

**Coolbaugh Township
Board of Supervisors
May 4, 2010 Meeting
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The Coolbaugh Township Board of Supervisors May 4, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert Zito. Also present were Township Solicitor Jerry F. Hanna, Douglas Hein, Business Manager/Controller and Township Secretary Linda Frutchey.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of Minutes

Mr. Hutchins moved to approve the April 20, 2010 minutes as presented and to dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Todd Bushta CPA will be present to discuss 2009 Audit Report

Todd Bushta, CPA of Gneiding, DeSanctis, Blizard & Company, LLP was present on behalf of the Financial Statements and Auditors' Reports for Coolbaugh Township for the year ending December 31, 2009. Discussion followed. Mr. Bushta offered to meet with the Supervisors separately to discuss the audit if they so desired. It was the consensus of the Supervisors that they would take the reports to review in more detail and contact him if necessary.

Request for space in Community Service Center, Building #2 - Youth Infusion

Mr. O'Boyle explained that Erika Almeida of Youth Infusion was at the Board's last Work Session to give an overview of their non-profit organization's mission statement and purpose in an effort to secure space in the Community Services Center in Building #2. Discussion followed.

Mr. Zito moved to approve a dedicated space for Youth Infusion at this time. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Request for space in Community Service Center, Building #2 -The First Bond

Mr. O'Boyle explained that Nelsi Rivera of The First Bond was at the Board's last Work Session to give an overview of their organization's program and goals in an effort to secure space in the Community Services Center in Building #2. Discussion followed.

Mr. Zito moved to approve shared space for The First Bond at this time. Seconded by Mr. Hutchins. Discussion - public comment was heard from Dave Pope and Harry Smith. The motion passed 5-0.

Minor Subdivision to join lots 4 & 5, Block 2010, Section 20, Arrowhead North - Property Owners - Thomas and Mary Beth Dean

Mr. Frutchey moved to approve the Minor Subdivision to join lots 4 & 5, Block 2010, Section 20 in Arrowhead North for Thomas and Mary Beth Dean. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Application to Pennsylvania American Water Company for the installation of a new public fire hydrant on Cherokee Trail in Pocono Farms Community Association

Mr. O'Boyle explained the need for a hydrant on Cherokee Trail in Pocono Farms and said that PAWC sent the Township an application for a new hydrant at this location. Mr. Hutchins made a motion to sign the application. Seconded by Mr. Frutchey. Discussion - none. The motion passed 5-0.

Use Policy for Coolbaugh Township Municipal Center Facilities by outside groups and organizations

Mr. Zito moved to approve the Use Policy for Coolbaugh Township Municipal Center Facilities by outside groups and organizations as presented. Seconded by Mr. Hutchins. A brief discussion followed about the need for a policy. The motion carried 5-0.

Owen Miller's Garage - release of Maintenance Guarantee in the amount of \$29,130.45

Mr. Frutchev moved to release the Maintenance Guarantee held for Owen Miller's Garage in the amount of \$29,130.45 as per the recommendation of Township Engineer Russ Kresge. Seconded by Mr. Zito. Discussion - none. The motion passed 5-0.

Retirement of Township Employee Wayne Regan

Ms. Kelly moved to accept Wayne Regan's notification of his retirement with both regret and congratulations. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Authorization for Township Engineer Russ Kresge to draw up bid specifications - Laurel Drive Relocation/Realignment project

Mr. Hutchins moved to authorize Township Engineer Russ Kresge to draw up bid specifications for the Laurel Drive Relocation/Realignment project and to include an alternate bid for work that may or may not be done by the DPW. Seconded by Mr. Zito. Discussion - Harry Smith, present in the audience, asked about the time frame for the project. The motion carried 5-0.

Robert Smith's letter of request for a waiver of Pennsylvania Code, Title 25. Environmental Protection, Chapter 72.33 re: 100 foot well isolation

Mr. O'Boyle summarized Robert Smith's request for a waiver. Mr. Hutchins moved to waive Chapter 72.33 of the Pennsylvania Code, Title 25, Environmental Protection re: 100 foot well isolation, for property owner Robert Smith, Pocono Summit Lakes, Lot 20.23 F and Lot

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24-27 F at Fifth and Lexington Avenues, identified as Tax Pins 03635501156490 and 03635501157468, and based on the recommendation of Township SEO Jake Schray. Seconded by Ms. Kelly. A lengthy discussion followed.

Solicitor Jerry Hanna noted that the procedures were followed carefully and advised the Board that an Indemnification Agreement should be prepared and filed at the Court House. Mr. Hutchins moved to amend his motion to add the Indemnification Agreement, per Solicitor Hanna's recommendation. The amended motion was seconded by Ms. Kelly. The motion carried 5-0.

Current Obligations

General Fund	\$66,469.18
Capital Projects Fund	\$ 352.00
Escrow Fund	\$ 96.00
Sewer System Fund	\$ 12,922.47
State Liquid Fuels Fund	\$ 1,437.60
Total Disbursements	<hr/> \$81,277.25

Mr. Zito moved to approve paying the Current Obligations in the amount of \$81,277.25. Seconded by Mr. Hutchins. A brief discussion followed about purchases at Ace Hardware and American Hardware made on the same day. The motion carried 5-0.

