

**Coolbaugh Township
Board of Supervisors
May 15, 2012 Minutes
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The Coolbaugh Township Board of Supervisors May 15, 2012 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Hutchins (Via-Skype) asked Vice-Chairman Zito to lead the meeting.

Vice-Chairman Robert M. Zito called the meeting to order at approximately 7:03 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Robert B. Hutchins, Mr. Robert M. Zito, Mr. Juan Adams, Mr. James H. Frutchey, Jr., and Ms. Lynn Kelly. Also present were Township Solicitor Jerry F. Hanna, Township Secretary Linda Frutchey, and Business Manager / Controller Douglas Hein.

Announcement: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of Minutes

Ms. Kelly made a motion to approve the May 1, 2012 minutes with the following changes: Page 2, paragraph 3: delete the words "raising taxes and now wasting money with lease purchases" - replace with "and stated that since the township has recently raised taxes by 4.85 mills - purchases should be budgeted and paid for outright instead of paying additional costs in interest to borrow money". Page 3, paragraph 1 delete the words "raising taxes and spending money on interest" - replace with "and stated that since the township has recently raised taxes by 4.85 mills - purchases should be budgeted and paid for outright instead of paying additional costs in interest to borrow money". Seconded by Mr. Zito. Discussion followed. Mrs. Frutchey agreed to the changes with the removal of the words "4.85 mills". Public comments were heard from Fred Berg, Michelle Fairservice and Harry Smith. The motion carried 4-0-1 (Mr. Hutchins abstained).

2012 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Mr. Zito read the 2012 April Coolbaugh Township Volunteer Fire Company Report as follows: 18 Emergency calls with a total of year to date at 76, 1,025 volunteer hours with a total of year to date at 5,298.

Pocono Mountain Regional Emergency Medical Services

Mr. Adams presented the April 2012 PMREMS as follows: 179 calls in Coolbaugh Township, 32 calls outside the area, for a total of year to date at 1,615 calls of which 696 calls were from Coolbaugh Township. 192 calls were outside the service area.

Pocono Mountain Regional Police

Mr. Frutche presented the April 2012 PMRPD Monthly Report as follows: 977 complaints, 67 accidents, 119 criminal arrests, 193 traffic arrests, 233 traffic warnings and 5 ordinance arrests for a total of 1044 with a total of 4354 year to date calls within the area covered by the regional police.

New Pocono Mountain Public Library Building Loan Documents

The following Library Loan Documents were discussed: First Amendment to Collateral Assignment of Lease, First Amendment to Remittance Agreement, First Amendment to Consent to Leasehold Mortgage and Agreement, Consent to Leasehold Mortgages and Agreement and Resolution #05-2012.

Attorney Hanna explained that the Library Loan Documents that were before the board a year ago had a use restriction in the lease which limited the use of the Library building to that of a library; the new Loan Documents have wording that if the Pocono Mountain Public Library should default on their payments, the ESSA Bank has additional permitted uses available to provide a better opportunity to re-market the property. Discussion followed.

Mr. Hutchins made a motion to approve the new Pocono Mountain Public Library Loan Documents. Seconded by Ms. Kelly. Discussion followed about Coolbaugh Township having first option for the property if the Library should default in the payments. Public Input on the matter was heard from David Pope, Michelle Fairservice, Harry Smith and Ann Shincovich. The motion carried 5-0.

**Break in Meeting at 7:40 p.m. to sign Library Loan Documents
Reconvene the Meeting at 8:00 p.m.**

Swingle & Miller Minor Subdivision and Lot Combination Plan

Mr. Frutche made a motion to approve the Swingle & Miller Minor Subdivision and Lot Combination Plan with the condition that all comments outlined in Township Engineer Russ

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Kresge's May 1, 2012 letter be addressed. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Minor Subdivision to join lots 30 & 31, Block 1406, Section 14 - Arrowhead North - Property Owner William McClure

Ms. Kelly made a motion to approve the Minor Subdivision to join lots 30 & 31, Block 1406, Section 14, in Arrowhead North for William McClure. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0.

Minor Subdivision to join lots 5058 & 5059, Section I - Pocono Farms - Property Owners - Thomas & Isabelle DiMarco

Mr. Frutchey made a motion to approve the Minor Subdivision to join lots 5058 & 5059, Section 1 in Pocono Farms for Thomas & Isabelle DiMarco. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0.

