

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
TUESDAY, MARCH 6, 2018
MEETING MINUTES

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly.

Board Members Absent:

None

Staff present:

Meredith Thompson, Asst Business Manager

Staff Absent:

Jerry Hanna, Solicitor, Erin Masker, Secretary, Maureen Mills, Business Manager

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- Mr. Broxmair mentioned what a good job the DPW crew did.

2. **Approval of Minutes/Notes**

Ms. Colgan made a motion second by Mr. Lamantia to approve the minutes for February 20, 2018.

- **Discussion:** Mr. Pope asked if all roads for paving were approved and Mr. Weimer replied that they were but not necessarily the in the order presented.
- **Vote:** All in favor. Motion carries 5-0

3. **Parks and Recreation Recommendation to Approve Multi-Purpose Field Usage for Eric Mavila as requested.**

Ms. Ruiz-Smith made a motion second by Mr. Lamantia to approve multi-purpose field usage for Eric Mavila as requested

- **Discussion-** Ms. Ruiz Smith asked what it was for and she was informed it was for soccer
- **Vote-** motion carried 5-0

4. **Park- Authorization to Advertise for Summer/Seasonal Parks Position**

Mr. Weimer made the motion second by Ms. Ruiz-Smith to advertise for the Summer/Seasonal Parks Position.

- **Discussion** - Starting out at \$12.50 for 28 hours per week not to exceed 899 hours for the summer. Job to start on April 14th and run to October 31, 2018. With Monday and Tuesdays off.
- **Vote-** motion carried 5-0
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5. Authorize to purchase the Sign Truck by the specifications provided

Mr. Weimer made a motion second by Ms. Colgan to purchase the Sign Truck by the specifications provided per price on bid

- **Discussion** -_The Truck will be purchased thru Co-stars dealers:
 1. Gibbons Ford for the Chassis
 2. Triad Truck for the Body

Mr. Lamantia asked if a new generator was part of the bid which it is. This is to replace the GMC and will be paid for with the 20% of Liquid fuels that is available for equipment.

- **Vote** – Motion carried 5-0

6. Specifications for the new Zoning/Administration Vehicle

- **Discussion** - The staff will be looking into the pricing of a 4 wheel drive 4 door SUV with blue tooth compatibility. To be paid for with the \$27,000 escrow fund accumulation of the administration fees that had not been transferred to the general fund.

7. Selection of the Attorney to replace Mr. Hanna who is retiring.

Motion made by Mr. Weimer seconded by Ms. Ruiz-Smith to appoint Patrick M. Armstrong from the Law Firm of Grim/Biehn/Thatcher

- **Discussion** –Ms. Kelly mentioned that enough time be allowed for Mr. Hanna to work with Mr. Armstrong on the Transition. Mr. Weimer asked that he be allowed to make the call notifying Mr. Armstrong of our decision.
- **Vote** - motion carried 5-0

8. Dangerous Structure Update

Ms. Kelly gave an update on the dangerous structures in the Township and their current status.

9. Support for the gate at the Pocono Mountain Industries Parking Lot on 196 (formerly the Church of God Property)

Motion was made by Ms. Ruiz-Smith second by Mr. Lamantia in support of 1 gate for the Pocono Mountain Industries Parking Lot on 196 not to exceed \$1000 with PMI's permission

- **Discussion** -this is to assist the fire company and Ems when there needs to be a Med Evac landing.
- **Vote** -Motion carried 5-0

10. Request for mileage to attend grant writing program

Mr. Weimer made a motion second by Ms. Ruiz –Smith to reimburse mileage for prior January and February events.

- **Discussion** On prior motion already made and motion was withdrawn by Mr. Weimer to research prior motions

Ms. Kelly made a motion second by Mr. Weimer to reimburse the 35 mile round trip for the March 9, 2018 grant writing seminar at standard IRS rate.

- **Vote** – motion carried 3-2 with Mr. Lamantia and Ms. Colgan voting against

11. Current Obligations

• General Fund	\$ 617,350.50
• Escrow Fund	\$ 7,252.66
• Sewer Fund	<u>\$ 00.00</u>
Total Disbursements	\$ 624,603.16

Motion made by Ms. Kelly second by Mr. Weimer to approve payment of our current obligations

- **Discussion**- MS.Ruiz- Smith asked about the payment on the GO bond and Mr. Lamantia would like more info on all Township Bonds.
- **Vote** Motion carried 5-0

12. Other Business

A. Mr. Lamantia made mention that the EMS mailer will be going out over the next week or so. He has been working with Tomas and they will be meeting again to look at Language changes in some Ordinances. Ms. Ruiz- Smith made mention that Carson needs to be kept in the loop so he can review before anything is finalized.

- B. Ms. Ruiz-Smith made mention that Mr. Weimer will be attending the March COG meeting.
- C. Mr. Weimer mentioned that there is support from Rep. Madden's office and Sen Blake's office to help the Fire Company get money to upgrade the fire house. The Fire Company will be asking for Support in the future for and LSA grant.

13. Adjournment

There being no further business, a motion was made by Ms. Kelly, seconded by Mr. Weimer to adjourn the meeting. All in favor; motion passed. 5-0

Meeting adjourned at 8:00 pm.

NEXT REGULAR BOARD MEETING: Tuesday, March 20, 2018 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Clare Colgan, Supervisor/Administrative Liaison

Witnessed by: _____
William Weimer, Chairman

Date: _____