Other Business

Posting a multi-way stop installation on the corners of Hemlock Drive and Green Road

Mrs. Frutchey was directed to send a letter to the Pocono Mountain School District, Pocono Mountain Regional Emergency Medical Services, Pocono Mountain Regional Police and the Coolbaugh Township Volunteer Fire Company informing them that our DPW will be installing multi-way STOP signs on the corners of Hemlock Drive and Green Road.

Bus Shelter

Discussion ensued over the good and bad points of having a bus shelter installed in the new Library's parking lot once the new building is built.

Mr. Hutchins moved to decline approving a bus shelter being installed with a possible review at a later time. Seconded by Mr. Frutchey. Discussion - lengthy public input was heard from Vince Massaro, Eileen Lawrence, Dave Pope and Harry Smith. The motion was called and did not carry 2-3-0 (Mr. O'Boyle, Ms. Kelly and Mr. Zito opposed). Discussion - Mr. O'Boyle said he meant to vote in favor of the motion declining approving a bus shelter at this time, but he inadvertently opposed; however, he refrained from calling for another vote.

Coolbaugh Elementary Butterfly Garden

Mr. O'Boyle summarized an email from MacKenzie Piacenti, a third grade student at Coolbaugh Elementary School, who wants to put a butterfly garden in as part of a community service project. Ms. Piacenti requested mulch and topsoil for the site.

Mr. Zito moved to grant MacKenzie Piacenti's request for some mulch and topsoil for the site to be delivered by an employee of our DPW. Seconded by Mr. Hutchins. Discussion - none. The motion passed 5-0.

Wal-Mart Distribution Center Request to hold a softball tournament

Mr. O'Boyle read the letter of request from Andrew Tolpa at the Wal-Mart Distribution Center for a waiver of the fees to use the fields and pavilion at the Township Park on June 7 and June 8, 2010 to benefit the Children's Miracle Network. Mr. Frutchey moved to grant the request. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Eagle Scout Project \ Pocono Mountain Arts Council

Mr. O'Boyle summarized an email from Vincent Misuraca who is working on his Eagle Scout Badge. One of the requirements is to do a community project. Mr. Misuraca chose to work with the Pocono Mountain Arts Council to put a base and concrete pad for their storage shed at the municipal center. Mr. Misuraca asked for

a bob-cat to remove the grass, a cement mixer and one of the Township's trucks. Discussion followed. Mr. Hein was directed to contact the Troop Leader for more information. It was the consensus of the Supervisors that our DPW could assist with the project, but any equipment would have to be operated by our DPW employees.

S R 196 Good Neighbor Program - Supervisor Robert M. Zito

Mr. Zito asked the Supervisors if he could work with Administrative Assistant Jeri Inness and Zoning Officer Todd Schollhammer to create a spreadsheet with all of the properties located along SR 196 from the Mt. Pocono Borough line up to the junction with SR 423. It is his intention to send a letter to all of these property owners in an effort to foster cooperation in cleaning up the unsightly properties along this route, which is a major corridor within the Township. No objection was heard.

Public Input on the issues of the appearance of properties and littering along Route 196 was heard from Eileen Lawrence, Georgia and Robert Sullivan, Fred Berg, Vince Massaro, Bob Kimble, David Pope and Harry Smith.

Letter to the Tobyhanna Army Depot requesting sewer service

Mr. Hutchins moved to send a letter to the Tobyhanna Army Depot requesting service from their existing sewer line that served the former Wherry Housing Project. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Authorization to Martin & Robbins to prepare a site grading and an E & S Plan

Ms. Kelly moved to hire Martin & Robbins to prepare a simple site grading and E & S plan which will be part of the bid documents for the Municipal Recreation Building, with the provision that they consult with Township Russ Kresge. Seconded by Mr. Zito. Discussion - public input was heard from Harry Smith and David Pope. The motion carried 5-0.

DCED Grant for the Township's Community Services Center

Doug Hein announced that the DCED sent a letter informing us that the Single Application for Assistance submitted for Coolbaugh Township has been preliminarily recommended for funding in the amount of \$25,000.

Public Input

Jeanine Hofbauer - who is a reporter for the Journal of the Pocono plateau asked for clarification on the motion for the bus shelter.

Dave Pope - asked if the Township had heard anything from the Pocono Mountain School District's Department of Transportation about when a representative would attend a Township meeting; expressed concerns about junk vehicles on the former Flaherty home on lower Main Street, excess litter on properties throughout the Township, etc. Brief discussions followed the comments.

Harry Smith - said he would be in touch with the Township's SEO as he has some questions.

Fred Berg - asked if the reporter from the Journal could put something in the paper about the need for volunteers for the Tobyhanna Beautification Committee.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held Executive Session on April 20, 2010 at 9:00 p.m. on a Personnel matter and one was held this evening at 6:00 p.m. on Personnel.

Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:34 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman