

## COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

### COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES MAY 18, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

#### **Board Members present:**

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

#### **Board Members absent:**

None

#### **Staff present:**

Jerry Hanna, Solicitor and Doug Hein, Business Manager / Controller

#### **Staff absent:**

None

#### **Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

#### **1. Public input**

1. H. Smith asked if anything was heard from the other municipalities regarding the compost facility; he was told no.
2. J. Gesualdi held a long discussion with the Board regarding the compost facility and his being labeled a commercial user when he doesn't charge for his services most of the time. He was told it would be looked into. He questioned the line in the permit that states it allows for transport to the compost facility. Mr. Hanna was directed to look into this.

#### **2. Approval of minutes / notes**

Mr. Zito made a motion, seconded by Ms. Kelly to approve the minutes of the May 5, 2015 regular meeting with amendment to change "Dave Fairservice" to "a DPW member".

- **Discussion:** None.
- **Vote:** All in favor, motion passed.
- **Note:** Work session notes from May 5, 2015 will be posted to the web site along with the minutes.

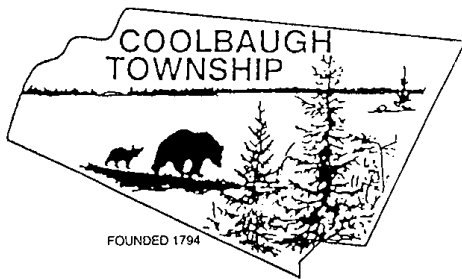
#### **3. Monthly reports**

- Pocono Mountain Regional Police Department – **Given by Mr. Adams**
- Pocono Mountain Regional EMS – **Given by D. Doremus; membership cards have been sent out**
- Coolbaugh Township VFD – **None**
- Gouldsboro VFD – **None**
- Pocono Summit VFD – **Read by Mr. Weimer as presented by VFD**
- Thornhurst VFD – **None**
- Tobyhanna Township VFD – **Presented by E. Tutrone**

#### **4. Acceptance of 2014 audit**

Mr. Adams made a motion, seconded by Mr. Weimer to table since the auditor did not show up at the work session.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.



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#### 5. E-911 Readdressing program / Google Maps update

Mr. Keane reviewed the number of properties in compliance and stated those not in compliance are now receiving fine notices from the District Magistrate. He stated that an account has been set up with Google Maps for the Township to correct address placement on Google Maps and the project is being handled by Ms. Masker.

#### 6. 2015 Paving program update

Discussion was held on how to pay for more paving and what a mile of road costs to pave. Supervisors decided to pave Rob Roy, Seminole Tr., Onandaga Way, Salamanca Ln., Black Foot Ln., McNamara Ln. and Tomasulla Dr. Mr. Zito made a motion, seconded by Mr. Adams to pave the roads as stated.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

#### 7. Bid results 2015-2017 trash hauling services

Mr. Zito made a motion, seconded by Ms. Kelly to award bids # 1 & 2 to JP Mascaro & Sons.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope abstained; motion passed.

#### 8. Demolition of 608 Main St.

Ms. Kelly made a motion, seconded by Mr. Weimer to authorize DPW to demolish the dangerous structure, including rental of equipment necessary to take it down and remove debris; along with this work with Bureau Veritas on the permitting and making sure all utilities are shut off.

- **Discussion:** Ms. Kelly asked if we can just drop it for safety reasons and then proceed to court to clear away the debris. Mr. Hanna said not necessary as it qualifies under our ordinance as dangerous and there has been no appeal by the owner. Mr. Adams asked if the lack of a date on the return receipt card is a problem; Mr. Hanna said no. Mr. Hanna said a motion should be made first to declare it dangerous and order the demolition. The initial motion was rescinded.

Ms. Kelly made a motion, seconded by Mr. Weimer to declare 608 Main St. a dangerous structure under the Township's ordinance and a threat to public safety so it should be demolished.

- **Discussion:** C. Colgan asked about asbestos; H. Smith asked if anything would be salvaged; P. Williams stated the CTHA wants date stones if possible.
- **Vote:** All in favor, motion passed.

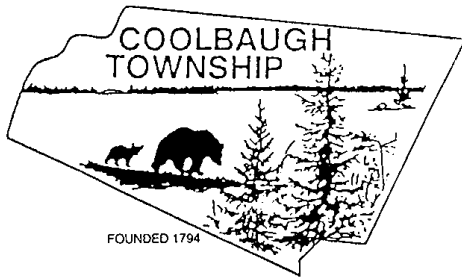
Ms. Kelly made a motion, seconded by Mr. Weimer to authorize DPW to demolish the dangerous structure, including rental of equipment necessary to take it down and remove debris; along with this work with Bureau Veritas on the permitting and making sure all utilities are shut off.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

#### 9. Repairs to "Beast"

Mr. Adams made a motion, seconded by Mr. Weimer to approve repairs to the "Beast" not to exceed \$29,334.38 quote for parts.

