

**Coolbaugh Township
Board of Supervisors
May 17, 2010 Meeting
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The Coolbaugh Township Board of Supervisors May 17, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., and Mr. Robert B. Hutchins. Mr. Robert Zito was absent. Also present were: Douglas Hein, Business Manager/Controller and Township Secretary Linda Frutchey. Township Solicitor Jerry F. Hanna was absent from the meeting.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of Minutes

Ms. Kelly moved to approve the May 4, 2010 minutes as presented and to dispense with the reading. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

2010 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Mr. Frutchey presented the CTVFC Report with 22 calls for the month of March and 31 calls for the month of April.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly presented the PMREMS Monthly Report for March as follows: a total of 1089 calls with 166 being in Coolbaugh Township; a report was given on the type of truck, year and mileage on each of the vehicles, noting that there are no problems with any of the vehicles in service at this time, etc.

Pocono Mountain Regional Police

Mr. Hutchins presented the April 2010 PMRPD Monthly Report as follows: 1273 complaints, 57 accidents, 151 criminal arrests, 485 traffic arrests, 471 traffic warnings and 10 ordinance arrests for a total of 1330 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono.

Minor Subdivision - Lands of Pocono Farms (Laurel Drive Relocation)

Mr. Hutchins moved to approve the Minor Subdivision - Lands of Pocono Farms (Laurel Drive Relocation), per the recommendation of the Township Planning Commission with the condition that comments #1-3 in Township Engineer Russ Kresge's letter dated May 6, 2010 are satisfactorily addressed. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

Ms. Kelly moved to waive the requirement for a clear sight triangle based on Township Engineer Russ Kresge's recommendation as outlined in his letter dated May 6, 2010. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

Arcadia North Business Park, North Phase, Section 1, Lot 1 - Subdivision and Land Development Plan - Request for Extension

Mr. Hutchins moved to grant as per the Planning Commission's recommendation a time extension until June 21, 2010 for Arcadia North Business Park, North Phase, Section 1, Lot 1. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Draft Sewage System Maintenance Agreement - Tobyhanna Camp Corporation

The Draft Sewage System Maintenance Agreement was considered with regard to the Tobyhanna Camp Corporation. Ms. Kelly said she preferred to have comments from Township Engineer Russ Kresge and SEO Jake Schray before taking any action.

Mr. Hutchins moved to table the Draft Sewage System Maintenance Agreement - Tobyhanna Camp Corporation. Seconded by Mr. Frutchey. Discussion followed about a time frame, the posting of a \$15,000 cash bond, having Township Solicitor Jerry Hanna present for review at the next meeting, having the SEO and Township Engineer review the agreement, etc. Public comment was heard from Fred Berg, Michelle Fairservice, Bill Leonard, Brian Neipert, Dave Pope, Harry Smith and Bill Weber. It was the consensus of the Supervisors to see if the camp's attorney, Joe McDonald, is available to attend the June 1, 2010 regular meeting of the Board. The motion was called and carried 4-0.

Request to use pavilion at Township Park and waive fees - Kingdom Change Ministries

Mr. Hutchins moved to table the request until more information is received as to what the pavilion will be used for, how many people are involved, etc. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

Request to use pavilion at Township Park and waive fees - Tobyhanna United Methodist Church

Ms. Kelly moved to approve the Tobyhanna United Methodist Church's request for the use of the Tobyhanna House Pavilion at the Township Park on Sunday, August 8, 2010 and to waive the permit fee providing they provide a Certificate of Insurance. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

A Pocono Country Place Property Owners Association, Inc. - \$250.00 request for Crime Watch Program

Mr. Hutchins moved to respectfully decline A Pocono Country Place Property Owners Association, Inc. request for a donation for their Crime Watch Program due to budget constraints. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Coolbaugh Realty Partners, L.P. - Escrow Release Request #6 in the amount of \$72,277.12

Mr. Frutchey moved to approve Coolbaugh Realty Partners, L.P. - Escrow Release Request #6 in the amount of \$72,277.12 as per the Township Engineer's recommendation. Seconded by Mr. Hutchins. Discussion followed about amending the motion to require the developer to provide an escrow account in the amount of 50% of the cost of the equipment and installation of the sewage facilities which will be a condition of the issuance of a certificate of occupancy of zoning compliance. The motion carried 4-0.

Township's Financial Report

Before the Supervisors was a Financial Report prepared for the May 17, 2010 Board meeting by Business Manager/Controller Doug Hein. Mr. Hein presented a summary of financial information as of May 17, 2010, regarding revenues, expenses and cash balances. Discussion followed.

Current Obligations

General Fund	\$1,021,614.13
Capital Projects Fund	\$ 3,578.50
Escrow Fund	\$ 1,895.00
Sewer System Fund	\$ 8,608.92
State Liquid Fuels Fund	\$ 1,502.97
Total Disbursements	\$1,037,199.52

Mr. Hutchins moved to approve paying the Current Obligations in the amount of \$1,037,199.52. Seconded by Ms. Kelly. Discussion ensued over the amount of money in the Rainy Day Fund. The motion carried 4-0.

Other Business

DPW Director

Mr. O'Boyle said the job description for the DPW Director will be discussed in an executive session.

Sewage Percolation Testing at the Township Municipal Park

Ms. Kelly moved to allow two (2) DPW (or more in needed) employees to be assigned as necessary to assist with the percolation testing at the Township Municipal Park with Steve Weber and Jake Schray working out the details. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Public Input

Fred Berg - said the Beautification Committee would like to put the baskets on the bridge and asked for \$75.00 for flowers. Mr. Frutchey moved to spend \$75.00 for the flowers to put in the baskets. Seconded by Ms. Kelly. Discussion - Mr. Hutchins said he could not support the request due to not budgeting for the item, etc. The motion carried 3-1 (Mr. Hutchins opposed).

Michelle Fairservice - said she thought electronics should be segregated at the drop off site. A lengthy discussion followed.

Dave Pope - expressed concerns about the site distance not being clear due to tractor trailers and school busses parking at the gas station on Main Street / SR 611 and wanted to know the status of when the No Parking signs would be going up along SR 611, etc. Discussion followed. Mr. Hutchins moved to post three (3) "No Parking" signs north on SR 611. Seconded by Ms. Kelly. Discussion - none. The motion carried 3-1 (Mr. O'Boyle opposed).

Nelsi Rivera - of The First Bond asked questions relating to securing shared space in the Community Services Center in Building #2 (approved at the Board's last meeting). Discussion followed.

Dave Pope - discussed concerns about someone getting hurt with the flooding behind the gas station at Main Street / SR 611. Mr. Hein said he has called the Stroudsburg Office numerous times voicing concerns over the flooding. Mr. Hutchins moved to approve sending a formal request to PennDOT about the problem. Seconded by Ms. Kelly. Discussion - Mr. O'Boyle advised Mrs. Frutchey that the point of contact for sending the letter would be Charles Enoch at the PennDOT District 5-0 office in Allentown. The motion carried 5-0.

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Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on May 4, 2010 at 6:00 p.m. regarding Personnel and one will be held this evening after the meeting regarding Personnel.

Adjournment

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 8:16 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman