

**Coolbaugh Township
Board of Supervisors
May 20, 2013 Minutes
Page 1**

The Coolbaugh Township Board of Supervisors May 20, 2013 Meeting was held in the Township Municipal Center, in building #3, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

Moment of Silence

Mr. Adams asked for a moment of silence in memory of the taxi cab driver who lost his life and the four firefighters that were injured during the accident involving the fire company truck on Sunday.

Call To Order

Chairman Adams called the meeting to order at approximately 7:07 p.m. He asked Bill Weimer and Kevin Ambrogia from the Coolbaugh Township Volunteer Fire Company to lead those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Juan A. Adams, Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Also present were Township Solicitor Jerry F. Hanna, Township Secretary Linda Frutchey, and Business Manager / Controller Douglas Hein.

Mr. Adams announced that the public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of Minutes

Mr. Pope moved to approve the May 7, 2013 minutes as presented and dispense with the reading. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0

2013 Monthly Reports

Coolbaugh Township Volunteer Fire Company

President Bill Weimer and Fire Chief Kevin Ambrogia were present on behalf of the Township Fire Company. Mr. Ambrogia said there were 21 emergency calls for the month of April and 97 calls year to date.. He said the fire company received new rescue equipment which will be placed in service this month; the members have recently completed the first class of " Wilderness Search and Rescue Training". He said 2 of the 4 firefighters were

**Board of Supervisors
May 20, 2013 Minutes
Page 2**

released from the hospital, 2 had surgery today and are in stable condition. He said the members are participating in a critical incident stress management debriefing through the PA Department of Health.

Mr. Ambrogia said he has heard that the Township has trouble with the road signs that were ordered and urged the Supervisors to do something about putting temporary signs up as there is trouble with emergency responders finding houses on roads that have been re-named.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly presented the April 2013 PMREMS report as follows: 363 calls for the month and year to date at 1516 calls. Coolbaugh had 152 calls with a year to date of 651 calls. Austin Graham has been hired to do financial work, human resources and write grants.

Pocono Mountain Regional Police

Mr. Frutchet presented the April 2013 PMRPD report as follows: 101 complaints, 51 accidents, 103 criminal arrests, 333 traffic arrests, 235 traffic warnings and 15 ordinance arrests for a total of 1052 year to date calls within the area covered by the regional police.

Pocono Mountains Corporate Center East - Lot 20 Land Development Plan

Ms. Kelly motioned to approve the Pocono Mountains Corporate Center East - Lot 20 Land Development Plan with the condition that Russ Kresge Township Engineer finds all comments outlined in his May 10, 2013 letter relating to the lighting and landscaping plans are addressed. Mr. Frutchet said he would second the motion with the condition that the proposed construction costs of \$259,915.70 is satisfactory. Mr. Adams asked that the letter from the FAA is changed to reflect Tobyhanna, PA and not Mt. Pocono. The motion was amended to reflect changes. The motion carried 5-0.

Extension request - Arcadia North Road - length of the cul-de-sac

Mr. Frutchet moved to grant the extension request to August 31, 2013 for the length of the cul-de-sac work at Arcadia North Road. Seconded by Mr. Pope. The motion carried 5-0.

2013 Promulgation - Coolbaugh Township Emergency Operations Plan update

Mr. Frutchet moved to adopt 2013 Promulgation to update the Township Emergency Operations Plan that was originally adopted by the Board of Supervisors under Resolution

#16-8-91. Seconded by Mr. Adams. Discussion - Ms. Kelly asked for a copy of the plan to be put in the read file room. Public Input - Michelle Fairservice asked for a list of the number of times the plan has been updated. The motion carried 5-0.

Inclusion in Group Dental and Vision Insurance Coverage

Ms. Kelly presented a formal request to be enrolled in the dental and vision coverage through the Township's insurance plan.

Authorization to Township Engineer to proceed with preparing Bid Specifications and Advertisement for 2013 Road Paving and Municipal Center Parking Lot

Mr. Frutchey moved to authorize Russ Kresge to prepare Bid Specifications and Advertisement for the 2013 Road Paving and Municipal Center Parking Lot. Seconded by Mr. Pope. Discussion - It was the consensus of the Supervisors to request 2 separate bids for the project. The motion carried 5-0.

Authorization to purchase 2014 Ford F-350 Crew Cab through Co-Stars Contract

Mr. Pope moved to authorize the purchase of a 2014 Ford F-350 Crew Cab through Co-Stars at \$35,705.00 with the chassis through Em Kutz at \$17,755.00 for a total of \$53,460.00. Seconded by Mr. Frutchey. Discussion followed about the color of the truck being yellow. The motion carried 5-0.

Trash Collection Bid - #1 - Trash pickup at various locations - #2 -Roll-Off Containers for the Township Drop-off Site

Mr. Zito moved based on the recommendation of the Business Manager to award the bid for the trash pickup at various locations to Kreitzer Sanitation and the bid for the roll-off containers for the Township Drop-Off Site to CCI Waste. Seconded by Mr. Frutchey. The motion carried 4-0-1 (Mr. Pope abstained due to doing business with the bidders).

Business Manager / Controller's Financial Report

Mr. Hein was asked to give a brief financial report. He reported as of May 16, 2013 the total General Fund revenues received were \$4,306,831, the General Fund expenses were \$2,691,271 with the PMRPD at \$848,438. The report was accepted as presented.

**Board of Supervisors
May 20, 2013 Minutes
Page 4**

Current Obligations

General Fund	\$71,897.62
Capital Projects	\$ 266.50
Escrow Fund	\$ 2,326.98
Sewer Fund	\$10,315.09
Total Disbursements	<u>\$84,806.19</u>

Mr. Adams moved to pay the Current Obligations in the amount of \$84,806.19. Seconded by Mr. Frutchev. The motion carried 5-0.

Other Business

Minor Subdivision to join lots 60 and 61, Block 55, Section 13, Arrowhead Lake - Property Owners - Jeffrey and Cheryl Platt

Mr. Pope moved to approve the Minor Subdivision to join lots 60 & 61, Block 55, Section 13 in Arrowhead Lake for Jeffrey and Cheryl Platt. Seconded by Mr. Frutchev. The motion carried 5-0.

Minor Subdivision to join lots 19 and 20, Block 1402, Section 14, Arrowhead North - Property Owners - Robert and Darlene Matthews

Mr. Pope moved to approve the Minor Subdivision to join lots 19 & 20, Block 1402, Section 14 in Arrowhead North for Robert and Darlene Matthews. Seconded by Mr. Adams. The motion carried 5-0.

Revised Agreement provide for the joint use of equipment - Beast 3680 Grinder owned by Coolbaugh Township and Exect Dirt Sifter owned by Middle Smithfield Township

Mr. Frutchev moved to approve the revised agreement for the joint use of equipment between Coolbaugh Township for the use of the Beast 3680 Grinder Beast and Middle Smithfield Township for the use of their Exect Dirt Sifter. Seconded by Mr. Adams. Discussion - Mr. Frutchev said the former agreement was for the Township windrow turner was not compatible to their equipment so they are going to be using the beast. He went on to say how much stone and dirt was accumulated through the use of their dirt sifter. Ms. Kelly asked if their employees would be using the beast. Mr. Frutchev replied that each township has their own employees operating their equipment and each township is

**Board of Supervisors
May 20, 2013 Minutes
Page 5**

responsible for the transport of their equipment to the other township's location. The motion carried 5-0.

Maintenance Assistance to Wright Township update

Mr. Frutchey said that two of our road department personnel assisted Wright Township with maintenance to their beast grinder. Wright Township paid for the wages of the two employees, transportation and parts. Everything worked out okay with the maintenance.

Monroe County Vector Control request for donation to support the West Nile Virus Surveillance and Control Program

Mr. Zito motioned that Coolbaugh Township supports West Nile Virus Surveillance and Control Program and donate \$2,500.00 to Monroe County Vector Control. Seconded by Mr. Adams. Public Input - David Pope requested that we get an itemized list of what and where they set traps, etc. It was the consensus of the Supervisors to let Monroe County Vector Control advise us as to whether to donate the money now or if they can wait until November when the various donations are distributed. The motion carried 5-0.

Public Input

Joe Rametta - questions related to the turning lane into APCP and the costs that the property owners living in APCP have to pay. He asked if the township requested the \$135,000.00 donation towards the project. Discussion followed about there being no formal request for the donation.

Vince Massaro - asked about the Dollar General store that is going up in the area of the turning lane into APCP. Discussion followed.

David Pope - why should a homeowner have to pay a permit to put new shingles on their roof. The mirror on the corner of Laurel Drive and Echo Lake isn't working and asked if something else could be done; He also asked that a street light be considered to be put at the corner of Laurel Drive and SR 611 as you can't see the road when there is heavy fog. Discussion followed.

Michael Coogan - mentioned the taxes that could come to the Township through the sale of the Coolbaugh Learning Center. He asked if the Supervisors were going

to do something with the fire company's request to put up temporary road signs. Discussion followed about the request would be considered before the end of the meeting.

Bob Ahrens - said it took the Thornhurst Volunteer Fire and Rescue over 30 minutes to find his property when he called for an ambulance because Woodpecker Road isn't listed on any map. Discussion followed.

Michele Fairservice - regarding the delay in getting the road signs was due to the supervisors changing the size of the signs.

Temporary Road Signs

Mr. Zito moved to put up temporary road signs as quickly as possible for those that have had the name changed while at the same time continue to work out the legal issues with sign company. Seconded by Mr. Adams. The motion carried 5-0.

Training in drug and alcohol detection and related matters for supervisors personnel

Mr. Hein was directed to get some dates and the costs from PSATS for the training in drug and alcohol detection for the next meeting.

Board of Supervisors Executive Sessions

Mr. Adams announced that the Board of Supervisors held an Executive Session on Tuesday, May 7, 2013 at 6:25 p.m. re: Personnel and one will be held this evening after the meeting for Personnel.

Adjournment

With no further business before the Board, Mr. Pope moved to adjourn the meeting. Seconded by Mr. Adams. The motion carried 5-0. The meeting adjourned at 8.18 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Juan A. Adams
Board Chairman