- **Discussion:** It was stated that it may go over so that the limit should be raised. Mr. Adams amended his motion to \$35,000 and Mr. Weimer amended his second.
- **Vote:** All in favor, motion passed.



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#### 10. Signage mapping program

Mr. Weimer made a motion, seconded by Ms. Kelly to purchase a RACPro sign mapping program from JAMAR Technologies at a cost not to exceed \$2,000.

- **Discussion:** This is an update to a system currently in the bucket truck. M. Fairservice asked if DPW was being spread too thin. J. O'Boyle said PennDOT has a free system.
- **Vote:** All in favor, motion passed.

#### 11. Parks & Recreation Commission purchase requests

Ms. Kelly made a motion, seconded by Mr. Adams to approve purchases as requested by the Commission for bleachers not to exceed \$2,600 and netting not to exceed \$2,200.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

Mr. Zito made a motion, seconded by Mr. Weimer to approve purchase of weed control services not to exceed \$500.

- **Discussion:** Mr. Zito, C. Colgan & M. Fairservice also discussed a free event for the skate park.
- **Vote:** All in favor, motion passed.

#### 12. Business Manager / Controller's report

Mr. Hein gave a brief report of the finances as of May 13, 2015.

#### 13. Current obligations

• <b>General Fund</b>	<b>\$ 87,210.90</b>
• <b>Sewer Fund</b>	<b>\$ 6,080.33</b>
• <b>Capital Projects Fund</b>	<b>\$ 0.00</b>
• <b>Emergency Services Fund</b>	<b>\$ 0.00</b>
• <b>Liquid Fuels Fund</b>	<b>\$ 0.00</b>
• <b>Escrow Fund</b>	<b>\$ <u>753.25</u></b>
• <b>Total Disbursements</b>	<b>\$ 94,044.48</b>

Mr. Adams made a motion, seconded by Ms. Kelly to approve the current obligations.

- **Discussion:** Ms. Kelly stated EAC would exceed the \$1,600 limit set for their conference by approximately \$450 and asked what the Board wanted to do. They said that was fine. C. Colgan thanked the Board for the opportunity to attend the conference; Mr. Weimer asked for a write-up to be handed in.
- **Vote:** All in favor, motion passed.

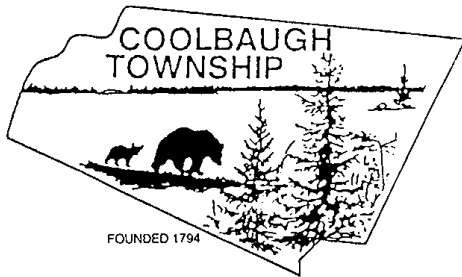
#### 14. Other business

Ms. Kelly made a motion, seconded by Mr. Weimer to have Mr. Hein contact Manpower to get 2 part time workers for the park, one Saturday-Sunday-Monday 8 hours at \$12/hour; one Wednesday-Thursday-Friday 8 hours at \$11/hour.

- **Discussion:** Who will track weekend worker? Will have to purchase punch clock. Days amended to Friday-Saturday-Sunday and Tuesday-Wednesday-Thursday.
- **Vote:** All in favor, motion passed.

Ms. Kelly made a motion, seconded by Mr. Weimer to authorize special counsel to write an amendment to the 1996 agreement and/or a resolution per request of PMRPC once it is clarified what PMRPC wanted.

- **Discussion:** Clarify what PMRPC wants before tell counsel to do.
- **Vote:** All in favor, motion passed.



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Ms. Kelly made a motion, seconded by Mr. Adams to authorize solicitor Nicholas Haros to file a complaint vs. Wal-Mart for past sewer violations in the event we cannot reach agreement with Wal-Mart to either extend the current tolling agreement (expiring June 1, 2015) or enter into a new tolling agreement or reach a settlement on the fines/violations.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Weimer abstained because he works for Wal-Mart; motion passed.

Ms. Kelly made a motion, seconded by Mr. Adams to authorize Mr. Hein to sign a new tolling agreement if needed.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Weimer abstained because he works for Wal-Mart; motion passed.

Mr. Pope asked if any AED's had been checked out or if the league had done any training.

Mr. Zito stated that Jim Cadue had passed away, that he had done a lot for Monroe County and would be missed. He asked those in attendance to keep his family in their thoughts.

#### 15. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, May 5, 2015 at 6:27 pm RE: Legal
- Held Prior – Tuesday, May 5, 2015 at 8:30 pm RE: Personnel
- Subsequent – Tuesday, May 18, 2015 at 6:50 pm RE: Legal

#### 16. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 9:10 pm.

**NEXT REGULAR BOARD MEETING: Tuesday, June 2, 2015 at the Coolbaugh Township Municipal Office meeting room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: \_\_\_\_\_  
**Douglas A. Hein, Business Manager / Controller**

Reviewed by: \_\_\_\_\_  
**Lynn Kelly, Township Secretary**

Witnessed by: \_\_\_\_\_  
**Bill Weimer, Chairman**

Date: \_\_\_\_\_