the Board needed to approve these notes as it was a public hearing and not a work session. He said that was not necessary.

### **3. 2014 Monthly Reports**

- **Thornhurst Volunteer Fire and Rescue Company:** Mr. Dave McFadden stated he would e-mail the report.
- **Coolbaugh Township Volunteer Fire Company:** Mr. George Dobson gave a report on call volume and the upcoming annual Christmas tree sale.
- **Pocono Mountain Regional EMS:** Report was given by Ms. Denise Doremus of PMREMS.
- **Pocono Mountain Regional PD:** Report was given by Mr. Adams.

### **4. Amendment to the Township Code of Ordinances – request for zone change from Rural Residential District (R-1) to Woodland Conservation District (WC) – Smoke Ridge Subdivision**

**Ms. Kelly stated that a public hearing had been held on November 3, 2014 for the zoning change requested by the owner and reviewed the background of the case for the record. Ms. Kelly made a motion to deny the requested zoning change by Worthington and Spineo – Smoke Ridge Lot 11- from R-1 to W/C. The motion died for lack of a second.**

- **Discussion:** Extensive comments were heard from D. Eckles, K. VanFleet, R. Grais, E. Flaherty, P. Williams, D. Price, and M. Cetera who all spoke against the proposed change. Mr. Herb Sudfeld, Esq., attorney for Worthington and Spineo,

was present and made comments in favor of the proposed change and defended the request. Ms. Kelly read a letter from the Monroe County Planning Commission and read off all the permitted and conditional uses for the R-1 and W/C districts.

**Mr. Weimer made a motion, seconded by Mr. Pope to approve the zoning change request from Worthington and Spineo – Smoke Ridge Lot 11 - from the current R-1 district to Woodland Conservation (W/C).**

- **Discussion:** Further discussion was held.
- **Vote:** Mr. Weimer & Mr. Pope in favor; Ms. Kelly, Mr. Adams & Mr. Zito against. Motion failed.

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5. **Extension request – Ray Price Mount Pocono Ford Land Development Plan Center Rock Realty Company**

**Mr. F. Pope made a motion, seconded by Mr. Weimer to approve the extension request – Ray Price Mount Pocono Ford Land Development Plan Center Rock Realty Company until February 28, 2015.**

- **Discussion:** None.
- **Vote:** All in Favor; motion passed.

6. **Proposed Township Resolution #05-2014 – disbursement of the funds from the one mill fire tax revenue for fiscal year 2014 to volunteer fire companies**

**Mr. Zito made a motion, seconded by Mr. Adams, that for the year 2014, to continue the practice of distributing \$60,000.00 equally to the Gouldsboro VFC, Pocono Summit VFC and Thornhurst VF&R, depositing \$20,000.00 into separate bank accounts for each, with the remaining balance of Fire Tax revenue being placed in a bank account for the Coolbaugh Township VFC, and that the resolution be revised using Solicitor Hanna's revised wording regarding allowable uses for these funds.**

- **Discussion:** Discussion was held. Mr. Weimer stated Tobyhanna Township would not be participating in the 2014 distribution but would be included in 2015 budget discussions. He asked that this resolution for 2015 be placed on one of the meetings in January or February. Ms. Kelly directed Mr. Hein to place it on the second meeting in January. Mr. Ed Tutrone of the Tobyhanna VFD clarified that they would be included in 2015 discussions. Mr. George Talmadge of the PSVFD asked if the companies had to expend monies first to be reimbursed, or if

quotes for equipment, etc. would be appropriate for the release of funds. Mr. McFadden, Thorhnurst VFD, thanked the Board for their efforts.

- **Vote: All in Favor. Motion passed.**

7. **Authorization to advertise additional Budget Work Sessions**

**Mr. Adams made a motion, seconded by Mr. Weimer to advertise additional budget work sessions for Sunday, November 23, 2014 and Sunday, November 30, 2014 both at 8:00 am.**

- **Discussion:** None.
- **Vote: All in Favor. Motion passed.**

8. **Authorization to place DPW equipment (Sweeper and LayMor) on Municibid for possible sale**

**Mr. F. Pope made a motion, seconded by Mr. Weimer, to place the DPW equipment (Sweeper and LayMor) on Municibid for possible sale.**

- **Discussion:** Discussion was held regarding setting a minimum bid. It was decided, by consensus, to set the minimum bid for the LayMor at \$500.00 and \$1,200.00 for the Sweeper. Mr. Tutrone asked if bids could be rejected if they were not sufficient. He was told that this could be done.
- **Vote: All in Favor. Motion passed.**

9. **Business Manager / Controller's Financial Report**

Mr. Hein gave a brief overview of the financial position as of November 12, 2014.

10. **Current Obligations**

Before them, the Supervisors had details of the Township's current obligations totaling \$99,425.21.

**Mr. Adams made a motion, seconded by Mr. F. Pope to pay current obligations in the amount of \$99,425.21.**

- **Discussion:** None.

- **Vote: All in Favor. Motion passed.**

## 11. Other Business

- **Ms. Kelly made a motion, seconded by Mr. Weimer to participate in the PMRPC member municipality meeting on Tuesday November 25, 2014 at a place to be determined.**
  - **Discussion:** Mr. Bernadine stated that the meeting was to be held at Pocono Mountain West High School and that he believed comments made toward PMRP Secretary Phyllis Haase were sarcastic and unnecessary. Ms. Kelly asked Mr. Hanna if we should advertise this meeting as our own. He advised that this be done so that Coolbaugh Board of Supervisors action, if needed, could be taken at that meeting.
  - **Vote: All in Favor. Motion passed.**

Mr. Weimer stated that the 2015 budget still needed work to get it in balance. He urged all of the VFDs to take an active part in the budget work sessions to advocate their funding requests. He asked those present (CTVFD, PSVFD, Thornhurst VFD & Tobyhanna VFD) if they were available for either Sunday budget work session (11/23 or 11/30). They all agreed to be at one session or the other. Mr. Weimer noted Gouldsboro VFD would be contacted as well.

Mr. Weimer read a certificate of recognition for George McCammon, a DPW worker who assisted a woman who had collapsed at the Township recycling center.

Mr. Hein stated that Great Western, the UGI subcontractor working on SR611, asked permission to use a fire hydrant on SR611N, near Laurel Drive, to pressure test the new gas lines they are installing. Discussion was held as to why the Township was getting involved, as the hydrants are not municipal owned. Mr. Hein was directed to let Great Western know they should directly contact PA American Water and the CTVFD.

## 12. Board of Supervisors Executive Sessions

- **Held prior: Monday November 3, 2014 at 7:00 pm re: Legal**
- **Held prior: Sunday November 16, 2014 at 7:00 am re: Legal**
- **Subsequent: Tuesday November 18, 2014 after the Regular Meeting re: Legal**

13. Adjournment

There being no further business, a motion was made by Mr. Weimer, seconded by Mr. F. Pope, to adjourn the meeting. All in favor; motion passed. Meeting adjourned at 8:40 pm.

**NEXT REGULAR BOARD MEETING: December 2, 2014 at the Pocono Mountain Public Library second floor conference room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00pm**

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Compiled by: \_\_\_\_\_  
**Douglas A. Hein, Business Manager / Controller**

Submitted by: \_\_\_\_\_  
**Robert M. Zito, Township Secretary**

Witnessed by: \_\_\_\_\_  
**Lynn Kelly, Chairman**

Date: \_\_\_\_\_