

**Coolbaugh Township  
Board of Supervisors  
May 20, 2008 Meeting  
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The Coolbaugh Township Board of Supervisors May 20, 2008 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Mr. O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

**Roll Call**

Supervisors present for the meeting include: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also in attendance were Township Solicitor Jerry Hanna and Township Secretary Linda Frutchey.

**Statement on the Agenda:** Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues. He also asked that cell phones be turned off during the meeting.

**Approval of May 6, 2008 Meeting Minutes**

Mr. Frutchey moved to approve the May 6, 2008 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

**Request by HRG to sign the Stillwater Act 537 Special Study Documents**

Jamie Keener of HRG, Inc. was present on behalf of the above referenced request. He gave an overview of discussion held at a Work Session on May 20, 2008 at the Pocono Mountain Economic Development Corporation headquarters and handed out copies of the current draft of the Stillwater Sewer Corporation WWTP Expansion Project Schedule. He said that the PA DEP is adamant about keeping the study moving, etc. Discussion followed.

Mr. Frutchey made a motion to sign the Act 537 Planning Documents for Stillwater contingent upon the following: 1) no cost to be incurred by Coolbaugh Township, 2) the

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study for Stillwater does not encroach on Coolbaugh Township's Act 537 Special Study area in the Route 611 Industrial/Commercial corridor, 3) Stillwater Planning Documents compiled by HRG, Inc. may become an addendum to Coolbaugh Township's Act 537 Plan and 4) authorize Dave Kavitski of BCM Engineers and Jamie Keener of HRG, Inc. to work together to define the Coolbaugh Township Special Study area. Seconded by Mr. Hutchins. Discussion ensued about the service area, project schedule, etc. The motion carried 5-0.

**2008 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

Kevin Ambrogio was present on behalf of the CTVFC report dated 01/01/2008 through 04/30/2008 and confirmed that the Supervisors all had copies of it. He stated that he would not go over all of the report's details, but preferred to discuss fire hydrants serviced and tested on 05/05/2008. Mr. Ambrogio passed out a list of the serviced hydrants to the Board members. He expressed concerns about the servicing of certain hydrants and noted that they will hold a meeting with PAWC, fire company and Township representatives to discuss these and other issues.

**Pocono Mountain Regional Emergency Medical Services**

Mr. O'Boyle presented the PMREMS report and gave the hours for Coolbaugh Township - 170 hours; Tobyhanna Township - 70 hours; Tunkhannock Township - 30 hours; Borough of Mount Pocono - 36 hours for a total of 306 hours. He also noted that all trucks were up and running.

**Pocono Mountain Regional Police**

Mr. Hutchins presented the April 2008 PMRPD Monthly Report as follows: 1287 complaints, 59 accidents, 114 criminal arrests, 312 traffic arrests, 171 traffic warnings, and 42 ordinance arrests for a total of 1346 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono. He noted that Coolbaugh Township had more than the usual amount of hours, due to a rash of robberies and break-ins along SR 196. He also said three more corporals were added to the force, that a \$2500 grant was received for bike patrols, a new black Charger was on order and showed a photo taken of the PMRPD in 2008 to keep in our files.

## **Arcadia North Business Park - Lot 2 Preliminary Land Development Plans Request for Extension**

Mr. Hutchins moved to grant an extension until September 4, 2008 for the Arcadia North Business Park - Lot 2 Preliminary Land Development Plans, as the applicant waives the

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benefits of deemed decision through that date. Seconded by Mr. Zito. Discussion - none. The motion passed 5-0.

## **Out Lot Termination Agreement \ Minor Subdivision to join lots 20 & 21, Block 2107, Section 21, Arrowhead North - Property Owners - Vassili and Elena Dorofeeva**

Brian Courtright, PLS was present on behalf of the above referenced matter. Discussion followed relating to wetland buffer area, slab verses a raised foundation, the requirement of an E & S Plan, grading, location plan, review letters from our Township Engineer and Monroe County Conservation District (MCCD).

Mr. Hutchins moved to approve the Out Lot Termination Agreement for lots 20 & 21, Block 2107, Section 21, Arrowhead North conditioned upon: 1) comments from MCCD letter of May 15, 2008 being addressed; 2) Township Engineer Russ Kresge's May 19, 2008 letter being addressed with the exception of item #2 (proposed grading being shown, etc.); 3) a note being added to the Conservation Plan requiring foundation corners being pinned and an As Built Survey being performed to ensure that the foundation is properly placed. Seconded by Mr. Zito. Discussion - Solicitor Hanna asked for confirmation that the Conservation Plan would be properly recorded. It was the consensus of the Supervisors as well as Mr. Courtright that the plan would be recorded.

