

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WEDNESDAY, NOVEMBER 8, 2017
MEETING MINUTES

The meeting was called to order by Vice-Chairman Anthony Lamantia at 7:00PM in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Juan Adams.

Board Members Absent:

William Weimer

Staff present:

Erin Masker, Recording Secretary

Staff Absent:

Jerry Hanna, Solicitor

Announcements:

Mr. Lamantia announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.
- When speaking please state your name and the community or city that you live in.

1. **Public Input**

- P. Williams stated that the Coolbaugh Township Historical Society will be holding their annual Christmas Party on December 2, 2017 at 1pm with the tree lighting at 3:30pm.
 - D. Pope stated that he gave a brick with pricing to the VFW Post 509 for them to begin advertising and selling.
 - D. Pope stated that he had to take his broken hot water heater to the recycling center and that he was unable to lift it up into the roll off, maybe we can do something about this as people are not able to lift them up.
 - D. Pope asked about the property down the road with the lumber yard asking about the road that was built.
 - R. Connelly asked for a status update for the fire hydrant situation in Pocono Farms.
 - H. Doran stated that there is a hydrant hookup at Seven Nations and Algonquin and he would like to know why it is not hooked up yet.
 - H. Doran asked that the plow trucks slow down so they stop knocking over his reflectors on his property on Seven Nations.
 - H. Smith asked about the outcome of the flow tests on the hydrants as there should be information outlined in the contract/agreement.
- M. Fairservice thanked Ms. Masker for arranging the Veterans Ceremony at the start of the evening.

2. Approval of Minutes/Notes

Ms. Ruiz-Smith made a motion second by Ms. Kelly to approve the minutes from the October 17, 2017 and October 26, 2017 Meeting Minutes as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passed.

3. Authorization to Advertise the following:

- Notice of vacancies on various boards, commissions and council
- Notice to Residents- Any vehicle left on Township Right of Way during periods of ice or snow removal will be towed at owner's expense.
- Request for Proposals for Township Solicitor

Ms. Kelly made a motion second by Ms. Ruiz-Smith to approve the publishing of all three advertisements with the addition of the RFP for Solicitor to include that the applicant has experience with second class township law.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

4. Letter Opposing State Usage of 911 Funds to Balance the budget

Ms. Ruiz-Smith made a motion second by Ms. Kelly to send out the letters to Maureen Madden and John Blake regarding our opposition on the state using the 911 funds to balance the budget.

- **Discussion:** Ms. Kelly stated that this was one of the action items from Ms. Ruiz-Smith at a previous meeting.
- **Vote:** All in favor motion passes.

5. 2017 Police Budget Review, Police Hours and Commitment

Ms. Kelly updated the board that the Police Commission is awaiting draft #4 of the 2018 budget which will be reviewed and voted on at the upcoming meeting. There will be no increase to the Municipalities this coming year due to carryover from 2017. The Commission will make a recommendation to the Municipalities which we will review at an upcoming meeting.

- **Discussion:** None

6. Tobyhanna Township Volunteer Fire Company Request for Tax Disbursement for Refurbishing 1997 Peterbilt Tanker Truck in the amount of \$20,000.00

Mr. Adams made a motion second by Mr. Lamantia to authorize the release of tax funds in the amount of \$20,000.00 to the Tobyhanna Township Volunteer Fire Company for the refurbishing of the 1997 Peterbilt Tanker Truck.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

7. Awarding of the Anti-Skid Bid for November 15, 2017-December 31, 2018

Ms. Kelly made a motion to award the 2017-2018 Anti-Skid bid to Eureka Stone Quarry for Item #2 at the unit price of \$17.49 per ton delivered to Coolbaugh Township for a total price of \$61,215.00

- **Discussion:** Discussion ensued as to why the Township is spending an extra 20,000.00 to have the material delivered instead of hauling it. H. Smith stated that the trucks should be run not hooked up to a battery charger. D. Pope stated that the quarry is only up the street and could be hauled for much less than the delivery cost. Ms. Ruiz-Smith stated that the Board received a text from the Road Master stating that it needed to be delivered as it is too much wear and tear on the trucks. Ms. Kelly stated that DPW also has other projects that it would take workers away from to haul it.
- **Vote:** 3-1-0, motion passes. (Mr. Lamantia Opposed)

8. 2018 Township Shred Event Dates- Proposed May 19, 2018 and October 6, 2018/ Authorization to Advertise

Ms. Ruiz-Smith made the motion second by Mr. Adams to approve the proposed dates of May 19, 2018 and October 6, 2018 for the Township Shred Event to be advertised.

- **Discussion:** Ms. Ruiz-Smith asked Ms. Masker to forward the information on to Chief Wagner so they can also bring shredding.
- **Vote:** All in favor, motion passes.

9. 2018 Proposed Bulk Drop Off Dates

- Friday April 6th and Saturday April 7th, 2018
- Friday June 1st and Saturday June 2nd, 2018
- Friday August 3rd and Saturday August 4th, 2018
- Friday October 5th and Saturday October 6th, 2018

Mr. Adams made a motion second by Ms. Ruiz-Smith to authorize the bulk drop off dates as presented and advertise them.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

10. Current Obligations

• General Fund	\$	431,278.56
• Sewer Fund	\$	<u>11,606.84</u>
Total Disbursements	\$	442,885.40

Mr. Adams made a motion second by Ms. Kelly to pay our current obligations in the amount of \$442,885.40.

- **Discussion:** D. Pope asked for clarification on the check for \$1,200.00 for the seniors.
- **Vote:** All in favor; motion passed.

11. Other business

- Ms. Ruiz-Smith asked Ms. Masker to send an email to Chief Wagner to come in and assess the building to make suggestions to help with this safety and security process.
- Ms. Ruiz-Smith stated that she will be attending the dinner for DCED and asked if the Board had any concerns they would like her to relay at the dinner.

12. Adjournment

There being no further business, a motion was made by Mr. Adams second by Ms. Kelly to adjourn the meeting. All in favor; motion passed.

Meeting adjourned at 7:36pm.

NEXT REGULAR BOARD MEETING: Tuesday, November 21, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Anthony Lamantia, Vice-Chairman

Date: _____