Request permission to hold the second Edwin Chinito Silva Memorial Foundation Softball Tournament at the Township Municipal Park

Mr. Adams made a motion to approve the request to hold the second Edwin Chinito Silva Memorial Foundation Softball Tournament on September 22, 2012 at the Township Municipal Park for the use of the park fields and to waive the fees for both pavilions. Seconded by Ms. Kelly. Discussion - none. The Motion carried 5-0.

Request for space in the Township Community Service Center - Agora Cyber Charter School

Ms. Kelly made a motion to approve Agora Cyber Charter School request for the use of the conference room in the Township Community Service Center on a six month trial period for one day a month at three hours per day. Seconded by Mr. Zito. Discussion followed about it being a good thing; having reservations due to the numerous charter schools in the area; etc. The motion failed 2-2-1 (Ms. Kelly and Mr. Zito approved, Mr. Frutchey and Mr. Adams opposed, and Mr. Hutchins abstained).

Resolution #06-2012 - to permit price adjustment of bituminous materials for the paving and seal coat projects

Mr. Frutchey made a motion to adopt Township Resolution #06-2012. Seconded by Mr. Adams. The motion carried 5-0.

Business Manager / Controller's Financial Report

Mr. Hein was asked to give a brief summary. Mr. Hein said as of May 10, 2012, total general Fund revenues received were \$2,954,858 and expenses were \$2,290,171. Mr. Hein was thanked for the brief summary and the report was accepted.

Current Obligations

General Fund	\$507,472.49
Capital Projects Fund	\$ 150.48
Escrow Account	\$ 2,827.75
Sewer Fund	\$ 17,802.07
Total Disbursements	<hr/> \$528,252.79

Mr. Frutchey made a motion to approve the Current Obligations in the amount of \$528,252.79. Seconded by Mr. Adams. Discussion - Ms. Kelly said the Sewer Fund is showing duplicate invoices to Papillon & Moyer in the amount of \$2,486.00 for a total of \$4,972 which the Treasurer has corrected by voiding one of the checks. Ms. Kelly asked where the manhole was located. Mr. Frutchey said it was on SR 611 at the intersection of J & J. Discussion followed with a consensus to void the remaining check and issued another one from the General Fund in the amount of \$2,486.00 and list it as a Paid Since in the June 5, 2012 Current Obligations. Discussion followed about H & H Beverage (out of the area) and Pocono Springs Company (in the area) delivering the bottle water. It was the consensus of the Supervisors to have the water tested due to having high levels of lead in the past and to look into only having one vendor delivering bottled water. Mr. Zito asked Mr. Hutchins if he had any objection to him signing his own check for a mileage reimbursement for attending the PSATS Convention. Mr. Hutchins said, "no objection". Public input - David Pope asked about the amount per mile for mileage reimbursements. Discussion followed. The motion carried 5-0.

Other Business

Freedom Field - Infield Mix

Mr. Adams made a motion to purchase a tri-axle of infield mix for Freedom Field to correct a flooding problem in the infield and have the DPW employees spread it on the softball field. Seconded by Mr. Frutchey. The motion carried 5-0.

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Recording Device

Ms. Kelly asked that the staff be directed to look into what the problem is with the recording device and if needed have a professional look at it.

Authorization to Assistant Treasurer Juan Adams to sign checks

Mr. Hutchins made a motion to authorize Juan Adams to sign checks and have his name added on the bank signatures cards. Seconded by Mr. Frutchey. The motion carried 4-0-1 (Mr. Adams abstained).

Public Input

David Pope - asked that the pot holes at the Tobyhanna Post Office parking lot be patched; asked for the status of having the house on Lakeside Drive torn down; asked if the piles of trash on the property of the former factory on SR 423 could be removed. Discussion followed.

Harry Smith asked questions about the realignment of Hemlock Drive. Discussion followed with **Joseph O'Boyle** joining in on the conversation.

Harry Smith asked Robert Hutchins questions about serving on the Police Commission, the Board of Supervisors and attending meetings via skype. Discussion followed.

Board of Supervisors Executive Sessions

Mr. Zito announced that the Board of Supervisors held an Executive Session on Tuesday, May 1, 2012 at 6:05 p.m. for pending litigation and one will be held after the meeting for Personnel.

Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0. The meeting adjourned at 8:49 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Robert M. Zito
Board Vice-Chairman