Mr. Hutchins moved to approve joining lots 20 & 21, Block A-2107, Section 21, Arrowhead Lake for Vassili and Elena Dorofeeva. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Mr. Zito moved to grant the request for a waiver of Chapter 9, Part 1, Section 104.2.A.4a of the Natural Features Conservation Ordinance. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

## **Authorization to advertise a Public Hearing - proposed amendment to the Township Code of Ordinances #97, Chapter 27, Zoning relating to**

## **permissible signage for Mountain Healthcare Center**

Mr. Zito moved to authorize the Township Secretary to advertise a Public Hearing for July 1, 2008 at 6:30 p.m. to receive public comment regarding a proposed amendment to the Township Code of Ordinances #97, Chapter 27, Zoning relating to permissible signage for Mountain Healthcare Center. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

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### **Request made by Christine Dettore, MC Open Space Coordinator, on behalf of Tunkhannock Township's proposed Open Space purchase of the Silver property**

Mr. O'Boyle moved to approve the request made by Christine Dettore, MC Open Space Coordinator to release \$177,812.01 of Coolbaugh Township's Open Space money to Tunkhannock Township for their acquisition of the Silver property. Seconded by Ms. Kelly. Discussion followed about the possibility of giving remaining funds to Paradise Township for the Devil's Hole property, etc. Public comment was heard from Werner Frank. The motion carried 5-0.

### **Coolbaugh Realty Partners, L.P. - Land Development Plan - PennDOT Highway Occupancy Permit for Storm Drainage**

Mr. O'Boyle summarized the April 29, 2008 letter from Lehigh Engineer Associates, Inc. and Township Engineer Russ Kresge's May 6, 2008 letter. Discussion followed about the Township being the applicant/ permittee for the storm drainage improvements within the right-of-way location of the storm drainage, etc.

Mr. Hutchins moved to approve signing the PennDOT Highway Occupancy Permit for Storm Drainage relating to Coolbaugh Realty Partners Land Development Plan conditioned upon a future maintenance agreement being finalized and the new drainage being tied into the existing drainage at the applicant's expense. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

### **Authorization to rehire seasonal help**

Mr. O'Boyle read of the list of names to rehire as seasonal help. Mr. Hutchins moved to rehire John Knecht, Kyle Meixell, Robert Yocum and Daniel Knecht as seasonal employees. Seconded by Ms. Kelly. Discussion followed about giving them a raise in their pay rate and amending the motion to add a 25 cents per hour raise. The motion

passed 4-0-1 (Mr. Frutchey abstained).

**Authorization to purchase Wildcat 510 Cougar Trommel Screen through the PACC Harrisburg Contract in the amount of \$98,457.60**

Mr. Frutchey gave an update on the Act 101 Section 902 Recycling grant and noted that there was no word on whether a request for an extension to spend the grant funds will be approved, and pointed out that we pay up front and get reimbursed for purchases, etc.

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Mr. Frutchey moved to purchase the Wildcat 510 Cougar Trommel Screen through the PACC Harrisburg Contract in the amount of \$98,457.60 (F & S Supply Co.- Paradise Equipment & Rental) . Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

**PennVest Loan eligible reimbursements for WWTP pre-design activities from December 2005 to May 2006**

Mr. Frutchey made a motion to authorize a Purchase Order to BCM Engineers in the amount of \$63,315.29 for WWTP pre-design activities. Seconded by Mr. Hutchins. Discussion - none. The motion passed 5-0.

**Current Obligations**

|                               |                     |
|-------------------------------|---------------------|
| General Fund                  | \$432,819.63        |
| Pocono Community Bank (Sewer) | \$ 79,893.25        |
| Sewer System Fund             | \$ 9,048.83         |
| Total Disbursements           | <u>\$521,761.71</u> |

Mr. Frutchey moved to pay the Current Obligations in the amount of \$521,761.71. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

**Other Business**

**Ms. Kelly** - referring to Treasurer Pat Eden's latest report relating to a Collection Agency for the Sewer System to be discussed at the next Work Session.

**Zoning Office** - it was the consensus of the Supervisors that the Zoning Office will follow the same schedule as the Year Round Drop Off Site and not be

opened on holiday weekends.

**Mr. Frutchey** - asked for permission and then moved to hold a household hazardous waste drop-off site at Kolb Court to benefit Township residents. Seconded by Mr. Hutchins. Discussion followed about it being a weekend in June, fire police and/or township employees working at the site. Further discussion followed about making sure that the fire police are covered under our insurance, etc. The motion carried 5-0.

Mr. Frutchey said he will be meeting with representatives from Arcadia Properties to discuss pot holes, line painting, milling, on Tegawitha Road, etc.

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Mr. Frutchey said he will be bringing information back to the Board for consideration of installing 4 cameras at the Township Waste Water Treatment Plant (WWTP). He said representatives from PADEP were impressed when they visited the WWTP to look at the work that has been done with the upgrade.

**Mr. O'Boyle** - asked Mrs. Frutchey if she heard anything from PennDOT about our request for the installation of No Parking Signs along State Routes 423, 611 and 4013. She responded saying a letter was received today and would be put on the next Work Session.

**Public Input**

**Werner Frank** - asked if there is anything in any of our Ordinances requiring standard street signs in a private community. Discussion followed about there not being any requirements.

**Harry Smith** - asked when the Main Street Bridge would be repaired. Mr. O'Boyle said it was supposed to be fixed within the next few weeks. Discussion followed.

**Board of Supervisors Executive Sessions**

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, May 6, 2008 at 8:16 p.m. regarding Personnel and one would be held following the meeting regarding Personnel.

**Adjournment**

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0. The meeting

adjourned at approximately 8:35 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

Joseph O'Boyle  
Board Chairman